

Edward Campbell – Acting Bureau Director
Portland Water Bureau
First Quarter Calendar
January 1, 2025 – March 14, 2025

January 2025

Wed, Jan 1

Holiday

Thu, Jan 2

9:30 AM – 11:55 AM

City Council Meeting

12:00 PM – 1:00 PM

City Bureau Internal Coordination

12:00 PM – 1:20 PM

Service Area Budget Discussion

Fri, Jan 3

11:00 AM – 12:50 PM

Public Works Service Area Leadership
Check-In

2:30 PM – 2:55 PM

Meeting with Shane Davis

Sat, Jan 4 – Sun, Jan 5

Mon, Jan 6

8:00 AM – 8:40 AM

Public Works Service Area Budget
Discussion

9:30 AM – 9:50 AM

Meeting with Felicia Heaton and Mischa
Webley

2:00 PM – 2:30 PM

Proposal Review Meeting

Tue, Jan 7

8:00 AM – 8:50 AM

Meeting with Deputy City Administrator
Priya Dhanapal

10:00 AM – 12:00 PM

Management Team Meeting

1:00 PM – 2:00 PM

Budget Meeting

2:00 PM – 2:30 PM

Meeting with Shane Davis

2:30 PM – 3:30 PM

Portland Water Bureau and Bureau of
Environmental Services Infor Project
Executive Steering Committee

3:30 PM – 5:00 PM

Portland Utility Board Meeting

Wed, Jan 8

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First Quarter Calendar
January 1, 2025 – March 14, 2025

8:00 AM – 8:30 AM	Office of Government Relations/Portland Water Bureau Filtration Legislative Strategy Check-In
8:30 AM – 9:00 AM	Federal Energy Regulatory Committee Executive Meeting
10:00 AM – 10:50 AM	Interview for Bureau of Environmental Services and Portland Water Bureau Infor Implementations
10:30 AM – 12:00 PM	Water Managers Advisory Board Meeting
1:30 PM – 2:00 PM	Meeting with Samina Panwhar
3:00 PM – 3:50 PM	Citywide VPN Outage Coordination Call

Thu, Jan 9

7:30 AM – 8:25 AM	Washington County Water Managers Meeting
9:00 AM – 10:00 AM	Water Bureau Legislative Review Committee Meeting
9:00 AM – 10:30 AM	Planning & Development Directors Meeting
11:30 AM – 1:00 PM	Monthly Executive Leadership Team Meeting
12:00 PM – 1:00 PM	City Bureau Internal Coordination
3:00 PM – 3:30 PM	Monthly Legislative briefing
3:30 PM – 4:25 PM	Council Onboarding Leadership Check-In #2

Fri, Jan 10

9:00 AM – 9:30 AM	Management Team Meeting
10:30 AM – 1:00 PM	Public Works Service Area Leadership Check-In
1:30 PM – 2:30 PM	Portland Bureau of Transportation Funding Meeting

Sat, Jan 11 - Sun, Jan 12

Mon, Jan 13

10:00 AM – 10:50 AM	Infrastructure Bureau Leadership Meeting
11:00 AM – 12:00 PM	Portland Utility Board budget discussion
1:00 PM – 1:30 PM	Programs Review Meeting

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January 1, 2025 – March 14, 2025

2:00 PM – 3:00 PM Personnel Meeting

Tue, Jan 14

10:00 AM – 12:00 PM Management Team Meeting
1:00 PM – 1:30 PM Authorities and Delegations Discussion
3:30 PM – 4:00 PM US Water Alliance Affordability Taskforce
MOU Meeting
4:00 PM – 4:30 PM Customer Service Vacancy Discussion

Wed, Jan 15

8:00 AM – 8:30 AM Office of Government Relations/Portland
Water Bureau Filtration Legislative
Strategy Check-In
8:30 AM – 9:30 AM Filtration Executive Committee Meeting
1:30 PM – 2:00 PM Meeting with Shane Davis
2:00 PM – 2:50 PM Water Asset Management System
Executive Steering Committee Meeting
4:00 PM – 4:50 PM Meeting with Deputy City Administrator
Priya Dhanapal

