



Driver Criminal and Driving Background Checks

Prior to operating in the City of Portland, all drivers must claim or create their account and get certified in the [PFHT self-service portal](#). As part of the certification process, a local and national criminal background check and driving history review of all drivers shall be conducted annually by a third party accredited by the Professional Background Screening Association (PBSA).

How do I conduct a criminal and motor vehicle record (MVR) check?

Checks may be completed by either PBOT or the company certifying the driver.

- PBOT
 - Each record check will be requested and reviewed for \$50.
 - After the company certifies the driver and payment is received through the portal, the driver will be sent a link to authorize the background check.
 - The email will be sent from www.MyCRC.com.
- Certifying Company
 - Each record check will be requested and reviewed by an authorized representative from your company.
 - Driver disqualifying factors are listed and simplified below.
 - For a complete list by industry type, review [PCC 16.40](#).
 - Reviewed and approved criminal and driving background checks must be uploaded to the self-service portal at the time of driver certification.

What must a criminal and MRV check include?

Checks must include the following:

- Multi-state/multi-jurisdiction criminal records locator or other similar commercial nationwide database with validation (primary source search).
- All motor vehicle records associated with the applicant driver available pursuant to records laws of each state.
- The National Sex Offender Public Registry.

What are the driver criminal and MVR disqualifying factors?

The list below is a simplified version of all the disqualifying factors. For a complete list by industry type, review [PCC 16.40](#).

A driver will not be certified and therefore cannot provide services if any of the following conditions exist:

- The applicant has a felony conviction of any kind within the previous 10 years, based on the conviction date.
- The applicant has a felony conviction involving physical harm or attempted physical harm to a person, regardless of when the conviction occurred.
- The applicant is a match in the National Sex Offender Public Registry.
- During the 5-year period preceding the submission of the application, the applicant has been convicted of any criminal offense involving:
 - Any misdemeanor involving theft, robbery, burglary, assault, sex crimes, drugs, prostitution, or weapons
 - Any traffic crime, including but not limited to driving under the influence of intoxicants, reckless driving, attempt to elude a police officer, or leaving the scene of an injury accident
- Based on the conviction date during a 3-year period, the applicant had more than five traffic violations convictions as defined in ORS 801.557; more than five serious traffic violations as defined by the Oregon Department of Motor Vehicles; more than five motor vehicle accidents that are required to be reported to the Oregon Department of Motor Vehicles pursuant to ORS 811.720; or more than five of any combination of serious traffic violations or motor vehicle accidents as provided above.
- Based on the conviction date, within a 3-year period, the applicant's driving privileges were suspended or revoked by any governing jurisdiction as a result of a driving-related incident.
- Based on the conviction date, the applicant has two or more traffic violations as defined in ORS 801.557 of any kind within the previous 12 months from the date of the application.
- Based on the conviction date, during a 3-year period, the applicant's PFHT driving privileges were revoked by the Director.
- The applicant does not have at least 1 years' worth of uninterrupted driving experience with a valid driver's license in a United States jurisdiction, immediately preceding the certification.
- The applicant is less than 21 years old.
- The applicant is unable to obtain car insurance for any reason.

How do I find an Accredited Background Screener?

- Go to www.thePBSA.org
- Scroll to the bottom of the page for the list of Accredited Firms
- PLEASE NOTE:
 - Affiliation with the PBSA is not the same as being accredited by the PBSA. Qualifying companies must be accredited by PBSA.
 - Pedi-cab drivers are not required to have a valid driver license and are not subject to driving history review.

Questions?

Email Regulatory@PortlandOregon.gov

Call 503-823-7483 (82-DRIVE)