

Gabriel Solmer – Bureau Director  
Portland Water Bureau  
First Quarter Calendar  
2023

**January 2023**

Monday, January 2, 2023  
Holiday

Tuesday, January 3, 2023  
10:00 AM – 12:00 PM Management Team Meeting  
1:00 PM – 2:00 PM Budget Meeting  
2:00 PM – 2:30 PM Meeting with Chris Wanner  
4:00 PM – 4:30 PM Bureau Directors Meeting  
4:30 PM – 5:00 PM Meeting with Kurt Krueger

Wednesday, January 4, 2023  
10:00 AM – 10:30 AM Reference Check  
10:30 AM – 11:00 AM Cryptosporidium Update Meeting  
11:00 AM – 11:50 AM Cryptosporidium Update Meeting #2  
12:15 PM – 12:45 PM Meeting with Dawn Uchiyama  
3:30 PM – 4:00 PM Public Works/Infrastructure Directors Meeting  
4:00 PM – 5:00 PM Water Bureau Meeting

Thursday, January 5, 2023  
10:00 AM – 11:00 AM Meeting with Jodie Inman  
2:30 PM – 3:00 PM TAP Support Stakeholder Meeting  
3:00 PM – 4:00 PM Meeting with Goldann Salazar  
4:00 PM – 5:00 PM Thompson Elk Fountain Check-in

Friday, January 6, 2023  
10:00 AM – 11:00 AM Meeting with Quisha Light  
11:00 AM – 11:30 AM Meeting with Commissioner Mapps  
11:30 AM – 12:30 PM Meeting with Julia Thompson  
2:00 PM – 2:30 PM Reference Check

Monday, January 9, 2023  
11:30 AM – 12:00 PM Newport Tank/Center Avenue Meeting  
1:00 PM – 1:30 PM Reference Check  
2:00 PM – 2:30 PM Meeting with Commissioner Mapps  
2:30 PM – 3:00 PM Good in the Hood Meeting  
3:00 PM – 3:30 PM Reference Check  
4:00 PM – 4:30 PM Reference Check

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Tuesday, January 10, 2023

9:00 AM – 10:00 AM Meeting with Edward Campbell  
10:00 AM – 12:00 PM Management Team Meeting  
10:30 AM – 11:00 AM Procurement Conversation  
1:45 PM – 2:00 PM Meeting with Jill Becker  
2:00 PM – 2:30 PM Meeting with Chris Wanner  
2:30 PM – 3:00 PM Meeting with Simone Rede  
3:10 PM – 4:00 PM Meeting with Risa Williams  
4:00 PM – 4:30 PM Meeting with Goldann Salazar

Wednesday, January 11, 2023

7:30 AM – 8:30 AM Meeting with Cecelia Huynh  
8:30 AM – 9:30 AM Filtration Executive Committee Meeting  
10:00 AM – 10:30 AM Reference Check  
10:30 AM – 11:00 AM Reference Check  
12:30 PM – 2:00 PM Future Water Sales Agreement Meeting  
2:00 PM – 3:00 PM Meeting with Cecelia Huynh  
3:00 PM – 4:00 PM Meeting with Jodie Inman  
4:30 PM – 5:00 PM Reference Check

Thursday, January 12, 2023

8:00 AM – 9:00 AM Operations All-Hands Meeting  
9:00 AM – 10:00 AM Meeting with Goldann Salazar  
11:00 AM – 11:30 AM Reference Check  
11:30 AM – 1:00 PM Bureau Directors Meeting  
1:00 PM – 2:00 PM Meeting with Quisha Light  
3:00 PM – 4:00 PM Climate Change Meeting

Friday, January 13, 2023

9:00 AM – 9:30 AM Reference Check  
10:00 AM – 10:30 AM Meeting with Toni McCasker  
1:30 PM – 2:00 PM Management Leave Discussion  
2:00 PM – 3:00 PM Budget Conversation  
3:00 PM – 3:20 PM Meeting with Roxanne Devito  
3:30 PM – 4:00 PM Meeting with Toni McCasker

Monday, January 16, 2023

Holiday

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Tuesday, January 17, 2023

8:00 AM – 8:30 AM Water Asset Management System Meeting  
8:30 AM – 9:00 AM Discuss Systems Development Charges Payment Timing Change Proposal  
9:00 AM – 10:00 AM Meeting with Edward Campbell  
10:00 AM – 12:00 PM Management Team Meeting  
1:00 PM – 2:00 PM Budget Meeting  
2:00 PM – 2:30 PM Meeting with Chris Wanner  
2:30 PM – 3:00 PM Meeting with Mike Myers  
3:00 PM – 4:00 PM Meeting with Risa Williams  
  
