

Gabriel Solmer – Bureau Director  
Portland Water Bureau  
First Quarter Calendar  
2024

**January**

Monday, January 1, 2024  
Holiday

Tuesday, January 2, 2024  
9:35 AM – 10:05 AM Personnel Meeting  
10:00 AM – 10:30 AM Meeting with Erin Novak  
1:00 PM – 2:00 PM Budget Meeting  
2:00 PM – 2:50 PM Meeting with Shane Davis

Wednesday, January 3, 2024  
10:00 AM – 11:00 AM Meeting with Julia Thompson  
11:00 AM – 12:00 PM Infrastructure Bureau Leadership Meeting  
3:00 PM – 4:00 PM Meeting with Jodie Inman

Thursday, January 4, 2024  
8:00 AM – 9:00 AM Meeting with Cecelia Huynh  
1:00 PM – 2:00 PM Meeting with Quisha Light  
2:00 PM – 3:00 PM Personnel Meeting  
3:00 PM – 3:30 PM Meeting with Kim Gupta

Friday, January 5, 2024  
10:00 AM – 11:00 AM Meeting with Sarah Santner  
11:00 AM – 11:30 AM Meeting with Kurt Krueger  
3:00 PM – 4:00 PM Service Areas Budget Meeting

Monday, January 8, 2024  
9:00 AM – 10:00 AM Meeting with Sarah Santner  
10:00 AM – 10:30 AM Meeting with Erin Novak  
12:00 PM – 1:00 PM Rosemont Pre-trial Meeting  
1:30 PM – 2:00 PM Meeting with Samina Panwhar  
2:00 PM – 2:30 PM Meeting with Commissioner Mapps  
3:00 PM – 3:50 PM Meeting with Shane Davis  
4:00 PM – 4:30 PM Water Asset Management System Executive Steering Committee Meeting

Tuesday, January 9, 2024  
9:00 AM – 10:00 AM Meeting with Edward Campbell  
10:00 AM – 12:00 PM Management Team Meeting  
1:00 PM – 2:00 PM Budget Meeting  
4:00 PM – 5:00 PM Personnel Meeting

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Wednesday, January 10, 2024

8:30 AM – 9:00 AM Meeting with Edward Campbell  
9:00 AM – 9:30 AM Meeting with Jodie Inman  
9:30 AM – 10:15 AM Indigenous Citizenship CPPW Union Bargaining Opportunity Meeting  
10:30 AM – 12:00 PM Water Managers Board Meeting  
12:30 PM – 2:00 PM Future Water Sales Agreement Working Meeting  
2:00 PM – 3:00 PM Meeting with Julia Thompson

Thursday, January 11, 2024

7:30 AM – 9:00 AM Washington County Water Managers Meeting  
11:30 AM – 1:00 PM Executive Leadership Team Meeting  
1:15 PM – 2:00 PM Meeting with Quisha Light  
2:00 PM – 3:00 PM Climate Change Coordination Meeting  
3:30 PM – 4:00 PM Labor Relations Follow-Up Meeting

Friday, January 12, 2024

9:00 AM – 10:00 AM Meeting with Edward Campbell and Jacq Tjaden  
10:00 AM – 11:00 AM Meeting with Kim Gupta  
12:00 PM – 1:00 PM Meeting with Cecelia Huynh  
1:00 PM – 2:00 PM Service Areas Budget Meeting

Monday, January 15, 2024

Holiday

Tuesday, January 16, 2024

10:00 AM – 12:00 PM Management Team Meeting  
1:00 PM – 2:00 PM Meeting with Jodie Inman  
2:00 PM – 3:00 PM Budget Meeting  
4:00 PM – 4:30 PM Bureau Director Meeting

Wednesday, January 17, 2024

9:00 AM – 10:00 AM Meeting with Edward Campbell  
11:00 AM – 12:00 PM Meeting with Quisha Light  
2:00 PM – 3:00 PM Meeting with Sarah Santner

Thursday, January 18, 2024

8:00 AM – 9:00 AM Meeting with Cecelia Huynh  
9:00 AM – 10:00 AM Budget Meeting  
2:00 PM – 3:00 PM Meeting with Kim Gupta  
3:00 PM – 4:00 PM Meeting with Ty Kovatch