Thu, Jan 16

11:00 AM – 12:30 PM Portland Utility Board Meeting
12:00 PM – 1:00 PM City Bureau Internal Coordination
1:00 PM – 2:00 PM Budget Meeting
2:30 PM – 4:00 PM Supervisor Training

Fri, Jan 17

9:00 AM – 9:30 AM Management Team Meeting
10:00 AM – 2:00 PM Public Works Service Area Council
Presentation Meeting
4:30 PM – 5:25 PM Meeting with Sam Chase

Sat, Jan 18 – Sun, Jan 19

Mon, Jan 20

Holiday

Tue, Jan 21

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January 1, 2025 – March 14, 2025

10:00 AM – 12:00 PM	Management Team Meeting
1:00 PM – 2:00 PM	Budget Meeting
2:00 PM – 2:50 PM	Portland Utility Board Monthly Meeting
3:30 PM – 4:00 PM	Meeting with Shane Davis

Wed, Jan 22

8:00 AM – 8:30 AM	Office of Government Relations/Portland Water Bureau Filtration Legislative Strategy Check-In
9:00 AM – 10:30 AM	Rate Study Recognition Breakfast
2:00 PM – 3:55 PM	Council Onboarding Leadership Meeting

Thu, Jan 23

9:30 AM – 11:55 AM	Council Onboarding Session
2:00 PM – 3:30 PM	Water Quality Staff Meeting
4:00 PM – 5:00 PM	Joint Affordability Steering Committee Meeting

Fri, Jan 24

8:00 AM – 8:25 AM	Phone Call with Constituent
9:00 AM – 9:30 AM	Management Team Meeting
11:30 AM – 11:55 AM	Meeting with Deputy City Administrator Priya Dhanapal
12:30 PM – 1:30 PM	Labor Preparation Meeting

Sat, Jan 25 – Sun, Jan 26

Mon, Jan 27

8:00 AM – 9:30 AM	Large Wholesalers Breakfast Meeting
9:00 AM – 10:00 AM	Water Bureau Legislative Review Committee Meeting
10:00 AM – 10:50 AM	Infrastructure Bureau Leadership Meeting
3:00 PM – 4:30 PM	Land Use Board of Appeals Decision Approach Meeting

Tue, Jan 28

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8:00 AM – 8:50 AM	Meeting with Deputy City Administrator Priya Dhanapal
10:00 AM – 12:00 PM	Management Team Meeting
1:00 PM – 2:00 PM	Meeting with Rob Martineau
3:00 PM – 3:30 PM	Meeting with Shane Davis
3:30 PM – 4:25 PM	Filtration Presentation Preparation Meeting

Wed, Jan 29

8:00 AM – 8:30 AM	Meeting with the Office of Government Relations and Portland Water Bureau
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Thu, Jan 30

9:00 AM – 9:25 AM	Meeting with Deputy City Administrator Priya Dhanapal
11:00 AM – 12:00 PM	Budget Meeting
1:45 PM – 3:00 PM	Position Description Meeting

Fri, Jan 31

8:30 AM – 9:30 AM	Filtration Meeting
9:30 AM – 10:20 AM	Filtration Land Use Board of Appeals Decision Briefing
10:30 AM – 12:00 PM	Public Works Service Area Leadership Check-in

February 2025

Sat, Feb 1 - Sun, Feb 2

Mon, Feb 3

8:30 AM – 9:00 AM	Meeting with Sarah Santner, Sara Petrocine, Jodie Inman & Eryn Mitchell
9:00 AM – 10:00 AM	Water Bureau Legislative Review Committee Meeting
1:00 PM – 2:25 PM	Project Check-In

Tue, Feb 4

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7:00 AM – 7:45 AM	Meeting with Deputy City Administrator Priya Dhanapal
9:00 AM – 10:00 AM	Project Check-In
10:00 AM – 12:00 PM	Management Team Meeting
1:00 PM – 2:00 PM	Budget Meeting
2:00 PM – 2:30 PM	Interview for Infor January Report
2:30 PM – 3:30 PM	Portland Water Bureau Water Asset Management System and Bureau of Environmental Services Infor Project Executive Steering Committee
3:30 PM – 5:00 PM	Portland Utility Board Meeting
5:00 PM – 5:30 PM	Citywide Leadership Winter Weather Coordination

