

Edward Campbell – Interim Bureau Director
Portland Water Bureau
Fourth Quarter Calendar
2024

October 2024

Tue, Oct 1

10:00 AM – 12:00 PM	One Water Taskforce Meeting
12:00 PM – 1:00 PM	Management Team Meeting
1:00 PM – 2:00 PM	Strategic Communications Meeting
3:00 PM – 3:30 PM	Meeting with Sam Chase
3:30 PM – 5:00 PM	Portland Utility Board Meeting

Wed, Oct 2

8:00 AM – 8:30 AM	Office of Government Relations/Water Bureau Filtration Legislative Strategy Check-In
8:30 AM – 10:00 AM	Operations Coordination Meeting
2:00 PM – 3:00 PM	One Water Public Works Employee Town Hall

Thu, Oct 3

10:30 AM – 10:55 AM	Legislative Meeting
11:00 AM – 12:30 PM	Planning & Development Directors Meeting
2:00 PM – 3:00 PM	Meeting with Rob Martineau

Fri, Oct 4

9:00 AM – 4:00 PM	Bull Run Watershed Tour
4:00 PM – 4:25 PM	Meeting with Deputy City Administrator Dhanapal

Sat, Oct 5 – Sun, Oct 6

Mon, Oct 7

9:30 AM – 9:55 AM	Meeting with Deputy City Administrator Dhanapal
10:00 AM – 10:25 AM	Infor Asset Management System Implementation Interview
12:30 PM – 12:55 PM	Meeting with Jordan Wiley

Tue, Oct 8

10:00 AM – 12:00 PM	Management Team Meeting
1:00 PM – 2:00 PM	Budget Meeting

Wed, Oct 9

8:30 AM – 9:30 AM	Filtration Executive Committee Meeting
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1:00 PM – 1:30 PM	Sellwood Water Bureau Claims
3:00 PM – 3:15 PM	Meeting with Samina Panwhar
6:30 PM – 8:30 PM	Regional Water Providers Consortium Board Meeting

Thu, Oct 10

7:30 AM – 9:00 AM	Washington County Water Managers Breakfast Meeting
11:30 AM – 1:00 PM	Monthly Executive Leadership Team Meeting
1:00 PM – 2:30 PM	Engineering Services Group All Staff Meeting
3:30 PM – 6:00 PM	Employee Recognition Event

Fri, Oct 11

10:00 AM – 10:30 AM	Management Team Meeting
3:30 PM – 4:00 PM	US Water Alliance Affordability Taskforce

Sat, Oct 12 – Sun, Oct 13

Mon, Oct 14

8:30 AM – 8:55 AM	Water Council Briefing
10:00 AM – 10:30 AM	Meeting with Ting Lu re: Bull Run Tour
2:30 PM – 4:00 PM	Supervisor Essentials Module 5 - Managing Employee Work Schedules & Records

Tue, Oct 15

10:00 AM – 12:00 PM	Management Team Meeting
2:00 PM – 2:50 PM	Portland Utility Board Monthly Meeting
3:00 PM – 4:00 PM	Division of Asset Management - Bureau Directors/Finance Managers Meeting

Wed, Oct 16

Thu, Oct 17

11:00 AM – 12:30 PM	Portland Utility Board Meeting
12:00 PM – 1:00 PM	City Bureau Internal Coordination Meeting
2:00 PM – 2:45 PM	Meeting with Sarah Santner and Kavita Heyn
4:00 PM – 5:00 PM	Water Bureau Water Asset Management System and Bureau of Environmental Services Infor Project Executive Steering Committee

Fri, Oct 18

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10:00 AM – 10:15 AM	Affordability Taskforce Discussion with Deputy City Administrator Dhanapal
10:30 AM – 12:00 PM	Public Works Service Area Leadership Weekly Check-in
3:00 PM – 3:30 PM	Budget Check-In

Sat, Oct 19

3:00 PM – 5:00 PM	Association of Metropolitan Water Agencies Board Dinner – Miami, Florida
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Sun, Oct 20

9:30 AM – 1:30 PM	Association of Metropolitan Water Agencies Board Meeting – Miami, Florida
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Mon, Oct 21

All Day	Association of Metropolitan Water Agencies Executive Conference – Miami, Florida
12:30 PM – 12:55 PM	Public Works Service Area Strategy Sessions Check-In
1:30 PM – 3:30 PM	Natural Resource Service Delivery Strategy Meeting

Tue, Oct 22

All Day	Association of Metropolitan Water Agencies Executive Conference – Miami, Florida
3:30 PM – 4:50 PM	PWSA Strategy Session

