
Tara Wasiak, Interim Director, Portland Bureau of Transportation

2023 Quarter 2 Calendar

Saturday, April 1, 2023 – Friday, June 30, 2023

*This public calendar includes all scheduled official City business that involves other City elected officials, bureau directors, and outside parties, as well as larger bureau meetings, but does not reflect all internal check-ins and staff briefings.

April 2023

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[1](#)
[2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#)
[9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#)
[16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [22](#)
[23](#) [24](#) [25](#) [26](#) [27](#) [28](#) [29](#)
[30](#)

May 2023

Su Mo Tu We Th Fr Sa

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#)
[7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#)
[14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#)
[21](#) [22](#) [23](#) [24](#) [25](#) [26](#) [27](#)
[28](#) [29](#) [30](#) [31](#)

June 2023

Su Mo Tu We Th Fr Sa

[1](#) [2](#) [3](#)
[4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#)
[11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#)
[18](#) [19](#) [20](#) [21](#) [22](#) [23](#) [24](#)
[25](#) [26](#) [27](#) [28](#) [29](#) [30](#)

- Busy Tentative Free
 Out of Office Working Elsewhere Outside of Working Hours

April 2023

▲ **Sat, Apr 1 – Sun, Apr 2**

▲ **Mon, Apr 3**

4:00 PM – 4:45 PM PBOT/Commissioner Weekly Check-ins/Briefings

▲ **Tue, Apr 4**

4:00 PM – 4:45 PM Bureau Directors Meeting

▲ **Wed, Apr 5**

- 10:00 AM – 10:30 AM Check-in
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▲ **Thu, Apr 6**

- 11:00 AM – 12:30 PM Planning & Development Directors Meeting
 - 1:00 PM – 2:30 PM Division of Asset Management (DAM) Customer Stakeholder Group (CSG) - Q2 Bureau Director's Meeting
 - 2:00 PM – 3:50 PM PBOT Executive Team Weekly Meeting
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▲ **Fri, Apr 7**

- 10:00 AM – 10:30 AM Commissioner Mapps/PBOT Director bi-weekly meetings
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▲ **Sat, Apr 8 – Sun, Apr 9**

▲ **Mon, Apr 10**

- 9:00 AM – 9:30 AM Commissioner's Office RE: PBOT check in/Alternative Budget Cut Packages
 - 3:00 PM – 4:15 PM Bureau Directors Charter Reform Meeting (bi-weekly)
 - 4:25 PM – 5:00 PM PBOT/Commissioner Weekly Check-ins/Briefings
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▲ **Tue, Apr 11**

- 2:30 PM – 3:00 PM Mayor's Directors' Cabinet Meeting
 - 4:00 PM – 5:00 PM Mayor's Office / City Budget Office RE:2023-24 budget
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▲ **Wed, Apr 12**

- 2:00 PM – 2:50 PM Office of Government Relations / Commissioner's Office RE: Intergovernmental Coordination Bi-weekly Meeting
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▲ **Thu, Apr 13**

- 11:30 AM – 1:00 PM Bureau Directors Meeting
 - 2:00 PM – 3:50 PM PBOT Executive Team Weekly Meeting
 - 4:00 PM – 5:00 PM Commissioner Mapps RE: PBOT Revenue discussion
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▲ **Fri, Apr 14**

- 11:10 AM – 12:00 PM COFFEE: Gabe Solmer, Portland Water Bureau Director
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▲ **Sat, Apr 15 – Sun, Apr 16**

▲ **Mon, Apr 17**

- 2:00 PM – 2:50 PM LiUNA Local 483 Representatives Monthly Check-in
 - 4:00 PM – 4:45 PM PBOT/Commissioner Weekly Check-ins/Briefings
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▲ **Tue, Apr 18**

