

PBOT

PORTLAND BUREAU OF TRANSPORTATION

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Jo Ann Hardesty Commissioner **Chris Warner** Director

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| Eliot Parking Permit Task Force | Zoom Meeting Nov. 2, 2022 5:30 p.m. - 7:00 p.m. |
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To watch meeting recording go to:

https://us06web.zoom.us/rec/share/kQD4NO5_C8y3zSHwUJnR-pFxTh3O_jhJJ0DFg4GWEZLxwOCMI8uWloJlpMvGjgWM.8XlwfeZvgXMqRLMI

Meeting Summary

Members in Attendance

Courtney Brown
Laura Cooper
JoAnn Gilles
Rodney King
Joan Petit
Sherifa Roach
Allan Rudwick
Matthew Schwartz
Rick Stockwell
Dwight Terry
Andy Whitesides
Logan Wright

Members Absent

James Kallio

Portland Bureau of Transportation (PBOT) Staff

Kristan Alldrin (Program Manager)
Dave Benson (Group Manager)
Kathryn Doherty-Chapmen (Project Manager)
Thea Kuticka (Program Coordinator)
Stanley Ong (Parking Program Specialist)

Consultant Staff

Tracy Smith (Inhance)

Public in Attendance

Andrew Champion

Welcome and Task Force Introductions

Kathryn started the meeting at 5:30 p.m. and provided an overview of the agenda.

Group Manager Dave Benson introduced himself and welcomed the task force members, Dave Benson expressed appreciation for the Task Force's service and encouraged members to email or call if you have any questions. dave.benson@portlandoregon.gov, 503-793-9320.

Program Manager Kristan Alldrin introduction and hello.

Outreach Update - Information

Topic: Kathryn reviewed Task Force Outreach efforts.

Key Presentation Points:

- Outreach to churches continues. Vancouver Avenue First Baptist Church will add information about Task Force to their bulletin.
- Business outreach on NE Russell and Williams Avenue Business Association continues.
- Emails and phone call outreach continues. Task Force is missing employee's perspective and community members who don't live in the neighborhood but have ties to historic Black community. Please continue to send ideas and contacts to PBOT.
- Task Force is not the only open forum for people to provide input and recommendations. PBOT wants to hear from community and to provide opportunities for input. Ideas include an online Open House, a survey, or focus groups. Urban League did say they would spread the word.

Key Discussion Points:

- Task force member recommended contacting New Seasons Community Outreach coordinator.

Ground Rules and Decision Making

Topic: Kathryn reminded Task Force about participation and that this Task Force is an advisory group to PBOT staff director. Task Force members are not public officials. PBOT wants members to have a good process and establish their ground rules.

Key presentation points;

- Ground Rules detail the *code of conduct*

- Tracy Smith emphasized that the *ground rules* will help members establish how the task force conducts itself and deals with conflict.
- Decision making process review and highlighted Consensus, Robert's Rules of Order, and Minority Reports

Discussion: Ground Rules

- Question to Task Force members if there are any rules missing or rules that they would like to remove from the draft ground rules suggested.
- Goal is to have task force agree on the Ground Rules this meeting and PBOT staff will send final out afterward
- Ground rules are an anchor. Task force member discuss conduct and expectations of task force.
 - **Checking assumptions.**
 - **Raised hand.** Task member discuss raising hand feature. Host will assist take down raised hands.
 - **Respect and candor** emphasized, both of the process and of the Task Members.
 - **Camera** on members requesting flexibility based on situation. Be understanding. Established as a ground rule that camera on will not always be a requirement, but a preference.
 - **Chat.** Task force member asked if the chat would be used. Some said the chat was distracting and difficult to read, not always accessible to all. The agreement from the Task Force was that if something is important it should *not* go in chat. Recommend using chat mostly for links or sharing contact information. If something is dropped in chat facilitator will bring up or speak out loud and moderate the chat.

Discussion: Decision Making

Topic: Overview of consensus and Robert's Rules of Order PBOT recommendation.

