



1120 SW Fifth Ave, Suite 1331, Portland OR 97204
 Main: 503-823-5185 TTY: 503-823-6868 Fax: 503-823-7576
 Portland.gov/Transportation

TOW ADMINISTRATION ADVISORY COMMITTEE

August 22, 2023 | 3:30 PM – 5:00 PM FINAL

Zoom Conference Call

Private for-Hire Transportation Customer Service: Regulatory@portlandoregon.gov | 503-823-7483

Schedule	Topic	Presenter	Notes
5 min (3:30 pm – 3:35 pm)	1. Welcome & Introductions	Tracy M. Smith, Facilitator	Members of the Committee and support team introductions.
5 min (3:35 pm – 3:40 pm)	2. Announcements from Committee Members	Donny Callahan, Chair	
5 min (3:40 pm – 3:45 pm)	3. Approval of 07/25/2023 Meeting Summary	<ul style="list-style-type: none"> Donny Callahan, Chair Camerina Galvan, Notetaker 	Action Item
5 min (3:45 pm – 3:50 pm)	4. Public Comments	Donny Callahan, Chair	<ul style="list-style-type: none"> Opportunity for comment on items not scheduled on the agenda. Please state and spell your complete name and organization. Objective: Hear comments from: <ol style="list-style-type: none"> Public - Limited to 2 minutes per person. <ul style="list-style-type: none"> Opportunity for comment on items not scheduled on the agenda. Please state and spell your complete name and organization, and if applicable, which topic you are

PBOT

PORTLAND BUREAU OF TRANSPORTATION

1120 SW Fifth Ave, Suite 1331, Portland OR 97204
 Main: 503-823-5185 TTY: 503-823-6868 Fax: 503-823-7576
 Portland.gov/Transportation

Schedule	Topic	Presenter	Notes
			commenting on. 2. Committee Deliberation <ul style="list-style-type: none"> Chair may elect to create future topics based on comments received.
5 min (3:50 pm – 3:55 pm)	5. PBOT Update A. Awards of Contract B. Ombuds Recommendations	Tim Moore, PBOT	Update
5 min (3:55 pm – 4:00 pm)	6. Topic Submission: Authority to Patrol Tow Under PPI Code	Jaime King, Public Member	Discussion
5 min (4:00 pm – 4:05 pm)	7. Topic Submission: Minimum Equipment Standards for Class B & C Tow Trucks	Donny Callahan, Chair	Discussion
5 min (4:05 pm – 4:10 pm)	8. Topic Submission: Add Conditions for Electric Vehicle Storage to the Contract	Donny Callahan, Chair	Discussion
5 min (4:10 pm – 4:15 pm)	9. Topic Submission: RV Impounds and Disposal	Paul Walters, Northwestern Towing	Discussion
20 min (4:15 pm – 4:35 pm)	10. Topic Submission: PPI Rate Update	Michael Coe, Retriever Towing	<ul style="list-style-type: none"> Discussion See reference document: Current Fee Schedule
4:35 pm	11. Adjourn	Donny Callahan, Chair	

The City of Portland will make reasonable accommodations for people with disabilities. Please notify us at least five (5) business days before the event by phone at 503-823-3589, by the City's TTY at 503-823-6868, or by the Oregon Relay Service at 1-800-735-2900.