

PARK(ing) Day Application

September 20, 2024, 7am-7pm



General Information

Applicant name

Business or Organization
(optional)

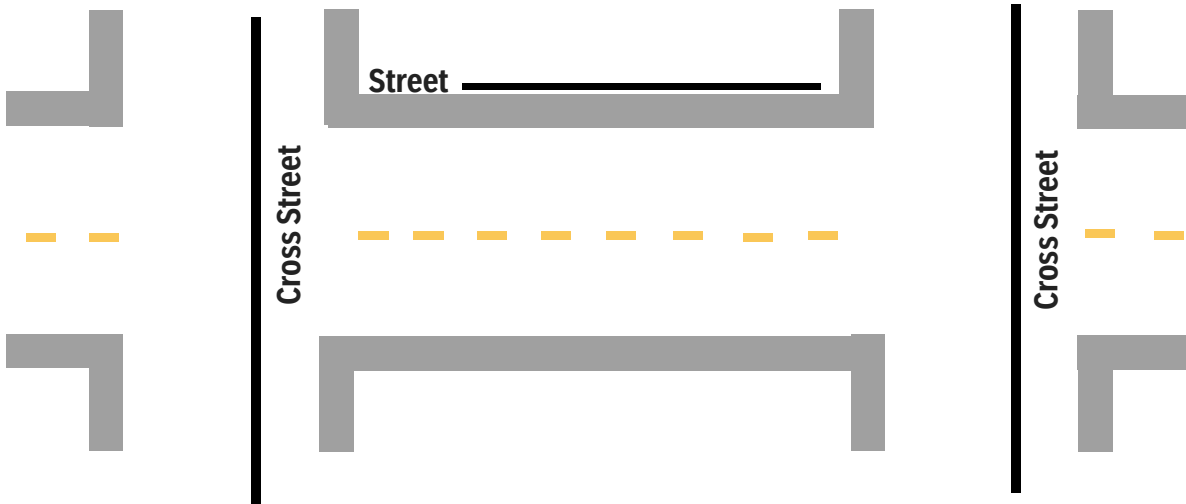
Email

Phone
number

Installation name
(optional)

Parking Space(s) Location:

1. Indicate the street and cross streets.
2. Indicate the general location of your installation with a rectangle.



Please indicate the specific location of your parking space(s)*.

Example: "Two parking spaces on the west side 3 spaces from Stark heading north;" or "two parking spaces on north side of street closest to 2nd."

*Parking spaces are typically 20 ft in length if they are not marked.

Keep in mind that installations:

- Are only allowed on streets with a speed limit of 30 mph or less.
- Are not allowed in disabled and truck loading zones or immediately adjacent to railroad tracks.
- Must be located at least 40 feet from any bus zone.
- Must be located at least 5 feet from an alley or driveway.
- May not be political or commercial in nature.
- Must include a minimum of five 36-inch orange cones/posts that are affixed with retroreflective tape.
- May NOT include: amplified sound, point of sale, distractions for drivers such as balloons, flashing lights, canopies, etc.
- Must adhere to parking restrictions (e.g., buses 4 to 6 pm).
- For additional requirements, please visit our website: www.pbotparkingday.com

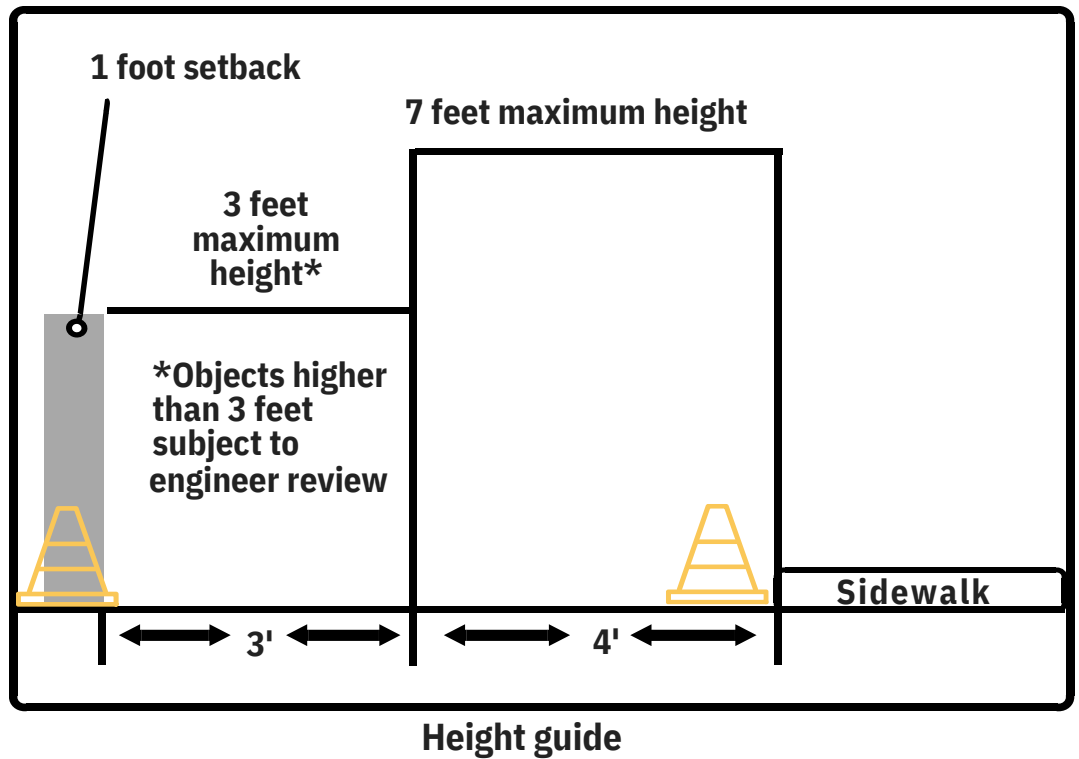
www.pbotparkingday.com

Site Plan

Please use the site plan (on page 3) to diagram your proposed installation. Please refer to the **height guide** to assist you on your installation design.

