

PBOT

PORTLAND BUREAU OF TRANSPORTATION

1120 SW Fifth Ave, Suite 1331, Portland OR 97204
Phone: 503-823-4000 Portland.gov/Transportation

STREETLIGHT EVENT BANNER PERMIT

Today's Date:

Event Name:

Benefiting Organization:

Non-Profit Tax ID #:

Permit Holder Name:

Contact:

Contact Email:

Contact Address:

Contact Phone:

Permit holder is hereby permitted to install banners on City-owned twin ornamental streetlight poles under the terms and conditions of this permit in the manner designated by PBOT Signals and Street Lighting. Permit holder must agree to all terms and conditions contained on page two of this permit. This permit is valid only if signed by the permit holder and the City Traffic Engineer, or designee.

Installer:

Phone:

Email:

Number of locations:

Date of Installation:

Date of Removal:

Installation Locations (Approved poles per attachment on approved permit):

For permit information, please send inquiries to PBOT Street Light Banners at Banners@portlandoregon.gov or call 503-823-4461.



It is the policy of the City of Portland that no person shall be excluded from participation in, denied the benefits of, or be subjected to discrimination in any city program, service, or activity on the grounds of race, color, national origin, disability, or other protected class status. Adhering to Civil Rights Title VI and ADA Title II civil rights laws, the City of Portland ensures meaningful access to City programs, services, and activities by reasonably providing: translation and interpretation, modifications, accommodations, alternative formats, and auxiliary aids and services. To request these services, contact the Portland Bureau of Transportation at 503-823-5185 or 311 (503-823-4000), for Relay Service & TTY: 711.

TERMS AND CONDITIONS

- Permit holder is responsible for production, installation, maintenance, replacement, upkeep, and removal of banners.
- Install banners according to specifications of PBOT Signals and Street Lighting Division (Addendum)
- Install banners in designated locations per this permit.
- Install banners only for the designated time as stated on the permit.
- Permit holder is responsible for all costs to repair damage to the streetlight pole(s) caused by the installation, installment of, or removal of banners.
- The City Traffic Engineer, or designee, may regulate the composition and content of the banners and impose other conditions or regulations necessary in the interest of the street's appearance and the public's safety.
- Permit is revocable at any time at the sole discretion of the City Traffic Engineer or designee. If permit is revoked, the permit holder will remove banners from streetlight poles as directed by, and to the satisfaction of, the City Traffic Engineer or designee. Failure to do so, gives right to the City, or its contractors, to remove the banners. The permit holder will be responsible for all costs incurred by the City, or its contractors, for the removal of the banners. The City will not be liable for any costs incurred, or suffered by, the permit holder, or anyone else, arising from the permit's revocation.
- The permit holder will indemnify, defend and hold harmless the City of Portland, its officers, agents and employees from all claims, demands, actions and suits (including all attorney fees and costs) brought against any of them arising out of the issuance of this permit.
- The permit holder will provide satisfactory evidence of public liability insurance. An endorsement to name as additional insured the City, its officers, agents and employees as to any claim or claims for damage or injury resulting from or growing out of the operations of the applicant under the permit applied for, and containing a further endorsement that the policy will not be canceled without 30 days prior written notice to the City Traffic Engineer. The endorsement will be in the form of Insurance Services Organization (ISO) Form CG 2012. The insurance will provide the following minimum limits of coverage:
 - The insurance will provide coverage of not less than \$1,000,000 (one million dollars) per occurrence.
 - Proof of insurance must be approved before installation of banners.

I agree to the terms and conditions as specified in this permit.

Permit Holder's Signature

Printed Name

Date

Permit Holder's Title

Approved by the City Traffic Engineer, or designee:

Signature

Printed Name/Phone No.

Date

Addendum

Banner Installation Regulations

In addition to the terms and conditions of this permit, applicants must adhere to the following:

- Banners must be hung two to a pole (back-to-back).
- Banners will be no larger than 4 feet by 5 feet (see drawing).
- The bottom of banners must be at least 11 feet above the sidewalk.
- Non-mesh banners must have wind vents (see Figure 1).
- PVC used to hang poles must be 1/2" to 1", schedule 40.
- Banners must be attached to the poles as shown in Figure 1.
- **Do not** mount banners on poles with photo sensors Figure 2.
- Banners deemed to be hazardous by the City will be removed at permit holder's expense.
- No installation on poles, regardless of if they are listed on this permit, that:
 - Have electrical cabinets/ shut off boxes
 - Have cameras attached
 - TRIMET-owned catenary poles
 - Have overhead wiring attachments
 - Have vehicle or LTR signals attached
 - Contain signage that would be blocked by banner
 - Have permanent installations attached
 - Located in a construction zone
 - Are noted unsafe by banner installer*

* If installer encounters any of the above conditions, note map/ pole number, location and report to PBOT Signals and Street Lighting: 503-823-4461 or banners@portlandoregon.gov immediately.