Wed, Feb 5

8:00 AM – 8:30 AM	Meeting with the Office of Government Relations and Portland Water Bureau
12:00 PM – 12:30 PM	Land Use Meeting
6:30 PM – 8:30 PM	Regional Water Providers Consortium Board Meeting

Thu, Feb 6

11:00 AM – 11:45 AM	Water's Filtration Plan Update
2:30 PM – 3:20 PM	Water Bureau Update to Council President and Vice President
4:00 PM – 4:45 PM	Water Bureau Update Meeting
5:00 PM – 5:30 PM	Meeting with Jodie Inman and Sarah Santner

Fri, Feb 7

9:00 AM – 9:30 AM	Management Team Meeting
10:15 AM – 10:30 AM	Meeting with Maja Haium
10:30 AM – 12:00 PM	Public Works Services Area Leadership Meeting
12:00 PM – 1:00 PM	Multnomah County/Portland Water Bureau Meeting
2:00 PM – 2:25 PM	Meeting with Maja Haium

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January 1, 2025 – March 14, 2025

2:30 PM – 3:25 PM Meeting with Kim Gupta, Jodie Inman
and Yone Akagi

Sat, Feb 8 - Sun, Feb 9

Mon, Feb 10

7:00 AM – 8:00 AM Water Filtration Discussion
9:30 AM – 10:25 AM Council Subcommittee Meeting
11:00 AM – 12:00 PM Oregon Health Authority/Portland Water
Bureau Meeting
3:00 PM – 3:25 PM Meeting with Deputy City Administrator
Priya Dhanapal

Tue, Feb 11

8:00 AM – 8:50 AM Meeting with Deputy City
Administrator Priya Dhanapal
10:00 AM – 12:00 PM Management Team Meeting
1:00 PM – 2:00 PM Budget Meeting
3:00 PM – 4:00 PM Meeting with Governor Kotek, Mayor
Wilson & Chair Vega Pederson

Wed, Feb 12

8:00 AM – 9:00 AM Office of Government
Relations/Portland Water Bureau
Filtration Legislative Strategy Check-
In
9:00 AM – 9:30 AM Filtration Executive Committee
Meeting
10:30 AM – 12:00 PM Water Managers Advisory Board
Meeting
1:30 PM – 2:00 PM Meeting with Shane Davis
4:30 PM – 5:00 PM Severe Weather Leadership Call

Thu, Feb 13

11:30 AM – 12:00 PM Executive Leadership Team Meeting
1:00 PM – 1:30 PM Equal Employment Opportunity
Commission Meeting
4:30 PM – 5:00 PM Legislative Briefing

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January 1, 2025 – March 14, 2025

5:00 PM – 5:30 PM	Severe Weather Leadership Call #2
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Fri, Feb 14

9:00 AM – 9:30 AM	Management Team Meeting
9:30 AM – 10:00 AM	Meeting with Deputy City Administrator Priya Dhanapal and Quisha Light
10:30 AM – 12:00 PM	Public Works Service Area Leadership Weekly Check-in
1:00 PM – 2:00 PM	Portland Utility Board Leadership Team Meeting
2:00 PM – 3:00 PM	Bull Run Discussion

Sat, Feb 15 – Sun, Feb 16

Mon, Feb 17

Holiday

Tue, Feb 18

10:00 AM – 12:00 PM	Management Team Meeting
1:00 PM – 2:00 PM	Budget Meeting
3:00 PM – 3:30 PM	Meeting with Shane Davis

Wed, Feb 19

8:00 AM – 8:30 AM	Office of Government Relations/Portland Water Bureau Filtration Legislative Strategy Check-In
3:30 PM – 4:30 PM	Joint Affordability Steering Committee Meeting