4:00 PM – 4:30 PM Bureau Directors Meeting

Wednesday, January 18, 2023

8:30 AM – 9:30 AM Filtration Executive Committee Meeting  
10:00 AM – 10:30 AM Meeting with Erin Novak  
1:00 PM – 2:00 PM Development Services Infrastructure Team Introduction  
2:00 PM – 3:00 PM Meeting with Felicia Heaton  
3:00 PM – 3:30 PM Meeting with Jodie Inman  
3:30 PM – 4:00 PM Public Works / Infrastructure Bureau Directors Meeting  
4:30 PM – 5:30 PM Houseless Project Meeting

Thursday, January 19, 2023

8:00 AM – 9:00 AM Meeting with Cecelia Huynh  
9:00 AM – 10:15 AM Meeting with Oregon Health Authority and Environmental Protection Agency  
11:30 AM – 1:00 PM Meeting with Yone Akagi  
1:15 PM – 2:00 PM Meeting with Quisha Light  
2:00 PM – 3:00 PM Meeting with Ty Kovatch  
3:30 PM – 4:30 PM Development Directors Meeting  
4:30 PM – 5:00 PM Advanced Metering Infrastructure Meeting

Friday, January 20, 2023

9:30 AM – 10:00 AM Meeting with Commissioner Mapps  
10:30 AM – 12:00 PM Permit Task Force Meeting  
12:00 PM – 1:00 PM Briefing on the Houselessness Project  
1:00 PM – 1:30 PM Meeting with Julia Thompson  
2:00 PM – 3:00 PM Meeting with Erich Pacheco  
3:00 PM – 5:00 PM Meeting with Sarah Santner

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Monday, January 23, 2023

9:00 AM – 10:00 AM Legislative Review Committee Meeting  
11:00 AM – 12:00 PM Meeting with Julia Thompson  
1:00 PM – 2:00 PM Emergency Kitchen Cabinet Meeting  
2:00 PM – 2:30 PM Meeting with Commissioner Mapps  
3:00 PM – 4:00 PM Meeting with Maja Haium  
4:00 PM – 4:45 PM Personnel Meeting  
4:45 PM – 5:15 PM Discuss Personnel Change Issue

Tuesday, January 24, 2023

8:00 AM – 9:00 AM Thompson Elk Fountain Meeting  
9:00 AM – 10:00 AM Meeting with Edward Campbell  
10:00 AM – 12:00 PM Management Team Meeting  
1:00 PM – 2:00 PM Budget Meeting  
2:00 PM – 3:00 PM Directors' Cabinet Meeting  
3:00 PM – 4:00 PM Meeting with Risa Williams  
4:00 PM – 4:30 PM Cabinet Debrief

Wednesday, January 25, 2023

8:00 AM – 8:30 AM Discuss Advanced Metering Infrastructure Council Presentation  
8:30 AM – 9:30 AM Federal Energy Regulatory Committee Meeting  
9:30 AM – 10:00 AM Meeting with Chris Wanner  
10:00 AM – 10:30 AM Meeting with Erin Novak  
11:00 AM – 12:00 PM Meeting with Bureau of Environmental Services  
12:30 PM – 1:00 PM Meeting with Thomas Gilmore  
1:00 PM – 1:30 PM Meeting with Liane Davis  
2:00 PM – 2:50 PM Meeting with Mike Jordan  
3:15 PM – 4:00 PM Meeting with Jodie Inman  
4:00 PM – 5:00 PM Climate Change Meeting with Engineering Services Group

Thursday, January 26, 2023

8:00 AM – 9:00 AM Meeting with Cecelia Huynh  
9:00 AM – 10:00 AM Meeting with Goldann Salazar  
11:00 AM – 12:00 PM Meeting with Rob Martineau  
12:00 PM – 5:00 PM Directors Retreat

Friday, January 27, 2023

8:00 AM – 5:00 PM Directors Retreat

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Monday, January 30, 2023

8:00 AM – 9:30 AM Large Wholesalers Breakfast Meeting  
10:00 AM – 11:00 AM Communications Outreach/Willamette River Crossing Meeting  
11:00 AM – 12:00 PM Meeting with Julia Thompson  
1:30 PM – 2:00 PM Meeting with Chris Wanner and Jeff Paulissen  
2:00 PM – 2:30 PM Meeting with Commissioner Mapps  
2:30 PM – 3:30 PM Meeting with Ty Kovatch

Tuesday, January 31, 2023

8:30 AM – 9:30 AM Meeting with Edward Campbell  
9:30 AM – 11:30 AM Citywide Infrastructure Investments Work Session  
2:00 PM – 3:00 PM Directors' Cabinet  
3:00 PM – 4:00 PM Meeting with Risa Williams