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Friday, January 19, 2024

8:00 AM – 9:00 AM Meeting with Edward Campbell and Jacq Tjaden  
10:00 AM – 11:00 AM Meeting with Julia Thompson  
11:00 AM – 11:30 AM Meeting with Kurt Krueger  
11:30 AM – 1:00 PM Budget Review Preparation Time  
1:00 PM – 2:00 PM Service Areas Budget Meetings  
2:00 PM – 2:30 PM Phone call: Donnie Oliveira  
2:30 PM – 3:00 PM Wholesale Contract Follow-Up Meeting

Monday, January 22, 2024

9:00 AM – 10:00 AM Legislative Review Committee Kick-Off Meeting  
10:00 AM – 10:30 AM Meeting with Quisha Light  
11:00 AM – 12:00 PM Meeting with Julia Thompson  
2:00 PM – 2:30 PM Meeting with Commissioner Mapps  
3:00 PM – 5:00 PM Budget Meeting

Tuesday, January 23, 2024

10:00 AM – 12:00 PM Management Team Meeting  
12:00 PM – 1:00 PM Meeting with Edward Campbell  
1:00 PM – 2:00 PM Budget Meeting  
2:30 PM – 3:00 PM Info Public Sector Kick-Off Meeting

Wednesday, January 24, 2024

8:30 AM – 9:30 AM Federal Energy Regulatory Committee Meeting  
10:00 AM – 11:00 AM Meeting with Erich Pacheco  
11:00 AM – 12:00 PM Portland Water Bureau/Bureau of Environmental Services Meeting  
12:30 PM – 1:00 PM Earmarks Meeting  
1:00 PM – 2:00 PM Meeting with Sarah Santner  
2:00 PM – 3:00 PM Water Loss Annual Meeting

Thursday, January 25, 2024

8:00 AM – 9:00 AM Meeting with Cecelia Huynh  
9:00 AM – 10:00 AM Portland Utility Board Monthly Meeting  
11:30 AM – 1:00 PM Executive Leadership Team Meeting  
3:30 PM – 4:00 PM Meeting with Shane Davis  
4:15 PM – 4:50 PM Meeting with Mike Jordan  
6:00 PM – 8:30 PM Portland Clean Energy Fund Committee Meeting

Friday, January 26, 2024

8:00 AM – 9:00 AM Meeting with Jodie Inman  
12:00 PM – 1:00 PM Meeting with Edward Campbell and Jacq Tjaden  
1:00 PM – 3:00 PM Service Areas Budget Meeting

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Monday, January 29, 2024

7:30 AM – 9:00 AM Public Works Breakfast  
10:00 AM – 10:50 AM Infrastructure Bureaus Leadership Meeting  
11:00 AM – 12:00 PM Meeting with Julia Thompson  
1:00 PM – 2:00 PM Meeting with Sarah Santner  
2:00 PM – 2:30 PM Meeting with Commissioner Mapps  
3:30 PM – 4:00 PM Meeting with Quisha Light  
4:00 PM – 5:00 PM Mayor’s PowerPoint Material Review Meeting

Tuesday, January 30, 2024

10:00 AM – 12:00 PM Management Team Meeting  
1:00 PM – 2:00 PM Budget Meeting  
2:00 PM – 3:00 PM Affordability Steering Committee Meeting  
3:00 PM – 4:00 PM Meeting with Edward Campbell and Jacq Tjaden  
4:00 PM – 4:30 PM Meeting with Judy Wells and Sherry Swackhamer

Wednesday, January 31, 2024

8:30 AM – 9:30 AM Filtration Next Steps Meeting  
10:00 AM – 11:00 AM Meeting with Rob Martineau  
11:00 AM – 12:00 PM Meeting with Ty Kovatch  
2:00 PM – 3:00 PM Filtration Briefing  
3:00 PM – 4:00 PM Meeting with Jodie Inman

**February**

Thursday, February 1, 2024

8:00 AM – 9:00 AM Meeting with Cecelia Huynh  
10:00 AM – 10:30 AM Job Shadow Conversation  
12:00 PM – 1:30 PM Community Water System Survey Focus Group Discussion  
2:00 PM – 5:00 PM Natural Resources & Vibrant Communities Budget Work Session

