



1120 SW Fifth Ave, Suite 1331, Portland OR 97204

Main: 503-823-5185 TTY: 503-823-6868 Fax: 503-823-7576 Portland.gov/Transportation

Jo Ann Hardesty Commissioner Chris Warner Director

PRIVATE-FOR-HIRE TRANSPORTATION ADVISORY COMMITTEE MEETING SUMMARY DRAFT FINAL

July 26, 2021 • 1:00 PM – 2:30 PM

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Advisory Committee Members	Position	Affiliation	Present
Mark Williams	PBOT (non-voting member)	Regulatory Division Manager	Y
Nickole Cheron	At-Large Community Member with a Disability	Portland Commission of Disabilities	Y
Teresa Leatham	LPT Company	Executive Towncar	N
Ahmed Alzubaidy	LPT Driver	A1 Diamond Limo	N
Kirk Foster, Vice-Chair	Non-Emergency Medical Transportation Company	Wapato Shores	Y
Jemal Abdi	NEMT Driver	JB Medical Transport, LLC	Y
Ed Kelly	Shuttle Company	ecoShuttle	Y
Idris Khoshnaw	Shuttle Driver	Hillsboro Airporter & Car Service	N
Steve Hext, Chair	Taxi Company	Broadway Cab	Y
Sirous Tanzadeh	Taxi Driver	Radio Cab	N
Billie Moser	Tourism Industry	Travel Portland	N
Margo Moore	TriMet	TriMet-Accessible Transportation	Y
Vacant	Port of Portland	Port of Portland	N/A
Vacant	TNC Company		N/A
Vacant	TNC Driver		N/A
Vacant	Pedicab Company		N/A
Vacant	Tour Bus Company		N/A
Dave Benson	PBOT	Parking Group Manager	N
Gabby Sanchez	PBOT	PBOT Regulatory Division, Office Support Specialist II	Y



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Advisory Committee Members	Position	Affiliation	Present
Matthew Erickson	PBOT	PFHT Program Manager	N
Tracy M. Smith	Facilitator	Inhance LLC	Y
Jamie Lynne K. Souza	Recorder	Inhance LLC	N

Other Attendees: Darin Campbell, Radio Cab; April Murchinson, Port of Portland.

OPENING AND INTRODUCTIONS: STEVE HEXT, CHAIR

- The meeting was called to order at 1:02 PM.

ANNOUNCEMENTS FROM COMMITTEE MEMBERS: COMMITTEE MEMBERS

- Onboarding of New Drivers – PBOT assumes companies that self-certify their drivers have the required documents as required by the City. Mark Williams, PBOT, will determine if there are exceptions to this requirement given the potential strike of TNC drivers on Wednesday, 7/28/2021. Mark William’s findings will be shared with Steve Hext, Radio Cab.

[Uber and Lyft drivers strike nationwide for better pay - CBS News](#)

- The format of today’s meeting summary and thereafter will no longer be detailed and will not reflect individual comments. If someone wants their detailed comments included in the meeting summary, they should send their comments to Tracy M. Smith, Facilitator at tracy@inhance.biz.
- A committee asked that NEMT providers publish pricing plans. Mark Williams will consult with Ken McGair, Sr. Deputy City Attorney at the City of Portland, to determine if this can be required of NEMT companies. If NEMT companies can be required to publish their pricing plans, Mark Williams will share this information with Kirk Foster and Jemal Abdi. They will then submit a Topic Submission at the September 27, 2021, meeting.

APPROVAL of 5/24/2021 MEETING SUMMARY: STEVE HEXT, CHAIR

- Approved: no revisions or objections made to the final May 24, 2021, Meeting Summary.

PFHT PROGRAM STAFF REPORT: MARK WILLIAMS, PBOT



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- Field Enforcement – PBOT is conducting in-vehicle and curbside window audits. Drivers should have required documents available for review if they are audited. The required documents can be stored in the orange envelopes distributed by PBOT. Drivers can contact PBOT if they need orange envelopes.
 - Reopening Customer Service – PBOT will be opening its Customer Service office in October 2021, two days a week, morning and afternoon hours. PBOT welcomes feedback on its opening plan.

PUBLIC COMMENT-NON-AGENDA: STEVE HEXT, CHAIR

- No public comment.

UPDATE ITEM: FEES AND FARES CO-SUBCOMMITTEE: MARK WILLIAMS, PBOT AND DARIN CAMPBELL, RADIO CAB

- The Fees and Fares Subcommittee originally submitted questions to Uber and Lyft. Both companies responded to the questions. Subsequently, the Subcommittee sent Uber and Lyft additional questions to answer. Uber responded to the second set of questions and Lyft is in the process of addressing the questions.
- Lyft is attending the Subcommittee meetings. The Committee and Public members are welcome to attend the Subcommittee meetings.

CONSIDERATION: PLATES & DECALS – EXHIBIT A: MARK WILLIAMS, PBOT

- Unpermitted vehicles displaying plates, permits, or decals issued by the City of Portland is misleading to the general public and may pose a public safety risk. The Proposed Solution is to revise Portland City Code to prohibit the display of Taxi plates, permits, or decals on any vehicle not permitted to provide private for-hire service in the City of Portland. It is the responsibility of the registered owner to ensure plates and decals are removed from the vehicle.
- Contrary to the City of Portland, the Port of Portland holds the company responsible for the permits and decals. It was recommended that Exhibit A be revised to reflect this difference.
- This was unanimously approved for an Action Item at the September 27, 2021, meeting.

CONSIDERATION: TAXI PLATES/PERMITS DECALS – EXHIBIT B: MARK WILLIAMS, PBOT

- Traditional Taxi plates require rivets to mount to the vehicle. When removed, the car is left with two to four small holes causing exposure to the elements and may negatively impact resale value if not repaired. The Proposed Solution is to revise Portland City Code to include "or permit decal" wherever the "taxi plate" is mentioned.
- This was unanimously approved for an Action Item at the September 27, 2021, meeting.



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CONSIDERATION: METER SYSTEMS – EXHIBIT C: MARK WILLIAMS, PBOT

- Chapter 16.40 requires that all Taxi Companies report ride data. When drivers fail to use the systems companies have installed to track ride data, the data reported is not accurate and incomplete. The Proposed Solution is to amend Portland City Code to require all drivers to consistently use company installed or issued systems to accurately record all trips applicable to Portland City Code. Portland City Code 16.40.160 requires that all the taximeter, traditional or computer application-based, must be used to calculate all fees for time and distance traveled and must be programmed with all fares, including flat rates or fees.
- If approved, drivers can receive sanctions if they don't use the company's traditional or computer application-based data system.
- One member recommended Exhibit A be revised to include all PFHT companies track its data.
- This was unanimously approved for an Action Item at the September 27, 2021, meeting.

THE CHAIR ADJOURNED THE BUSINESS MEETING AT 2:08 PM.

NEXT MEETING: Monday, September 27, 2021, 1:00 PM – 2:30 PM, via GoToMeeting.

Submitted by Tracy M. Smith, Owner, Inhance LLC, Facilitator