**February 2023**

Wednesday, February 1, 2023

8:00 AM – 8:30 AM Oregon Health Authority Update  
9:30 AM – 12:00 PM City Council Meeting  
1:00 PM – 1:30 PM Meeting with Elissa Arnaud and Quisha Light  
2:00 PM – 3:00 PM Path to Leadership Meeting  
3:00 PM – 3:30 PM Meeting with Erin Novak  
3:30 PM – 4:00 PM Public Works / Infrastructure Bureau Directors Check-in

Thursday, February 2, 2023

8:00 AM – 9:00 AM Meeting with Cecelia Huynh  
9:00 AM – 10:00 AM Meeting with Goldann Salazar  
10:30 AM – 11:30 AM Meeting with Julia Thompson  
1:00 PM – 2:00 PM Meeting with Quisha Light  
3:00 PM – 4:00 PM Meeting with Jodie Inman

Friday, February 3, 2023

9:30 AM – 10:00 AM Meeting with Commissioner Mapps  
10:00 AM – 12:00 PM Organizational Planning Session

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Monday, February 6, 2023

9:00 AM – 10:00 AM Water Bureau Legislative Review Committee  
11:00 AM – 12:00 PM Meeting with Julia Thompson  
1:00 PM -2:00 PM Meeting with Sarah Santner  
2:00 PM – 2:30 PM Meeting with Commissioner Mapps  
2:30 PM – 3:30 PM Meeting with Cecelia Huynh

Tuesday, February 7, 2023

9:30 AM – 10:00 AM Meeting with Jill Becker  
10:00 AM – 12:00 PM Management Team Meeting  
2:00 PM – 3:00 PM Directors' Cabinet Meeting  
3:00 PM – 3:30 PM Meeting with Risa Williams  
3:30 PM – 4:00 PM Meeting with Yone Akagi and Scott Bradway

Wednesday, February 8, 2023

8:30 AM – 9:30 AM Mini Filtration Executive Committee Meeting  
10:00 AM – 10:30 AM Meeting with Erin Novak  
10:30 AM – 12:00 PM Water Managers Advisory Board Meeting  
12:30 PM – 2:00 PM Future Water Sales Agreement Meeting  
2:00 PM – 2:30 PM Meeting with Mike Grimm  
3:00 PM – 4:00 PM Meeting with Jodie Inman  
4:00 PM – 5:00 PM Safety Meeting

Thursday, February 9, 2023

7:30 AM – 9:00 AM Washington County Water Managers Meeting  
9:15 AM – 10:00 AM Meeting with Goldann Salazar  
10:00 AM – 11:30 PM Budget Recap Meeting  
11:30 AM – 1:00 PM Bureau Directors Meeting  
1:00 PM -1:30 PM Meeting with Quisha Light  
2:00 PM – 3:00 PM Meeting with City of Tualatin  
3:00 PM – 4:00 PM Meeting with Kim Gupta

Friday, February 10, 2023

9:30 AM – 10:00 AM Meeting with Sarah Santner

Monday, February 13, 2023

8:45 AM – 9:00 AM Meeting with Edward Campbell and Tom Klutz  
9:00 AM – 10:00 AM Water Bureau Legislative Review Committee Meeting  
10:00 AM – 11:00 AM Meeting with Ty Kovatch  
11:00 AM – 12:00 PM Meeting with Julia Thompson  
1:00 PM – 2:00 PM Meeting with Sarah Santner  
2:00 PM – 2:30 PM Meeting with Commissioner Mapps  
3:00 PM – 4:00 PM Code and Charter Match Meeting

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Tuesday, February 14, 2023

8:30 AM – 9:30 AM Meeting with Edward Campbell  
9:30 AM – 10:30 AM Meeting with Bureau Directors and Commissioner Mapps  
10:30 AM – 12:00 PM Management Team Meeting  
2:00 PM – 2:45 PM Meeting with Edward Campbell  
3:00 PM – 4:00 PM Meeting with Risa Williams  
4:00 PM – 4:30 PM Bureau Directors Meeting

Wednesday, February 15, 2023

11:00 AM – 11:30 AM Washington DC Trip Scheduling  
1:00 PM – 2:00 PM Portland Utility Board Check-In

Thursday, February 16, 2023

8:00 AM – 9:00 AM Meeting with Cecelia Huynh  
11:00 AM – 12:00 PM Climate Change Meeting  
12:30 PM – 1:00 PM Meeting with Erin Novak  
1:00 PM – 2:00 PM Budget Meeting  
2:00 PM – 3:00 PM Employee Town Hall on City Transition Meeting  
3:00 PM – 4:00 PM Meeting with Kim Gupta  
4:00 PM – 5:00 PM Meeting with Goldann Salazar