Friday, February 2, 2024

8:00 AM – 1:00 PM Management Team Retreat  
1:00 PM – 1:45 PM Service Areas Budget Meeting  
2:00 PM – 3:00 PM Public Works Service Area Budget Development Meeting

Monday, February 5, 2024

8:00 AM – 9:00 AM Budget Meeting  
9:00 AM – 10:00 AM Legislative Review Committee Meeting  
10:00 AM – 11:00 AM Meeting with Edward Campbell  
11:30 AM – 12:00 PM Meeting with Jeff Selby  
1:00 PM – 1:30 PM Water Sales Agreement Meeting  
1:30 PM – 3:30 PM Public Work Session Preparation Meeting  
3:30 PM – 4:30 PM Meeting with Jodie Inman

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Tuesday, February 6, 2024

9:00 AM – 2:00 PM Management Team Retreat

Wednesday, February 7, 2024

11:00 AM – 12:00 PM Meeting with Maja Haium

1:00 PM – 2:00 PM Meeting with Edward Campbell

2:00 PM – 3:00 PM Facilities Maintenance Approach Meeting

Thursday, February 8, 2024

7:30 AM – 9:00 AM Washington County Water Managers Breakfast Meeting

9:00 AM – 10:00 AM Meeting with Sarah Santner

11:30 AM – 12:00 PM Meeting with Commissioner Mapps and Bobby Lee

2:00 PM – 5:00 PM Public Works Budget Work Session

Friday, February 9, 2024

9:00 AM – 10:00 AM Meeting with Kim Gupta

10:00 AM – 10:30 AM Congressionally Directed Spending Meeting

10:30 AM – 11:30 AM Meeting with Felicia Heaton

11:30 AM – 12:00 PM Exceptions to Hybrid Work Meeting

12:00 PM – 12:30 PM Bull Run Bridge Discussion

1:00 PM – 2:00 PM Service Areas Budget Meeting

Monday, February 12, 2024

9:00 AM – 10:00 AM Legislative Review Committee Meeting

10:00 AM – 10:50 AM Infrastructure Bureau Leadership Meeting

11:00 AM – 12:00 PM Meeting with Julia Thompson

2:00 PM – 2:30 PM Meeting with Commissioner Mapps

3:00 PM – 3:30 PM Meeting with Shane Davis

4:00 PM – 5:00 PM Oregon Museum of Science and Industry Master Plan Bureau Director  
Coordination Meeting

Tuesday, February 13, 2024

8:15 AM – 9:00 AM Meeting with Edward Campbell and Erin Novak

9:00 AM – 10:00 AM Meeting with Sarah Santner

10:00 AM – 12:00 PM Management Team Meeting

1:30 PM – 1:45 PM Meeting with Dawn Uchiyama

3:00 PM – 4:00 PM Meeting with Edward Campbell and Jacq Tjaden

4:00 PM – 4:30 PM Executive Leadership Team Meeting

Wednesday, February 14, 2024

9:30 AM – 10:30 AM Meeting with Edward Campbell

11:00 AM – 12:00 PM Meeting with Jodie Inman

1:00 PM – 2:00 PM Meeting with Cecelia Huynh

2:00 PM – 3:30 PM Sponsorship Committee Meeting

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Thursday, February 15, 2024

10:00 AM – 11:00 AM Meeting with Erich Pacheco  
1:00 PM – 2:00 PM Meeting with Quisha Light  
3:00 PM – 4:00 PM Meeting with Kim Gupta  
5:00 PM – 5:25 PM Meeting with Edward Campbell

Friday, February 16, 2024

Out of Office

Monday, February 19, 2024

Holiday

Tuesday, February 20, 2024

8:15 AM – 9:00 AM Meeting with Edward Campbell and Erin Novak  
9:00 AM – 10:00 AM Meeting with Edward Campbell  
10:00 AM – 12:00 PM Management Team Meeting  
1:00 PM – 2:00 PM Budget Meeting  
2:00 PM – 2:50 PM Portland Utility Board Monthly Meeting  
3:30 PM – 4:30 PM Permit Improvement Task Force Meeting  
4:30 PM – 5:00 PM Meeting with Jodie Inman