Wed, Oct 23

All Day	Association of Metropolitan Water Agencies Executive Conference – Miami, Florida
5:00 AM – 9:00 AM	Water Utility Climate Alliance General Managers' Annual Business Meeting – Miami, Florida

Thu, Oct 24

5:00 AM – 2:00 PM	Water Utility Climate Alliance Fall Staff Meeting – Miami, Florida
11:00 AM – 12:00 PM	Public Works Service Area Strategic Planning Preparation Meeting
12:00 PM – 1:00 PM	City Bureau Internal Coordination Meeting

Fri, Oct 25

9:00 AM – 9:30 AM	Phone Call: Mike Grimm
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10:00 AM – 10:30 AM	Management Team Meeting
10:30 AM – 12:00 PM	Public Works Service Area Leadership Weekly Check-in

Sat, Oct 26 - Sun, Oct 27

Mon, Oct 28

8:00 AM – 9:30 AM	Large Wholesalers Breakfast Meeting
12:00 PM – 1:00 PM	Council Onboarding Preparation Meeting
1:45 PM – 2:15 PM	Wholesale Opportunities Meeting
2:30 PM – 3:00 PM	Ekstrom Easement Negotiation Meeting
3:00 PM – 4:00 PM	Employee Townhall

Tue, Oct 29

8:00 AM – 8:30 AM	Groups Budget Request Preview Meeting
9:00 AM – 10:00 AM	City of Portland / US Water Alliance Membership Onboarding Call
10:00 AM – 12:00 PM	Management Team Meeting
1:00 PM – 2:00 PM	Budget Meeting
2:00 PM – 3:00 PM	Meeting with Rob Martineau
3:00 PM – 3:30 PM	Water Bureau/Bureau of Environmental Services Meeting

Wed, Oct 30

8:00 AM – 8:30 AM	Office of Government Relations/Water Bureau Filtration Legislative Strategy Check-In
10:30 AM – 11:00 AM	Meeting with Sam Chase
11:00 AM – 12:00 PM	Meeting with Maja Haium
2:30 PM – 3:50 PM	New Council Onboarding Discussion

Thu, Oct 31

9:00 AM – 9:30 AM	Natural Resource Service Delivery Concepts Meeting
9:30 AM – 9:55 AM	Deputy City Administrator Dhanapal check in with Director Uchiyama, Director Williams, and Director Campbell
11:30 AM – 11:55 AM	October Legislative Meeting
12:00 PM – 1:00 PM	City Bureau Internal Coordination

November 2024

Edward Campbell – Interim Bureau Director
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2024

Fri, Nov 1

Out of Office

Sat, Nov 2 – Sun, Nov 3

Mon, Nov 4

10:00 AM – 10:50 AM Infrastructure Bureau Leadership Meeting

Tue, Nov 5

10:00 AM – 12:00 PM Management Team Meeting
1:00 PM – 2:00 PM Budget Meeting
3:00 PM – 3:30 PM Interview for November Infor Project Report
3:30 PM – 5:00 PM Portland Utility Board Meeting

Wed, Nov 6

8:00 AM – 8:30 AM Office of Government Relations/Portland Water
Bureau Filtration Legislative Strategy Check-In
8:30 AM – 9:30 AM Filtration Executive Committee Meeting
9:30 AM – 10:15 AM Portland Utility Board Monthly Meeting
1:30 PM – 3:30 PM Regional Water Providers Consortium Technical
Committee Meeting
4:00 PM – 4:25 PM One Water Debrief with Consultant Team

Thu, Nov 7

8:30 AM – 8:55 AM Meeting with Deputy City Administrator Priya
Dhanapal
11:00 AM – 11:55 AM Planning for Friday Meeting
12:00 PM – 12:30 PM Functions inventory project
12:00 PM – 1:00 PM City Bureau Internal Coordination
2:30 PM – 4:00 PM Supervisor Essentials Module 6 - Performance
Management
4:00 PM – 5:00 PM Water Asset Management System and Bureau of
Environmental Services Infor Project Executive
Steering Committee

Fri, Nov 8

10:00 AM – 10:30 AM Management Team Meeting
11:00 AM – 12:00 PM Public Works Service Area Leadership Check-In

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Sat, Nov 9 – Sun, Nov 10

Mon, Nov 11

Holiday

Tue, Nov 12

8:30 AM – 9:00 AM	Weekly Portland Water Bureau Briefing
10:00 AM – 12:00 PM	Management Team Meeting
12:00 PM – 1:00 PM	Association of Metropolitan Water Agencies Meeting
1:00 PM – 2:00 PM	Budget Meeting
3:00 PM – 3:25 PM	Procurement Day Run of Show Discussion
3:00 PM – 3:30 PM	Portland Utility Board Check-In

