



1120 SW Fifth Ave, Suite 1331, Portland OR 97204
 Main: 503-823-5185 TTY: 503-823-6868 Fax: 503-823-7576
 Portland.gov/Transportation

TOW ADMINISTRATION ADVISORY COMMITTEE

July 25, 2023 | 3:30 PM – 5:00 PM FINAL

Zoom Conference Call

Private for-Hire Transportation Customer Service: Regulatory@portlandoregon.gov | 503-823-7483

| Schedule | Topic | Presenter | Notes |
|------------------------------|---|---|--|
| 5 min (3:30 pm – 3:35 pm) | 1. Welcome & Introductions | Tracy M. Smith, Facilitator | Members of the Committee and support team introductions. |
| 5 min (3:35 pm – 3:40 pm) | 2. Announcements from Committee Members | Donny Callahan, Chair | |
| 5 min (3:40 pm – 3:45 pm) | 3. Approval of 06/27/2023 Meeting Summary —Review Action Items | <ul style="list-style-type: none"> Donny Callahan, Chair Camerina Galvan, Notetaker | Action Item |
| 5 min (3:45 pm – 3:50 pm) | 4. Public Comments | Donny Callahan, Chair | <ul style="list-style-type: none"> Opportunity for comment on items not scheduled on the agenda. Please state and spell your complete name and organization. Objective: Hear comments from: <ol style="list-style-type: none"> Public - Limited to 2 minutes per person. <ul style="list-style-type: none"> Opportunity for comment on items not scheduled on the agenda. Please state and spell your complete name and organization, and if applicable, which topic you are |



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| | | | commenting on. 2. Committee Deliberation <ul style="list-style-type: none"> Chair may elect to create future topics based on comments received. |
| 10 min (3:50 pm – 4:00 pm) | 5. PBOT Update A. Ombuds Office: Contract Recommendations Verbiage B. Contracts RFP Update C. City Service Fee Increase | Tim Moore, PBOT | Update |
| 20 min (4:00 pm – 4:20 pm) | 6. Topic Submission: Minimum Equipment Standards for Class B & C Tow Trucks | Donny Callahan, Chair | <ul style="list-style-type: none"> Action Item Public Comment |
| 5 min (4:20 pm – 4:25 pm) | 7. Topic Submission: Add Conditions for Electric Vehicle Storage to the Contract | Donny Callahan, Chair | Discussion |
| 10 min (4:25 pm – 4:35 pm) | 8. Topic Submission: RV Impounds and Disposal | Paul Walters, Northwestern Towing | Discussion |
| 5 min (4:35 pm – 4:40 pm) | 9. Topic Submission: State of Oregon Lien Laws | Mike Porter, New House Towing | Discussion |
| 20 min (4:40 pm – 5:00 pm) | 10. Topic Submission: PPI Rate Update | Michael Coe, Retriever Towing | Discussion |
| 5:00 pm | 11. Adjourn | Donny Callahan, Chair | |

The City of Portland will make reasonable accommodations for people with disabilities. Please notify us at least five (5) business days before the event by phone at 503-823-3589, by the City's TTY at 503-823-6868, or by the Oregon Relay Service at 1-800-735-2900.