

Quisha Light – Interim Bureau Director  
Portland Water Bureau  
First Quarter Calendar  
March 15, 2025 – March 31, 2025

**March 2025**

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**Sat, Mar 15 – Sun, Mar 16**

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**Mon, Mar 17**

10:00 AM – 10:30 AM	AI Policy Development
11:00 AM – 11:30 AM	Public Works Unified Capital Improvement Projects Meeting
11:30 AM – 12:30 PM	Meeting with Jenny Cavaioli
2:00 PM – 2:30 PM	Meeting with Shane Davis
3:00 PM – 3:30 PM	Interim Borrowing Strategy Discussion
4:30 PM – 6:00 PM	Infor Strategic Discussion

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**Tue, Mar 18**

7:00 AM – 8:30 AM	Gartner   Virtual Executive Retreat for Service & Support Leaders
8:00 AM – 8:50 AM	Meeting with Deputy City Administrator Priya Dhanapal
9:00 AM – 10:00 AM	Meeting with Jodie Inman and David Peters
10:00 AM – 12:00 PM	Management Team Meeting
1:00 PM – 2:00 PM	City of Portland Employee Town Hall
3:30 PM – 4:20 PM	Check in with Ting Lu and Deputy City Administrator Priya Dhanapal
4:30 PM – 5:00 PM	Portland Water Bureau/Bureau of Environmental Services Meeting

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**Wed, Mar 19**

8:30 AM – 9:00 AM	Weekly Filtration Briefing
9:00 AM – 9:30 AM	Meeting with Deputy City Administrator Priya Dhanapal & Maja Haium
9:30 AM – 10:30 AM	Budget Meeting
2:00 PM – 2:50 PM	Water Asset Management Executive Steering Committee Monthly Meeting

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3:30 PM – 4:20 PM	2025 Rates, Fees, SDCs Council and Committee Preparation Discussion
6:00 PM – 9:30 PM	City Council Meeting

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**Thu, Mar 20**

11:00 AM – 12:30 PM	Portland Utility Board Meeting
12:30 PM – 1:30 PM	Meeting with Alisa Mann
1:30 PM – 2:00 PM	Meeting with Aditya Ramamurthy
4:00 PM – 4:25 PM	Meeting with Deputy City Administrator Priya Dhanapal and Jodie Inman

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**Fri, Mar 21**

8:00 AM – 8:50 AM	Meeting with Deputy City Administrator Priya Dhanapal and Ting Lu
9:00 AM – 9:30 AM	Management Team Meeting
10:30 AM – 12:00 PM	Public Works Service Area Leadership Check-in
12:00 PM – 1:00 PM	Duke Water Innovation Leadership Development Program Cohort

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**Sat, Mar 22 – Sun, Mar 23**

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**Mon, Mar 24**

9:00 AM – 10:00 AM	Water Bureau Legislative Review Committee Meeting
12:00 PM – 2:00 PM	Finance Committee Meeting
4:00 PM – 5:00 PM	Strategic Communications Monthly Meeting

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**Tue, Mar 25**

7:30 AM – 8:00 AM	Meeting with Deputy City Administrator Priya Dhanapal
10:00 AM – 12:00 PM	Management Team Meeting
1:00 PM – 2:00 PM	Budget Meeting

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**Wed, Mar 26**

8:30 AM – 9:00 AM	Weekly Filtration Briefing
11:00 AM – 11:30 AM	Meeting with Sam Chase
2:00 PM – 2:30 PM	Meeting with Shane Davis

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**Thu, Mar 27**

7:00 AM – 7:30 AM	Meeting with Deputy City Administrator Priya Dhanapal
1:00 PM – 1:30 PM	Review & Approve America's Water Infrastructure Act Risk & Resilience Analysis Certification Meeting
2:30 PM – 3:00 PM	Interview for Water Asset Management System April Report

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**Fri, Mar 28**

7:00 AM – 7:50 AM	Public Works Service Area Leadership Check in
7:30 AM – 12:00 PM	Environmental Law and Policy Annual Review Conference
9:00 AM – 9:30 AM	Management Team Meeting
12:00 PM – 1:00 PM	Duke Water Innovation Leadership Development Program Cohort

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**Sat, Mar 29 – Sun, Mar 30**

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**Mon, Mar 31**

8:00 AM – 9:30 AM	Large Wholesalers Breakfast Meeting
12:30 PM – 12:45 PM	Travel and Training Discussion with Deputy City Administrator Priya Dhanapal
2:00 PM – 3:00 PM	Executive Leadership Team Meeting
3:00 PM – 5:00 PM	Farewell Event for Dawn Uchiyama