Wed, Nov 13

8:00 AM – 8:30 AM	Office of Government Relations/Portland Water Bureau Filtration Legislative Strategy Check-In
9:30 AM – 10:30 AM	Operations Coordination Meeting
10:30 AM – 12:00 PM	Water Managers Advisory Board Meeting

Thu, Nov 14

10:30 AM – 11:00 AM	Meeting with Marquis Fudge
11:30 AM – 1:00 PM	Monthly Executive Leadership Team meeting
12:00 PM – 1:00 PM	City Bureau Internal Coordination
12:30 PM – 4:00 PM	Automated Metering Infrastructure Workshop
4:30 PM – 5:00 PM	PBOT Zendesk/PARS Briefing

Fri, Nov 15

9:30 AM – 11:00 AM	Budget Concept Review Meeting
11:00 AM – 12:00 PM	Public Works Service Area Leadership Check-in
2:00 PM – 3:00 PM	Meeting with Michael Mucha
3:00 PM – 4:00 PM	IT Budget Briefing

Sat, Nov 16 – Sun, Nov 17

Mon, Nov 18

8:30 AM – 8:55 AM	Water Council Briefings
10:00 AM – 10:50 AM	Infrastructure Bureau Leadership Meeting

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11:00 AM – 12:00 PM	City of Portland Bureau of Environmental Services/Portland Water Bureau briefing for Senator Merkley staff
1:00 PM – 1:55 PM	Budget Meeting
3:00 PM – 3:25 PM	Meeting with Deputy City Administrator Priya Dhanapal

Tue, Nov 19

8:00 AM – 8:50 AM	Weekly Portland Water Bureau Briefing
10:00 AM – 12:00 PM	Management Team Meeting
1:00 PM – 2:00 PM	Budget Meeting
2:00 PM – 3:00 PM	Strategic Communications Monthly Meeting
3:00 PM – 3:30 PM	Meeting with Shane Davis

Wed, Nov 20

8:00 AM – 8:30 AM	Office of Government Relations/Portland Water Bureau Filtration Legislative Strategy Check-In
10:30 AM – 11:00 AM	Monthly Legislative Briefing
3:00 PM – 3:30 PM	Natural Resources Service Delivery Presentation Preparation Meeting

Thu, Nov 21

9:00 AM – 11:00 AM	Public Works Service Area Procurement Day
11:00 AM – 12:30 PM	Portland Utility Board Meeting
1:00 PM – 2:00 PM	Facilities Budget Discussion
6:00 PM – 7:55 PM	Portland Clean Energy Community Benefits Fund Committee Meeting

Fri, Nov 22

8:30 AM – 8:55 AM	Meeting with Millicent Williams
9:00 AM – 9:30 AM	Management Team Meeting
10:30 AM – 11:00 AM	Retreat Planning Meeting
11:00 AM – 12:00 PM	Public Works Service Area Leadership Check-in
3:00 PM – 4:00 PM	Climate Coordination Meeting

Sat, Nov 23 – Sun, Nov 24

Mon, Nov 25

8:30 AM – 9:00 AM	Meeting with Deputy City Administrator Priya Dhanapal and Ty Kovatch
9:30 AM – 9:45 AM	Meeting with Deputy City Administrator Priya Dhanapal

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1:00 PM – 1:45 PM C-Suite Interview | Edward Campbell

Tue, Nov 26

10:00 AM – 12:00 PM Management Team Meeting
11:00 AM – 12:00 PM Meeting with Rob Martineau
2:00 PM – 3:00 PM Budget Meeting
3:00 PM – 3:30 PM Meeting with Shane Davis

Wed, Nov 27

8:00 AM – 8:30 AM Weekly Office of Government Relations/Portland
Water Bureau Filtration Legislative Strategy
Check-In

Thu, Nov 28

Holiday

Fri, Nov 29

Holiday

Sat, Nov 30 - Sun, Dec 1

December 2024

Mon, Dec 2

8:30 AM – 8:55 AM Water Council Briefings
10:00 AM – 10:50 AM Infrastructure Bureau Leadership Meeting
11:30 AM – 12:30 PM Director's Corner
12:30 PM – 1:00 PM Preparation for Oregon Environmental Council
Meeting
4:00 PM – 5:00 PM Water Asset Management System and Bureau of
Environmental Services Infor Project Executive
Steering Committee

Tue, Dec 3

9:00 AM – 11:00 AM Management Team Meeting
11:00 AM – 11:50 AM Oregon Environmental Council and City of
Portland Meeting
12:00 PM – 1:00 PM Public Works Service Area Revised Budget
Concepts Review
12:00 PM – 3:00 PM Strategic Communications Workshop
3:00 PM – 3:30 PM Meeting with Shane Davis