- 8:30 AM – 8:55 AM Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in
 - 9:00 AM – 10:20 AM PBOT Managers and Supervisors Team Bi-Monthly Meeting / Training
 - 11:00 AM – 1:30 PM Public Works Service Area Group Work Session
 - 4:00 PM – 4:30 PM Bureau Director meeting
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▲ **Wed, Apr 19**

- 11:00 AM – 11:45 AM Permitting IA Team Cross-bureau Structure Meeting
 - 12:00 PM – 12:30 PM City Budget office RE: Budget
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▲ **Thu, Apr 20**

- 10:30 AM – 12:00 PM Permit Improvement Task Force
 - 12:00 PM – 12:15 PM Dawn Uchiyama, Bureau of Environmental Services Director RE: Check-in
 - 2:00 PM – 3:50 PM PBOT Executive Team Weekly Meeting
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▲ **Fri, Apr 21**

- 9:00 AM – 3:00 PM Natural Resources Service Delivery Director's Workshop
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▲ **Sat, Apr 22 – Sun, Apr 23**

▲ **Mon, Apr 24**

- 8:00 AM – 9:00 AM BREAKFAST: Sonia Schmanski, Office of Management and Finance (OMF) Deputy Chief Administrative Officer
 - 11:30 AM – 12:00 PM Steve Lee, Commissioner Ryan's Senior Policy and Strategic Transition Advisor RE: Realignment Resolution
 - 1:30 PM – 3:00 PM Prosper/City Bureaus/Metro - quarterly check-in
 - 3:00 PM – 4:00 PM Bureau Directors Charter Reform Meeting (bi-weekly)
 - 4:00 PM – 4:45 PM PBOT/Commissioner Weekly Check-ins/Briefings
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▲ **Tue, Apr 25**

- 12:00 PM – 1:00 PM City's 13th Annual Wonder Woman Awards Ceremony
 - 2:00 PM – 3:00 PM Mayor's Directors' Cabinet Meeting
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▲ **Wed, Apr 26**

- 9:00 AM – 10:00 AM Auditor's Office RE: Vision Zero audit findings meeting
 - 10:15 AM – 11:15 AM Press event: PBOT SMART grant announcement with USDOT officials
 - ▨ 1:00 PM – 2:00 PM Lunch & Learn with federal officials on transportation decarbonization
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▲ **Thu, Apr 27**

- 11:30 AM – 1:00 PM Bureau Directors Meeting
 - 2:00 PM – 3:50 PM PBOT Executive Team Weekly Meeting
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▲ **Fri, Apr 28**

- 8:00 AM – 8:50 AM Clarity Consulting RE: Retreat Prep
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▲ **Sat, Apr 29 – Sun, Apr 30**

May 2023

▲ **Mon, May 1**

- 4:00 PM – 4:45 PM PBOT/Commissioner Weekly Check-ins/Briefings
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▲ **Tue, May 2**

■	All Day	Out of Office after 11:00
■	7:30 AM – 7:55 AM	Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in
■	9:30 AM – 10:00 AM	Commissioner/Tara PBOT check in

▲ **Wed, May 3**

■	All Day	Out of Office
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▲ **Thu, May 4**

■	All Day	Out of Office
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▲ **Fri, May 5**

■	All Day	Out of Office
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▲ **Sat, May 6**

▲ **Sun, May 7**

▨	11:00 AM – 4:00 PM	FYI/ATTEND: Sunday Parkways
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▲ **Mon, May 8**

■	1:30 PM – 2:45 PM	Commissioner Mapps RE: Utility Rate Hearing Prep Meeting
■	3:00 PM – 4:00 PM	Bureau Directors Charter Reform Meeting (bi-weekly)
■	4:00 PM – 4:45 PM	PBOT/Commissioner Weekly Check-ins/Briefings

▲ **Tue, May 9**

□	9:00 AM – 11:30 AM	FYI: FY 2023-24 Mayor's Proposed Budget Work Session
■	2:00 PM – 3:00 PM	Mayor's Directors' Cabinet Meeting
■	3:00 PM – 3:25 PM	WTS RE: Prep for May event
■	4:00 PM – 4:50 PM	Office of Government Relations / Commissioner's Office RE: Intergovernmental Coordination Bi-weekly Meeting

