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**Jo Ann Hardesty** Commissioner **Chris Warner** Director

# TOW ADMINISTRATION ADVISORY COMMITTEE

October 25, 2022 | 3:30 PM – 5:00 PM FINAL

Zoom Conference Call

Private for-Hire Transportation Customer Service: [Regulatory@portlandoregon.gov](mailto:Regulatory@portlandoregon.gov) | 503-823-7483

Schedule	Topic	Presenter	Notes
5 min (3:30 pm – 3:35 pm)	1. Welcome & Introductions A. Chair & Vice-Chair B. Facilitator C. Committee Members D. Roll Call	Tracy M. Smith, Facilitator	Members of the Committee and support team introductions.
5 min (3:35 pm – 3:40 pm)	2. Announcements from Committee Members & Welcome of Members A. Committee Training	Mark Williams, PBOT	
6 min (3:40 pm – 3:46 pm)	3. Public Comments	<ul style="list-style-type: none"><li>Donny Callahan, Chair</li></ul>	<ul style="list-style-type: none"><li>Opportunity for comment on items not scheduled on the agenda.</li><li>Please state and spell your complete name and organization.</li></ul> Objective: Hear comments from: 1. Public - Limited to 2 minutes per person. <ul style="list-style-type: none"><li>Opportunity for comment on items not scheduled on the agenda.</li><li>Please state and spell your complete name and organization, and if</li></ul>

Schedule	Topic	Presenter	Notes
			applicable, which topic you are commenting on. 2. Committee Deliberation <ul style="list-style-type: none"> <li>Chair may elect to create future topics based on comments received.</li> </ul>
10 min (3:46 pm – 3:56 pm)	5. PBOT Program Updates A. RFP & Contract Review Process B. Street Services Coordination Center (SSCC) C. Exemption Report	Mark Williams, PBOT	Discussion
10 min (3:56 pm – 4:06 pm)	6. Topic Submission: Hazard Tows Requiring Release	Devin Edwards, Committee Member	Consideration
30 min (4:06 pm – 4:36 pm)	7. Topic Submission: Rate Increase for Contract and Code Tows; Annual Commitment to Rate Reviews; Updating Old Code or Contract Language	Donny Callahan, Committee Chair	Consideration
5 min (4:36 pm – 4:41 pm)	8. Topic Submission: Dispatch Fees	Devin Edwards, Committee Member	Consideration
5 min (4:41 pm – 4:46 pm)	9. Topic Submission: 20 Minute ETA	Devin Edwards, Committee Member	Consideration
5 min (4:46 pm – 4:51 pm)	10. Topic Submission: Expedited Tows	Devin Edwards, Committee Member	Consideration
5:00 pm	11. Adjourn	Donny Callahan, Chair	

The City of Portland will make reasonable accommodation for people with disabilities. Please notify us no fewer than five (5) business days prior to the event by phone at 503-823-3589, by the City's TTY at 503-823-6868, or by the Oregon Relay Service at 1-800-735-2900.