

PBOT

PORTLAND BUREAU OF TRANSPORTATION

Maintenance Operations 2929 N Kerby Ave, Portland OR 97227

Main: 503-823-1700 TTY: 503-823-6868 Fax: 503-823-4043

Portland.gov/Transportation

PBOT Signals & Street Lighting Contractor Assist Requirements (Updated July 2023)

Any contractor assist request for traffic signal-street lighting (SSL) related work requires the following:

- Minimum **5 working days** advance notice to schedule **PBOT SSL maintenance electrician(s)** to stop by the job site for construction related signal and/or street lighting changes.
- Approved traffic control plans (TCP) by PBOT Traffic Engineers and attached to the request. If you do not have one, please apply for one two weeks prior to contacting SSL.
- Specific time and date when the assist is needed.
- Specific corner, traffic approach, and signal operation needed to safely operate the intersection per construction specifications and approved construction traffic control.
- Field foreman contact information.
- Invoicing information: name/address/contacts of company, job or project number. If this is a City Project include SAP# with extension and the Bureau contact name & number.
- There will be charges to have an electrician modify the traffic signals and/or street lighting per the TCP approvals. We will send an estimate upon request.
- Send all of the above to Courtney.Smith@portlandoregon.gov.

Thank you!

Courtney Smith

Supervisor II

Locates & Logistics

Signals, Street Lighting & ITS Division

Portland Bureau of Transportation

503-823-6373 Cell

The City of Portland ensures meaningful access to city programs, services, and activities to comply with Civil Rights Title VI and ADA Title II laws and reasonably provides: translation, interpretation, modifications, accommodations, alternative formats, auxiliary aids and services. To request these services, contact 503-823-4000, City TTY 503-823-6868, Relay Service: 711.



The City of Portland ensures meaningful access to city programs, services, and activities to comply with Civil Rights Title VI and ADA Title II laws and reasonably provides: translation, interpretation, modifications, accommodations, alternative formats, auxiliary aids and services. To request these services, contact 503-823-5185, City TTY 503-823-6868, Relay Service: 711.