Thu, Feb 20

11:00 AM – 12:30 PM	Portland Utility Board Meeting
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Fri, Feb 21

9:00 AM – 9:30 AM	Management Team Meeting
9:30 AM – 10:00 AM	Bilateral Compliance Agreement Discussion

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10:30 AM – 12:00 PM Public Works Service Area
Leadership Check-in

Sat, Feb 22 – Sun, Feb 23

Mon, Feb 24

8:00 AM – 9:30 AM Large Wholesalers Breakfast Meeting
9:00 AM – 10:00 AM Water Bureau Legislative Review
Committee Meeting
10:00 AM – 3:00 PM Adaptive Planning Annual Workshop
3:00 PM – 3:25 PM Meeting with Deputy City
Administrator Priya Dhanapal

Tue, Feb 25

10:00 AM – 12:00 PM Management Team Meeting
1:00 PM – 1:50 PM Infrastructure Bureau Leadership Meeting

Wed, Feb 26

8:00 AM – 8:30 AM Office of Government Relations/Portland
Water Bureau Filtration Legislative
Strategy Check-In

Thu, Feb 27

9:00 AM – 10:00 AM Meeting with Maja Haium
3:30 PM – 4:00 PM Filtration Funding Meeting
4:00 PM – 4:30 PM Meeting with Rob Martineau

Fri, Feb 28

9:00 AM – 10:00 AM Management Team Meeting
10:30 AM – 12:00 PM Public Works Service Area Leadership
Check-in
1:00 PM – 2:00 PM Portland Water Bureau/Bureau of
Environmental Services Meeting

March 2025

Edward Campbell – Acting Bureau Director
Portland Water Bureau
First Quarter Calendar
January 1, 2025 – March 14, 2025

Sat, Mar 1 – Sun, Mar 2

Mon, Mar 3

11:00 AM – 12:00 PM	Strategy Integration and Policy Meeting
2:00 PM – 2:25 PM	Budget Meeting

Tue, Mar 4

8:30 AM – 9:20 AM	Rate Ordinance Planning Briefing
10:00 AM – 12:00 PM	Management Team Meeting
2:30 PM – 3:30 PM	Portland Water Bureau Water Asset Management System and Bureau of Environmental Services Infor Project Executive Steering Committee
3:30 PM – 5:00 PM	Portland Utility Board Meeting

Wed, Mar 5

8:00 AM – 8:30 AM	Office of Government Relations/Portland Water Bureau Filtration Legislative Strategy Check-In
1:30 PM – 3:30 PM	Regional Water Providers Consortium Technical Committee Meeting
2:30 PM – 3:00 PM	Water Asset Management System Meeting
5:00 PM – 6:00 PM	Meeting with Sam Chase

Thu, Mar 6

9:00 AM – 10:00 AM	Director's Corner Preparation Meeting
11:00 AM – 12:30 PM	Planning & Development Directors Meeting
2:30 PM – 3:00 PM	Meeting with Shane Davis

Fri, Mar 7

9:00 AM – 9:30 AM	Management Team Meeting
10:30 AM – 12:00 PM	Public Works Service Area Leadership Check-In

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Sat, Mar 8 – Sun, Mar 9

Mon, Mar 10

9:00 AM – 10:00 AM	Water Bureau Legislative Review Committee Meeting
10:00 AM – 10:50 AM	Infrastructure Bureau Leadership Meeting
11:00 AM – 12:00 PM	Director's Corner
1:00 PM – 2:30 PM	Executive Learning Session on Cultural Resources with Cascadia Law
3:00 PM – 3:25 PM	Meeting with Deputy City Administrator Priya Dhanapal
4:00 PM – 4:30 PM	Meeting with Shane Davis

Tue, Mar 11

8:00 AM – 8:50 AM	Meeting with Deputy City Administrator Priya Dhanapal
10:00 AM – 12:00 PM	Management Team Meeting

Wed, Mar 12

Out of the Office

Thu, Mar 13

11:30 AM – 1:00 PM	Executive Leadership Team Meeting
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Fri, Mar 14

9:30 AM – 4:55 PM	Bull Run Inspection
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