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4:30 PM – 5:00 PM Public Works Service Area Revised Budget
Concepts Review

Wed, Dec 4

8:00 AM – 8:30 AM Office of Government Relations/Portland Water
Bureau Filtration Legislative Strategy Check-In

8:30 AM – 9:30 AM Filtration Executive Committee Meeting

9:30 AM – 11:55 AM City Council Meeting

2:00 PM – 3:00 PM Meeting with Maja Haium

4:00 PM – 4:30 PM Water Infrastructure Finance and Innovation Act
Event Meeting

4:30 PM – 5:30 PM Meeting with Sam Chase

Thu, Dec 5

8:30 AM – 8:45 AM Water Infrastructure Finance and Innovation Act
Event Coordination

9:00 AM – 10:00 AM Employee Town Hall

10:00 AM – 10:30 AM Monthly Legislative Briefing

10:00 AM – 11:20 AM Water Quality Steering Committee Meeting

11:00 AM – 12:30 PM Planning & Development Directors Meeting

Fri, Dec 6

9:00 AM – 10:00 AM Management Team Meeting

10:00 AM – 10:30 AM Budget Meeting

10:30 AM – 12:00 PM Public Works Service Area Leadership Check-in

2:00 PM – 3:00 PM Communications Updates Meeting

Sat, Dec 7 – Sun, Dec 8

Mon, Dec 9

8:30 AM – 8:55 AM Water Council Briefings

1:00 PM – 1:15 PM Water Infrastructure Finance and Innovation Act
Event Check In

2:00 PM – 3:50 PM Public Works Service Area Functions Inventory
Discussion

Tue, Dec 10

8:30 AM – 11:30 AM Public Works Service Area Extended Leadership -
End of Year Celebration

Wed, Dec 11

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8:00 AM – 8:30 AM Office of Government Relations/Portland Water
Bureau Filtration Legislative Strategy Check-In
2:30 PM – 2:45 PM Meeting with Deputy City Administrator Priya
Dhanapal

Thu, Dec 12

8:00 AM – 8:25 AM Water Infrastructure Finance and Innovation Act
Event Preparation Meeting
9:00 AM – 9:25 AM Media Inquiry Meeting
10:30 AM – 11:00 AM Meeting with Shane Davis
11:30 AM – 1:00 PM Monthly Executive Leadership Team Meeting
1:00 PM – 1:30 PM Water Infrastructure Finance and Innovation Act
Check-In
2:15 PM – 3:00 PM Strategic Communications Monthly Meeting
3:00 PM – 3:25 PM Meeting with Maja Haium

Fri, Dec 13

9:30 AM – 10:00 AM Pre-event media briefing with Priya
10:00 AM – 11:00 AM Water Infrastructure Finance and Innovation Act
Recognition Event
11:00 AM – 12:00 PM PWSA Leadership Weekly Check-in
2:00 PM – 3:00 PM Management Team Meeting
3:00 PM – 3:55 PM Council Onboarding Leadership Check-In #1

Sat, Dec 14 - Sun, Dec 15

Mon, Dec 16

Out of Office

Tue, Dec 17

Out of Office

Wed, Dec 18

Out of Office

Thu, Dec 19

Out of Office

Fri, Dec 20

9:00 AM – 9:30 AM Management Team Meeting
2:30 PM – 2:55 PM Meeting with Deputy City Administrator Dhanapal
3:30 PM – 4:30 PM Public Works Service Area Leadership Check-in

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Sat, Dec 21 - Sun, Dec 22

Mon, Dec 23

9:30 AM – 10:00 AM	Council Onboarding Preparation Meeting
3:00 PM – 4:00 PM	Deputy City Administrator Communications Coordination Request

Tue, Dec 24

9:00 AM – 9:30 AM	Meeting with Shane Davis
1:00 PM – 2:00 PM	Meeting with Rob Martineau
2:00 PM – 3:00 PM	Budget Meeting

Wed, Dec 25

Holiday

Thu, Dec 26

Fri, Dec 27

Sat, Dec 28 - Sun, Dec 29

Mon, Dec 30

10:00 AM – 10:50 AM	Infrastructure Bureau Leadership Meeting
1:00 PM – 1:25 PM	Elected Officials Discussion

Tue, Dec 31

9:00 AM – 9:30 AM	Meeting with Shane Davis
10:00 AM – 12:00 PM	Management Team Meeting
1:00 PM – 2:00 PM	Budget Meeting