



## TREE ATTACHMENT PERMIT APPLICATION

Incomplete applications will result in delays.

Need help? Visit [www.portland.gov/trees/treepermits/attachment-permit-faqs](http://www.portland.gov/trees/treepermits/attachment-permit-faqs)

**For Questions:** call (503) 823-TREE(8733), or email [trees@portlandoregon.gov](mailto:trees@portlandoregon.gov).

### TREE INFORMATION

Address of the tree(s): \_\_\_\_\_

# of Street tree(s): \_\_\_\_\_

### NON-REFUNDABLE APPLICATION FEES

Payable to "City of Portland"

**Attaching Permanent Objects Application Fee: \$300**

Property owners living on low incomes may qualify for a fee waiver.

For more information, visit [Urban Forestry Financial Assistance](http://www.portland.gov/trees/treepermits/financial-assistance)

([www.portland.gov/trees/treepermits/financial-assistance-tree-permit-application-fees](http://www.portland.gov/trees/treepermits/financial-assistance-tree-permit-application-fees)).

### APPLICANT INFORMATION

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Relationship to Property: \_\_\_\_\_

Property Owner  Contractor / Arborist  Property Manager  Other \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### If Applicant is not the Property Owner:

Property Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

<b>***STAFF USE ONLY***</b>
<b>IVR:</b>
<b>ZONE:</b>
<b>DATE RECEIVED:</b>



**TREE ATTACHMENT PROPOSAL**

**TREE INFORMATION Use one page for each tree. Attach additional pages as needed.**

Tree #	Species	Tree trunk diameter at 4.5'	Work Proposed (Describe attachment and any associated pruning)

**Diagram of Attachment Proposal**

Diagram area for attachment proposal.



## Acknowledgement Statement

I, \_\_\_\_\_, the property owner or authorized representative, am responsible for complying with the following statements.

I certify that the facts and information set forth in this application are true and complete to the best of my knowledge. I understand that any falsification, misrepresentation or omission of fact (whether intentional or not) in this application or any other required document, as well as any misleading statement or omission, may be cause for revocation of the permit, regardless of how or when discovered. I certify that I have done my due diligence to determine that I do need to submit a tree attachment application and understand that the application fee is non-refundable if, in fact, a permit is not required.

I agree to comply with City of Portland Code Title 11 Trees. **I understand that submitting an application does not entitle me to a permit, and I must have possession of the permit before beginning any work.** Failure to obtain a permit or violating the terms of a permit may result in civil penalties of up to \$1,000 per tree per day in accordance with City Code Title 11; additional fines may also apply. I agree to hold harmless the City of Portland, its agents, officers, and employees for any damage or injury caused by reason of planting, placement, maintenance, attachments or removal of trees.

The property owner or authorized representative hereby give permission to the City of Portland and its agents, officers, and employees to enter the property for the purpose of tree inspection prior to permit issuance and any necessary compliance inspections after the permit is issued.

By signing below, I hereby acknowledge I understand and will comply with the statements above and that I am the owner of the property or an authorized representative.

Signature (**REQUIRED**) \_\_\_\_\_ Date: \_\_\_\_\_

*If applicable,*  
Neighboring Owner Signature \_\_\_\_\_ Date: \_\_\_\_\_

Tree pruning and attachments can impact wildlife. Many animals are protected under laws such as the [Migratory Bird Treaty Act \(www.fws.gov\)](http://www.fws.gov). It is your responsibility to understand and comply with all applicable city, state and federal laws and regulations.

