

December 10, 2018 - December 16, 2018

December 2018							January 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30	31		
30	31												

Monday, December 10

- **8:30am - 9:00am CHECK-IN: Michael Cox** (Mayor's office)
- **9:00am - 10:00am MEET: All Staff Meeting** (Rose Room)
- **11:00am - 12:00pm ATTEND/SPEAK: Sugar Shack Demolition (Michael & Andrea)** (6729 NE Killingsworth)
- **12:00pm - 1:00pm LUNCH**
- **1:00pm - 1:30pm MEET: Commissioner Eudaly (Kristin)** (Mayor's Conference Room)
- **1:30pm - 2:00pm Desk Time**
- **2:00pm - 2:30pm MEET: Commissioner Saltzman (Michael)** (Mayor's Office)
- **2:45pm - 3:15pm MEET: Tom Rinehart** (Mayor's Office)
- **3:30pm - 4:00pm SPEAK: Goodbye for Commissioner Saltzman (Eileen)** (City hall Atrium)

Thursday, December 13

- **11:15am - 11:45am MEET: Commissioner Eudaly (Michael)** (Chloe's Office) - Wheeler, Ted
- **11:45am - 12:00pm MEET: Portland Clean Energy Fund Coordination (Amanda)** (Lovejoy Room)
- **12:00pm - 1:00pm MEET: Shannon Callahan & Marc Jolin (Kristin, Michael, Cupid, Seraphie)** (Mayor's Conf Room)
- **12:30pm - 12:40pm MEET & GREET: Gaston High School Students** (Mayor's office)
- **1:00pm - 1:30pm MEET: Director Serilda Summers-McGee (Kristin)**
- **1:30pm - 2:00pm Desk Time**
- **2:00pm - 5:00pm COUNCIL SESSION** (Council Chambers)
- **6:00pm - 7:00pm ATTEND/SPEAK: Screening of Outside the Frame Film (Seraphie & Eileen)** (City hall Atrium)

Tuesday, December 11

- **8:30am - 9:30am MEET: Chief Outlaw(| Portland Police Bureau (Michael & Kristin)** (1111 SW 2nd Ave)
- **9:30am - 11:30am WORK SESSION: Prior Year Performance & Forecast Preview** (Council Chambers)
- **2:00pm - 2:30pm MEET: Commissioner Fritz (Michael)** (Mayor's office)
- **2:30pm - 3:00pm MEET: Senator Margaret Carter (Michael)** (Mayor's Conf Room)
- **3:30pm - 4:30pm MEET: Greg Goodman, Mark Goodman, and Matt Goodman (Kyle)** (920 SW 6th Ave #223) - Wheeler, Ted

Friday, December 14

- **8:00am - 9:00am MEET: Visitor Development Fund Board (Michael)**
- **9:30am - 10:30am Desk Time**
- **10:30am - 12:00pm MEET: Staff Check-ins** (Mayor's office)
- **2:00pm - 2:30pm MEET: Randy Miller | Bureau of Development Services (Kyle & Elisabeth)** (Mayor's Conf. Room)
- **2:30pm - 3:00pm Desk Time**
- **3:00pm - 3:30pm MEET: Joe McFerrin (Kyle & Andrea)** (Mayor's Conf. Room)
- **3:30pm - 4:00pm VIDEO SHOOT (Eileen & Adam)** (Mayor's Office)
- **4:00pm - 4:30pm Desk Time**
- **4:30pm - 5:00pm MEET: Rich Rogers | Community Development Partner (Kyle)** (mayor's Conf Room)
- **5:30pm - 6:00pm ATTEND: Goodbye Celebration for President Hughes & Councilors Harrington & Dominguez** (Oregon Convention Center)

Wednesday, December 12

- **8:00am - 8:30am SPEAK: Prosper Portland Board Retreat (Kyle)** (5225 NE Martin Luther King Jr. Blvd)
- **9:00am - 9:30am Desk Time**
- **9:30am - 1:00pm COUNCIL SESSION** (Council Chambers)
- **1:00pm - 2:00pm LUNCH**
- **2:00pm - 5:00pm COUNCIL SESSION** (Council Chambers)

Saturday, December 15

Sunday, December 16