Wednesday, February 21, 2024

8:30 AM – 9:30 AM Federal Energy Regulatory Committee Meeting  
10:00 AM – 10:50 AM City Partnerships Strategic Plan Progress Report  
11:00 AM – 11:30 AM Meeting with Sarah Santner  
12:00 PM – 2:00 PM Community Engagement Action Plan Workshop  
2:00 PM – 3:00 PM Climate Change Coordination Meeting

Thursday, February 22, 2024

8:00 AM – 9:00 AM Meeting with Cecelia Huynh  
10:00 AM – 10:30 AM Meeting with Edward Campbell and Jacq Tjaden  
10:30 AM – 11:00 AM Meeting with Shane Davis  
11:30 AM – 1:30 PM Peer Panel and Workshop: DCA Office Composition and Leadership Roles  
3:00 PM – 4:00 PM Water Asset Management System Executive Steering Committee Meeting

Friday, February 23, 2024

9:00 AM – 10:00 AM Meeting with Maja Haium  
10:00 AM – 11:00 AM Meeting with Julia Thompson

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Monday, February 26, 2024

8:00 AM – 9:30 AM Large Wholesalers Breakfast Meeting  
10:00 AM – 10:50 AM Infrastructure Bureau Leadership Meeting  
11:00 AM – 11:30 AM Meeting with Samina Panwhar  
1:00 PM – 2:00 PM Meeting with Kim Gupta  
2:00 PM – 2:30 PM Meeting with Commissioner Mapps  
2:30 PM – 3:00 PM Meeting with Yone Akagi

Tuesday, February 27, 2024

8:15 AM – 9:00 AM Meeting with Edward Campbell and Erin Novak  
9:00 AM – 10:00 AM Affordability Steering Committee Meeting  
10:00 AM – 12:00 PM Management Team Meeting  
1:00 PM – 2:00 PM Budget Meeting  
2:00 PM – 3:00 PM Integrated Security Meeting  
3:00 PM – 4:00 PM Meeting with Edward Campbell and Jacq Tjaden  
4:00 PM – 4:30 PM Executive Leadership Team Meeting

Wednesday, February 28, 2024

8:30 AM – 9:30 AM Executive Committee Meeting  
10:00 AM – 10:50 AM Meeting with Mike Jordan  
11:00 AM – 12:00 PM Portland Water Bureau/Bureau of Environmental Services Meeting  
2:00 PM – 3:00 PM Meeting with Rob Martineau  
3:00 PM – 4:00 PM Meeting with Jodie Inman

Thursday, February 29, 2024

7:30 AM – 9:00 AM Public Works Breakfast  
10:00 AM – 4:00 PM Supply System Adaptive Planning Workshop

**March**

Friday, March 1, 2024

8:30 AM – 9:00 AM Meeting with Quisha Light  
9:00 AM – 10:00 AM Meeting with Sarah Santner  
11:00 AM – 12:00 PM Meeting with Julia Thompson  
2:00 PM – 3:00 PM Meeting with Cecelia Huynh  
3:00 PM – 4:00 PM Meeting with Edward Campbell

Monday, March 4, 2024

11:00 AM – 12:00 PM Finance Structure Discussion  
12:00 PM – 12:30 PM Meeting with Kim Gupta  
1:00 PM – 2:00 PM Meeting with Sarah Santner  
2:00 PM – 2:30 PM Meeting with Commissioner Mapps  
2:30 PM – 3:00 PM Meeting with Shane Davis

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Tuesday, March 5, 2024

8:15 AM – 9:00 AM Meeting with Edward Campbell and Erin Novak  
9:00 AM – 10:00 AM Meeting with Edward Campbell  
10:00 AM – 12:00 PM Management Team Meeting  
1:00 PM – 2:00 PM Budget Meeting

Wednesday, March 6, 2024

11:00 AM – 12:00 PM Permitting Authority Budget Meeting  
12:30 PM – 1:00 PM Meeting with Ty Kovatch  
3:30 PM – 5:00 PM Utility Rate Hearing

Thursday, March 7, 2024

9:30 AM – 10:00 AM Director's Corner Preparation Meeting  
10:00 AM – 11:00 AM Meeting with Cecelia Huynh  
11:00 AM – 12:30 PM Planning & Development Directors Meeting  
1:00 PM – 2:00 PM Meeting with Quisha Light  
2:00 PM – 3:00 PM Meeting with Jodie Inman  
3:00 PM – 3:30 PM Briefing on Portland Water Bureau and Bureau of Environmental Services  
Rate Ordinances  
3:30 PM – 4:00 PM Meeting with Edward Campbell and Jacq Tjaden