- Poles will not be used to support installation apparatus or equipment that supports personnel. Installations may be made with a bucket truck, a scissor lift or an A-frame ladder

Figure 1

Banner Installation on Twin Portland Traditional

Banners must be attached to PVC with adhesive. PVC to be 1/2" up to 1" schedule 40 PVC.

Figure 1
 Banner Installation on Twin Portland Traditional
 Banners must be attached to PVC with adhesive. PVC to be ½ up to 1" schedule 40 PVC.

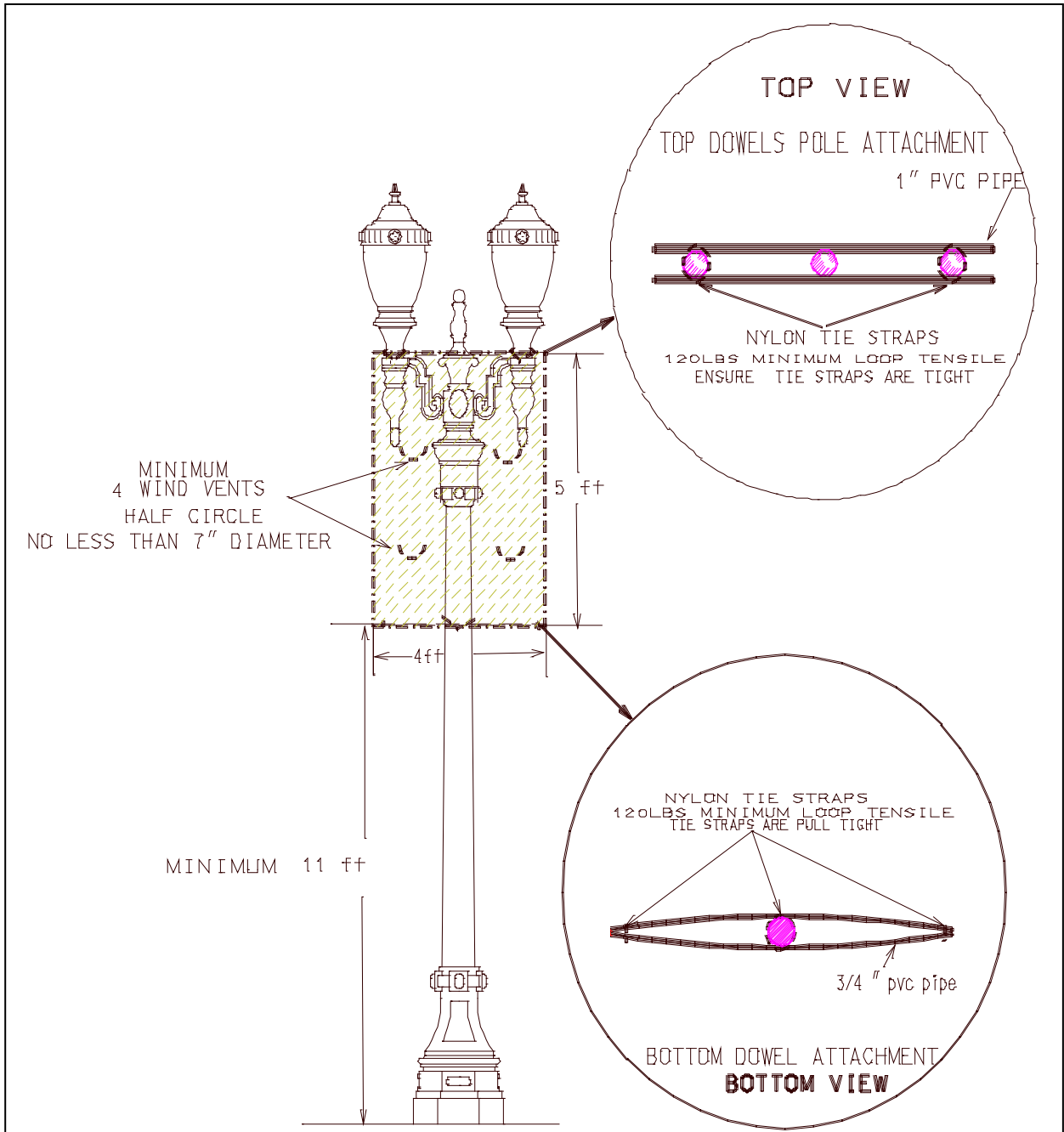


FIGURE 2: Example of a streetlight with a photo sensor/ cell
Do NOT install banner on poles with a photo cell

