



1120 SW Fifth Ave, Suite 1331, Portland OR 97204

Main: 503-823-5185 TTY: 503-823-6868 Fax: 503-823-7576 Portland.gov/Transportation

Jo Ann Hardesty Commissioner Chris Warner Director

PRIVATE-FOR-HIRE TRANSPORTATION ADVISORY COMMITTEE MEETING SUMMARY FINAL DRAFT

September 27, 2021 • 1:00 PM – 2:30 PM

GoToMeeting

Advisory Committee Members	Position	Affiliation	Present
Mark Williams	PBOT (non-voting member)	Regulatory Division Manager	Y
Nickole Cheron	At-Large Community Member with a Disability	Portland Commission of Disabilities	N
Teresa Leatham	LPT Company	Executive Towncar	N
Ahmed Alzubaidy	LPT Driver	A1 Diamond Limo	N
Kirk Foster, Vice-Chair	Non-Emergency Medical Transportation Company	Wapato Shores	Y
Jemal Abdi	NEMT Driver	JB Medical Transport, LLC	Y
Ed Kelly	Shuttle Company	ecoShuttle	Y
Idris Khoshnaw	Shuttle Driver	Hillsboro Airporter & Car Service	N
Steve Hext, Chair	Taxi Company	Broadway Cab	Y
Sirous Tanzadeh	Taxi Driver	Radio Cab	Y
Billie Moser	Tourism Industry	Travel Portland	Y
Margo Moore	TriMet	TriMet-Accessible Transportation	Y
Vacant	Port of Portland	Port of Portland	N/A
Vacant	TNC Company		N/A
Vacant	TNC Driver		N/A
Vacant	Pedicab Company		N/A
Vacant	Tour Bus Company		N/A
Dave Benson	PBOT	Parking Group Manager	N
Gabby Sanchez	PBOT	PBOT Regulatory Division, Office Support Specialist II	Y



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Advisory Committee Members	Position	Affiliation	Present
Matthew Erickson	PBOT	PFHT Program Manager	N
Tracy M. Smith	Facilitator	Inhance LLC	Y

Other Attendees: Darin Campbell, Radio Cab; Steve Entler, Radio Cab; Noah Ernst, Radio Cab; Sam Cho, Lyft; Larry Collins, Safe Transportation; Malcolm Ricks, Safe Transportation; Sheila Harris, Safe Transportation; and Jen Martinek, CareOregon.

OPENING AND INTRODUCTIONS: STEVE HEXT, CHAIR

- The meeting was called to order at 1:04 pm.

ANNOUNCEMENTS FROM COMMITTEE MEMBERS: COMMITTEE MEMBERS

- None.

APPROVAL of 7/26/2021 MEETING SUMMARY: STEVE HEXT, CHAIR

- Approved: no revisions or objections made to the final July 26, 2021, Meeting Summary.

PFHT PROGRAM STAFF REPORT: MARK WILLIAMS, PBOT

- Emailing Driving Permits – PBOT is testing the system now. The projected go-live date is the second week of October 2021. The electronic permits will ensure addresses are correct, require less printing, and show a picture of the driver. The driver and company will receive the electronic permit.
- PBOT's Learning Management System (LMS) – The LMS will enable PBOT to provide drivers with more education and training. The new LMS will have better tracking of courses completed by drivers.
- Committee Seat Transitions – Member terms expired for Kirk Foster (NEMT Company), Steve Hext (Taxi Company), and Sirous Tanzadeh (Taxi Driver). Mark Williams thanked them for their years of service. Recruitment for new members will occur in the next 30 days. Members will vote on a new chair and vice-chair after members are appointed to the Committee. Subsequently, the chair will review the Bylaws that state, "Any member who accrues unexcused absences from three or more consecutive meetings or more than 50% of the meetings in any year will be removed."

PUBLIC COMMENT-NON-AGENDA: STEVE HEXT, CHAIR

- No public comment.



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UPDATE ITEM: FEES AND FARES CO-SUBCOMMITTEE: MARK WILLIAMS, PBOT AND DARIN CAMPBELL, RADIO CAB

- The Fees and Fares Subcommittee continues to hold meetings. Darin Campbell, the Chair, has requested two additional positions be added to the Subcommittee. The Subcommittee will continue to gather information and report back to PFHTAC and the TNC Drivers Advisory Committee.

ACTION ITEM: PLATES & DECALS (AS IT RELATES TO UNPERMITTED VEHICLES) – Exhibit A: MARK WILLIAMS, PBOT

- Unpermitted vehicles displaying plates, permits, or decals issued by the City of Portland is misleading to the general public and may pose a public safety risk. The Proposed Solution is to revise Portland City Code to prohibit the display of Taxi plates, permits, or decals on any vehicle not permitted to provide private for-hire service in the City of Portland. It is the responsibility of the registered owner to ensure plates and decals are removed from the vehicle.
- This was unanimously approved.

ACTION ITEM: TAXI PLATES/PERMITS DECALS – EXHIBIT B: MARK WILLIAMS, PBOT

- Traditional Taxi plates require rivets to mount to the vehicle. When removed, the car is left with two to four small holes causing exposure to the elements and may negatively impact resale value if not repaired. The Proposed Solution is to revise Portland City Code to include "or permit decal" wherever the "taxi plate" is mentioned.
- This was Approved.

ACTION ITEM: METER SYSTEMS – EXHIBIT C: MARK WILLIAMS, PBOT

- Chapter 16.40 requires that all Taxi Companies report ride data. When drivers fail to use the systems companies have installed to track ride data, the said data is inaccurate and incomplete. The Proposed Solution is to amend Portland City Code to require all drivers to consistently use company installed or issued systems to accurately record all trips applicable to Portland City Code. Portland City Code 16.40.160 requires that all the taximeter, traditional or computer application-based, must be used to calculate all fees for time and distance traveled and must be programmed with all fares, including flat rates or fees.
- This was unanimously approved.



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16.40.270 TNC DRIVER CERTIFICATION REQUIREMENTS – EXHIBIT D: MARK WILLIAMS, PBOT

- The revised language will be adopted. However, the language will be an administrative rule instead of the City code. PBOT can make changes to the administrative rule without going to City Council when TNCs make technology changes. See Topic Submission Exhibit D for the specific language.
- This was unanimously approved.

THE CHAIR ADJOURNED THE BUSINESS MEETING AT 2:10 pm.

NEXT MEETING: Monday, November 25, 2021, 1:00 PM – 2:30 PM, via GoToMeeting.

Submitted by Tracy M. Smith, Owner, Inhance LLC, Facilitator