Friday, March 8, 2024

10:00 AM – 11:00 AM Meeting with Julia Thompson

Monday, March 11, 2024

9:00 AM – 10:00 AM Legislative Review Committee Meeting  
10:00 AM – 10:30 AM Infrastructure Bureau Leadership Meeting  
10:30 AM – 11:00 AM Utility Rate Briefing with Commissioner Rubio  
1:00 PM – 1:50 PM Technology Executive Steering Committee Meeting  
2:00 PM – 2:30 PM Meeting with Commissioner Mapps  
3:00 PM – 3:30 PM Meeting with Shane Davis  
3:30 PM – 4:00 PM Defensible Space Briefing  
4:00 PM – 5:00 PM Single Permitting Authority/Decision Package Prioritization Meeting

Tuesday, March 12, 2024

8:15 AM – 9:00 AM Meeting with Edward Campbell and Erin Novak  
9:00 AM – 10:00 AM Meeting with Edward Campbell  
10:00 AM – 12:00 PM Management Team Meeting  
1:00 PM – 2:00 PM Budget Meeting  
2:00 PM – 3:00 PM Portland Utility Board Monthly Meeting  
3:00 PM – 3:30 PM Meeting with Edward Campbell and Jacq Tjaden  
4:00 PM – 5:00 PM Meeting with Quisha Light



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Wednesday, March 13, 2024

8:30 AM – 9:25 AM Federal Energy Regulatory Committee Meeting  
9:30 AM – 10:30 AM Meeting with Ty Kovatch  
10:30 AM – 12:00 PM Water Managers Advisory Board Meeting  
1:00 PM – 2:00 PM Director’s Corner  
2:00 PM – 3:00 PM Meeting with Cecelia Huynh  
3:00 PM – 4:00 PM Meeting with Jodie Inman  
4:00 PM – 5:00 PM Due Process Meeting

Thursday, March 14, 2024

7:30 AM – 9:00 AM Washington County Water Managers Breakfast  
10:00 AM – 10:30 AM Meeting with Yone Akagi  
11:30 AM – 1:00 PM Executive Leadership Team Meeting  
1:00 PM – 2:00 PM Tualatin Valley Water District and Portland Water Bureau Long-Term Agreement Discussion  
2:00 PM – 3:00 PM Meeting with Kim Gupta  
3:00 PM – 4:00 PM Meeting with Sarah Santner

Friday, March 15, 2024

9:00 AM – 10:00 AM Meeting with Felicia Heaton  
10:00 AM – 11:00 AM Meeting with Erich Pacheco  
11:00 AM – 11:30 AM Meeting with Kurt Krueger and Dawn Uchiyama

Monday, March 18, 2024

Association of Metropolitan Water Agencies Conference – Travel Day

Tuesday, March 19, 2024

Association of Metropolitan Water Agencies Conference

Wednesday, March 20, 2024

Association of Metropolitan Water Agencies Conference  
12:45 PM – 1:45 PM EST Meeting with Sydney Beasley

Thursday, March 21, 2024

Association of Metropolitan Water Agencies Conference  
11:00 AM – 12:00 PM EST Meeting with Nick Owen  
12:00 PM – 1:00 PM EST Meeting with Serena Baserman  
3:00 PM – 4:00 PM EST Meeting with Zoe Walker  
5:00 PM – 6:00 PM Meeting with Commissioner Mapps

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Friday, March 22, 2024

9:00 AM – 10:00 AM Meeting with Edward Campbell and Maja Haium

10:00 AM – 10:15 AM Meeting with Tom Klutz

11:00 AM – 11:30 AM Meeting regarding Filtration

11:30 AM – 12:00 PM Meeting with Edward Campbell, Jodie Inman, Sarah Santner and Dave Peters

12:00 PM – 12:50 PM Single Permitting Authority Budget Meeting

Monday, March 25, 2024

Out of Office

Tuesday, March 26, 2024

9:00 AM – 9:30 AM Briefing on the Filtration Project with Commissioner Rubio's office

Wednesday, March 27, 2024 - Friday March 29, 2024

Out of Office