Key discussion points

- Task force member commented that this proposal is not exactly consensus.
 - Response is that it's a flexible phased approach. If consensus can't be reached, then you move to Robert's Rules of Order and vote. Verbal agreement.
- PBOT says that all comments and concerns will be included in meeting notes.
- Task force members agree with decision making process outlined in materials that were sent out for October.

Parking Management 101

Topic: Kathryn presented Parking Management 101

Key Presentation Points

- How Does Parking Fit Into city policy?
 - 2035 Comprehensive Plan
 - Transportation System Plan (TSP)
- Why Does PBOT Manage Parking?
 - Business vitality, neighborhood livability, traffic circulation and safety, VMT reduction, air quality, mode split goals, etc.
- How Do We Manage On-Street Parking?
 - Time limits, permits, meters, Transportation Demand Management, enforcement
- PBOT Parking Operations
 - How Do We Measure Success (occupancy, turnover)?
 - Off Street Parking

Key Discussion Points:

- Comment about how large events can drive parking demand in certain parts of Eliot neighborhood. Also, some existing parking meters in areas of Lloyd right now that wouldn't meet the new demand/occupancy requirements.
- Comment on this being a Pilot. Really the term "Pilot" is a misnomer. What's happening is that we will get the data and survey information. Task force will have a discussion and make decision to on their recommendation. The decision is that either we are going to suggest a parking permit program or not. Is that an either or?
 - Kathryn said that there is enough interest in a parking program with enough blocks that PBOT would put forth a ballot of some type of parking program in consideration of:
 - Data
 - Neighborhood goals
 - Rules
 - Area Parking Permit Program (APPP) is different than Eliot proposal. Area Parking Permit Program is prescriptive and set in city code to address commuter parking. Eliot is a new type of permit program. It's only a pilot in terms of what we have not yet done.
- Question: Is it a forgone conclusion that we will have a permit program?
 - Kristan comments that the plan will go to vote, and residents help PBOT staff decide on the thresholds before the pilot. PBOT will implement.
- Task force member brings up historical difference between 2019 old program and the Eliot pilot program goal. Revolution Hall example that parking zones were sculpted to fit neighborhood needs. City Code required a minimum of streets and majority of people.
- Task Force member commented that the city almost never undoes the project after a pilot. The city sometimes changes the rules, but they don't usually go back. Then asked if this was the related to earlier parking permit tool kit previously sent to city council and could be used again.
 - Kathryn says that this project is from that toolkit and Council ordinance to try a new parking permit program.

- Question: Is the Transportation Wallet an option in this parking program?
 - Kathryn says yes that can be a part of the discussion but would require a surcharge to be added to the permit fee (currently approx. \$125/year). There is also discussion on a low-income discount on any permit fees too.
- Question about daylighting intersections, could that be a part of this process?
 - Kathryn said if anything was implemented this would be a part of the work on impacted blocks, looking at setbacks and adding signs where needed.

Resident Survey

Kathryn reminded committee members of survey and incentives to fill out. Postcard with survey in a QR code and a URL forthcoming.

- Task force member asked what PBOT is hoping to get from survey that they aren't getting from the task force.
 - Kathryn says the survey helpful to get a baseline of current travel and parking behaviors and habits and hear about issues from community.
- Community member asked about survey questionnaire, if there was an option to comment if there was too much parking. In detail, they explained that they were asking about the wrong kind of demand for the supply.
 - PBOT said there is room for comment in the survey.

Public Comment

Community member asking for clarification on the Parking Study map. Red block faces are the proposed blocks. Green block faces are the block faces that the task force recommended adding. Consulting will provide a new map soon to PBOT and the task force.

Meeting Adjourns at 6:57 p.m.

Action Items

- Ground rules. PBOT will resend updated ground rules to task force for review.
- Next meeting December 7
 - Project goals & guiding principles
 - Ground rules decision
- Postcard survey mailing and link
 - PBOT will send a blurb out with a link
- PBOT will contact New Seasons N Williams Community Outreach Coordinator
- Gov.delivery alerts and emails. PBOT will also send task force members a separate email of meeting materials.