Friday, February 17, 2023

9:00 AM – 9:20 AM Meeting with Risa Williams  
9:30 AM – 10:00 AM Meeting with Commissioner Mapps  
10:00 AM – 12:00 PM Organizational Planning Meeting

Monday, February 20, 2023

Holiday

Tuesday, February 21, 2023

9:00 AM – 10:00 AM Meeting with Edward Campbell  
10:00 AM – 12:00 PM Management Team Meeting  
1:00 PM – 2:00 PM Budget Meeting  
2:00 PM – 3:00 PM Directors' Cabinet Meeting  
3:00 PM – 4:00 PM Meeting with Risa Williams  
4:00 PM – 4:30 PM Meeting with Quisha Light

Wednesday, February 22, 2023

9:15 AM – 1:00 PM Bureau of Environmental Services Director Interview Panel  
3:00 PM – 4:00 PM Meeting with Jodie Inman

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Thursday, February 23, 2023

8:00 AM – 9:00 AM Meeting with Cecelia Huynh  
9:00 AM – 10:00 AM Meeting with Goldann Salazar  
10:30 AM – 11:30 AM Meeting with Rob Martineau  
11:30 AM – 1:00 PM Bureau Directors Meeting  
2:00 PM – 3:00 PM Meeting with Maja Haium  
3:00 PM – 4:00 PM Meeting with Lake Grove Water District

Friday, February 24, 2023

8:30 AM – 9:30 AM Meeting with Kim Gupta  
9:30 AM – 10:00 AM Meeting with Erin Novak  
10:30 AM – 11:00 AM Meeting with Julia Thompson  
1:00 PM – 2:00 PM Hydropower Briefing

Monday, February 27, 2023

10:00 AM – 10:50 AM Hydro Parks Discussion  
11:00 AM – 12:00 PM Meeting with Julia Thompson  
1:00 PM – 2:00 PM Employee Town Hall on City Transition  
2:30 PM – 3:30 PM Meeting with Erich Pacheco  
3:30 PM – 4:30 PM Portland Water Bureau Affordability Steering Committee

Tuesday, February 28, 2023

9:00 AM – 9:30 AM Meeting with Edward Campbell  
9:30 AM – 10:30 AM Bureau Directors Meeting  
10:30 AM – 11:30 AM Management Team Meeting  
1:00 PM – 2:00 PM Meeting with Ty Kovatch  
3:00 PM – 4:00 PM Meeting with Risa Williams

**March 2023**

Wednesday, March 1, 2023

11:00 AM – 11:30 AM Director's Corner Preparation Meeting  
11:30 AM – 12:00 PM Willamette River Crossing Information Network Meeting  
12:30 PM – 1:00 PM Engineering Design and Climate Change Meeting  
2:00 PM – 3:00 PM Meeting with Cecelia Huynh  
3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Meeting

Thursday, March 2, 2023

9:00 AM – 10:00 AM Meeting with Goldann Salazar  
10:00 AM – 10:30 AM Meeting with Erin Novak  
11:00 AM – 12:00 PM Director's Corner



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1:00 PM – 2:00 PM Meeting with Quisha Light  
2:00 PM – 3:00 PM Meeting with Kim Gupta  
3:00 PM – 4:00 PM Meeting with Jodie Inman

Friday, March 3, 2023

8:15 AM – 9:00 AM Grant Strategy Check-In  
10:00 AM – 11:00 AM Meeting with Sarah Santner  
11:00 AM – 12:00 PM Budget Meeting  
12:30 PM – 1:00 PM Communication Strategy Meeting  
1:00 PM – 2:00 PM Hydroelectric Relicensing Briefing

Monday, March 6, 2023

Association of Metropolitan Water Agencies Conference, Washington, D.C.  
12:00 PM – 1:00 PM EST Meeting with Kelly Nickel  
1:00 PM – 2:00 PM EST Meeting with Morgan McCue  
3:00 PM – 4:00 PM EST Meeting with Marcus Brubaker

Tuesday, March 7, 2023

Association of Metropolitan Water Agencies Conference, Washington, D.C.  
3:00 PM – 4:00 PM EST Meeting with Jennifer McClain

Wednesday, March 8, 2023

Association of Metropolitan Water Agencies Conference, Washington, D.C.  
1:30 PM – 2:30 PM EST Meeting with Serena Baserman