Your site plan must include the following elements:

- Items to be placed in the parking space(s)
- Height of items and setback dimensions from the curb



Notification

As a courtesy please give notice to the adjacent property/properties of your planned installation.

I have notified the adjacent property or properties of my intended PARK(ing) Day installation.

Attach a copy of the notification document (flier, note, email, outreach log, etc.)

Description

Please provide us with a narrative of your proposed installation. Please include information regarding the concept, intent of your design or planned activity (250 character limit). Please keep in mind that installations may not be political or commercial in nature.

What is next?

Email the completed application to: pbotparkingday@portlandoregon.gov

PBOT will review and coordinate your request. We will contact you with additional instructions once our review is complete.

The City of Portland is committed to providing meaningful access. To request translation, interpretation, modifications, accommodations, or other auxiliary aids or services, contact 503.823.5185, Relay: 711.

www.pbotparkingday.com

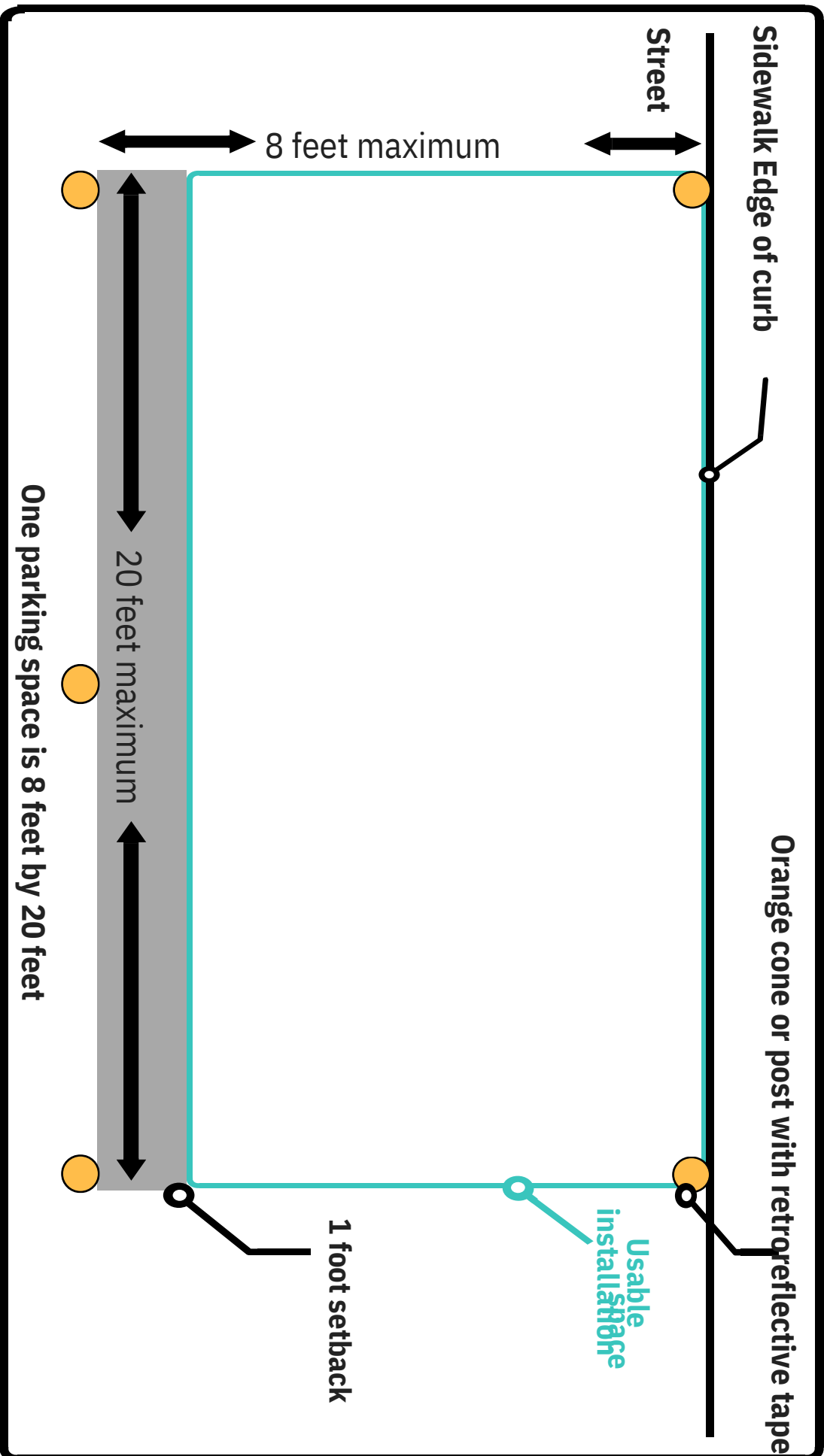
PARK(ing) Day Site Plan Detail

Applicant name _____

Location Address _____



PBOT
PORTLAND BUREAU OF TRANSPORTATION



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Portland Bureau of Transportation 1120 SW 5th Ave., Suite 1331, Portland, OR 97204



PORTLAND IN THE STREETS