▲ **Wed, May 10**

▲ **Thu, May 11**

- 9:00 AM – 10:00 AM Water Bureau and Bureau of Environmental Services
RE: User Fees & Charges Work Session Prep
 - 11:30 AM – 1:00 PM Bureau Directors Meeting
 - 2:00 PM – 3:50 PM PBOT Executive Team Weekly Meeting
 - 4:30 PM – 5:00 PM Commissioner Mapps RE: Outer Division check in
 - 6:30 PM – 8:30 PM FYI: FY 2023-24 Mayor's Proposed Budget Public
Hearing
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▲ **Fri, May 12**

- 10:30 AM – 11:00 AM Tim Grewe, City Budget Office Director
 - 2:45 PM – 4:15 PM User Rates and Fees Council Work Session
 - ▨ 2:45 PM – 4:15 PM FYI/ATTEND: User Rates and Fees Council Work Session
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▲ **Sat, May 13 – Sun, May 14**

▲ **Mon, May 15**

▲ **Tue, May 16**

- 8:30 AM – 8:55 AM Public Works / Infrastructure Bureau Directors Bi-
Weekly Check-in
 - 1:30 PM – 1:55 PM Terri Theisen, Strategy Manager, Permit Improvement
Project RE: Permit Improvement Project Check-In
 - 4:00 PM – 4:30 PM Bureau Director meeting
 - 4:15 PM – 5:00 PM PBOT/Commissioner Weekly Check-ins/Briefings
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▲ **Wed, May 17**

- 9:00 AM – 10:00 AM Tram Executive Management Committee (EMC)
Meeting
 - 10:00 AM – 1:00 PM Public Works Service Area Group Work Session
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▲ **Thu, May 18**

- 11:00 AM – 11:45 AM COFFEE: Sonia Schmanski, Office of Management and Finance (OMF) Deputy Chief Administrative Officer
 - 2:00 PM – 3:50 PM PBOT Executive Team Weekly Meeting
 - 4:00 PM – 5:30 PM PBOT Bureau & Budget Advisory Committee Monthly Meeting
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▲ **Fri, May 19**

- 10:00 AM – 10:30 AM Commissioner Mapps/PBOT Director bi-weekly meetings
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▲ **Sat, May 20 – Sun, May 21**

▲ **Mon, May 22**

- 11:00 AM – 11:30 AM City Attorney's office / Risk RE: Confidential Matter
 - 1:00 PM – 1:50 PM PROTEC17 Representatives RE: Quarterly Check-in
 - 2:00 PM – 3:00 PM COFFEE: Curtis Robinhold, Port of Portland Executive Director
 - 3:00 PM – 4:00 PM Bureau Directors Charter Reform Meeting (bi-weekly)
 - 4:00 PM – 4:45 PM PBOT/Commissioner Weekly Check-ins/Briefings
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▲ **Tue, May 23**

- 9:00 AM – 10:00 AM Auditor's office RE: Discuss Paynote Audit Report
 - 11:00 AM – 11:50 AM COFFEE: Noah Siegel, MSH Strategy
 - 1:00 PM – 1:50 PM PBOT Budget Conversation with Executive Leadership
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▲ **Wed, May 24**

- All Day Out of Office after 12:00
 - 6:30 AM – 7:15 AM PBOT Budget Conversation with Executive Leadership
 - 2:00 PM – 5:00 PM FYI: Utility Rate Hearing
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▲ **Thu, May 25**

- 9:00 AM – 9:50 AM PBOT Budget Conversation with Executive Leadership
- 10:00 AM – 10:50 AM PBOT Director / LiUNA Local 483 Representatives Monthly Check-in
- 11:30 AM – 1:00 PM Bureau Directors Meeting
- 2:00 PM – 3:50 PM PBOT Executive Team Weekly Meeting