Thursday, March 9, 2023

8:00 AM – 9:00 AM Directors' Cabinet Meeting  
9:00 AM – 10:00 AM Meeting with Goldann Salazar  
10:00 AM – 10:30 AM Meeting with Erin Novak  
10:30 AM – 11:30 AM Meeting with Cecelia Huynh  
11:30 AM – 1:00 PM Bureau Directors Meeting  
1:00 PM – 2:00 PM Meeting with Quisha Light  
2:00 PM – 3:00 PM Meeting with Kim Gupta

Friday, March 10, 2023

9:00 AM – 10:00 AM Meeting with Sarah Santner  
10:30 AM – 12:00 PM Dry Run Budget Presentation Meeting  
3:00 PM – 4:00 PM Meeting with the Caregiver Advocacy Coalition

Monday, March 13, 2023

7:45 AM – 3:45 PM Portland Delegation to Confederated Tribes of Grand Ronde

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Tuesday, March 14, 2023

8:30 AM – 9:00 AM Meeting with Sarah Messier  
9:00 AM – 10:00 AM Meeting with Edward Campbell  
10:00 AM – 12:00 PM Management Team Meeting  
1:00 PM – 2:00 PM Budget Meeting  
2:00 PM – 2:30 PM Directors' Cabinet  
3:00 PM – 4:00 PM Meeting with Risa Williams  
4:00 PM – 5:00 PM Bureau Directors Meeting

Wednesday, March 15, 2023

9:30 AM – 10:00 AM Meeting with Melinda Bullen  
10:00 AM – 11:00 AM Meeting with Ty Kovatch  
1:00 PM – 2:00 PM Monthly Portland Utility Board Check-In  
3:30 PM – 4:00 PM Public Works/Infrastructure Bureau Directors Meeting  
4:00 PM – 5:00 PM Meeting with Kim Gupta

Thursday, March 16, 2023

9:00 AM – 10:00 AM Meeting with Goldann Salazar  
10:00 AM – 10:30 AM Meeting with Erin Novak  
10:30 AM – 11:30 AM DOJ Inquiry Update  
11:30 AM – 12:30 PM Meeting with Erich Pacheco  
2:00 PM – 5:00 PM Budget Work Session 4 - Public Utilities

Friday, March 17, 2023

10:00 AM – 11:00 AM Meeting with Sarah Santner  
11:00 AM – 11:30 AM Hydroelectric Relicensing Briefing  
1:00 PM – 2:00 PM Meeting with Jodie Inman

Monday, March 20, 2023

8:30 AM – 9:30 AM Manager/Supervisor Town Hall  
10:00 AM – 11:00 AM Affordability Steering Committee Meeting  
11:00 AM – 12:00 PM Meeting with Julia Thompson  
1:00 PM – 2:00 PM Meeting with Rob Martineau  
3:30 PM – 4:55 PM Process Coordination Meeting

Tuesday, March 21, 2023

9:00 AM – 10:00 AM Meeting with Quisha Light  
10:00 AM – 12:00 PM Management Team Meeting  
12:00 PM – 1:00 PM Budget Meeting  
2:00 PM – 3:00 PM Director's Cabinet  
3:00 PM – 4:00 PM Meeting with Risa Williams

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Wednesday, March 22, 2023

8:30 AM – 9:30 AM Federal Energy Regulatory Committee Meeting

9:30 AM – 11:00 AM Bull Run Contract Risk Meeting

11:00 AM – 12:00 PM Portland Water Bureau/Bureau of Environmental Services Meeting

1:00 PM – 1:30 PM Meeting with Edward Campbell

1:30 PM – 2:00 PM Federal Energy Regulatory Committee Hydropower Relicensing Briefing

3:00 PM – 4:00 PM Meeting with Jodie Inman

Thursday, March 23, 2023

8:00 AM – 9:00 AM Meeting with Cecelia Huynh

9:30 AM – 10:00 AM Director's Corner Debrief

10:00 AM – 10:30 AM Meeting with Erin Novak

10:30 AM – 11:00 AM Meeting with Mike Jordan

11:30 AM – 1:00 PM Bureau Directors Meeting

1:00 PM – 2:00 PM Meeting with Quisha Light

2:00 PM – 3:00 PM Meeting with Kim Gupta

3:00 PM – 4:00 PM Meeting with Edward Campbell

Friday, March 24, 2023

9:00 AM – 10:00 AM Filtration Contract Discussion

10:00 AM – 11:00 AM Meeting with Maja Haium

11:30 AM – 12:00 PM RAMP Ordinance Strategy Meeting

12:00 PM – 4:00 PM Meeting with Sarah Santner

Monday, March 27, 2023 – Friday, March 31, 2023

Out of Office