■ 5:15 PM – 7:30 PM PRESENT: WTS May Speaker Series: PBOT Leadership Panel

▲ **Fri, May 26**

■ All Day Out of Office

▲ **Sat, May 27 – Sun, May 28**

▲ **Mon, May 29**

■ All Day HOLIDAY: Memorial Day

▲ **Tue, May 30**

■ 8:30 AM – 8:55 AM Gabe Solmer, Water Bureau Director RE: Check-in

■ 10:00 AM – 10:30 AM PBOT/Commissioner Weekly Check-ins/Briefings (prep for JPACT DC Trip)

■ 5:00 PM – 6:00 PM HH Meet: Mike Jordan, Chief Administrative Officer

▲ **Wed, May 31**

■ 8:00 AM – 8:45 AM JPACT trip info session / prep

June 2023

▲ **Thu, Jun 1**

■ 8:00 AM – 9:00 AM BREAKFAST: Sonia Schmanski, Office of Management and Finance (OMF) Deputy Chief Administrative Officer

■ 10:00 AM – 10:50 AM Office of Government Relations / Commissioner's Office RE: Intergovernmental Coordination Bi-weekly Meeting

■ 11:00 AM – 12:30 PM Planning & Development Directors Meeting

■ 2:00 PM – 3:50 PM PBOT Executive Team Weekly Meeting

▲ **Fri, Jun 2**

▲ **Sat, Jun 3 – Sun, Jun 4**

▲ **Mon, Jun 5**

- All Day JPACT Delegation D.C. Trip
 - 2:00 PM – 4:30 PM Delegation Informal Gathering
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▲ **Tue, Jun 6**

- All Day JPACT Delegation D.C. Trip
 - 6:45 AM – 7:15 AM 9:45am: Meet at the Congressional Visitors Center in the Capitol
 - 7:15 AM – 7:30 AM 10:15am: Preparation for congressional meetings
 - 7:30 AM – 8:00 AM 10:30am: Representative Marie Gluesenkamp Perez
 - 8:30 AM – 9:00 AM 11:30am: Representative Andrea Salinas
 - 9:00 AM – 10:00 AM 12:00pm: Lunch with Andrew Wishnia, U.S. DOT Deputy Assistant Secretary for Climate Policy
 - 10:00 AM – 10:30 AM 1:00pm: Representative Cliff Bentz
 - 10:30 AM – 11:00 AM 1:30pm: Representative Lori Chavez-DeRemer
 - 11:00 AM – 12:00 PM 2:00 Senator Ron Wyden
 - 12:00 PM – 12:30 PM 3:00pm: Representative Earl Blumenauer
 - 12:30 PM – 1:00 PM 3:30pm: Representatives Bonamici and Val Hoyle
 - 3:00 PM – 4:30 PM 6:00pm: Delegation Gathering with Senator Jeff Merkley
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▲ **Wed, Jun 7**

- All Day JPACT Delegation D.C. Trip
 - 7:30 AM – 8:00 AM 10:30am: Arrive at USDOT
 - 8:00 AM – 9:00 AM 11:00am: USDOT Meeting
 - 10:00 AM – 11:30 AM Time TBD: Gabe Klein, Joint Office of Energy and Transportation
 - 11:30 AM – 1:30 PM 2:30: Tour activity
 - 1:30 PM – 2:00 PM Portland2023
 - 2:00 PM – 3:30 PM 5:00pm: Metro Happy Hour Meetup
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▲ **Thu, Jun 8**

- All Day JPACT Delegation D.C. Trip
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▲ **Fri, Jun 9**

▲ **Sat, Jun 10 – Sun, Jun 11**

▲ **Mon, Jun 12**

- 4:00 PM – 4:45 PM PBOT/Commissioner Weekly Check-ins/Briefings
 - 5:30 PM – 6:30 PM HH Meet: Jeff Selby, Office of Equity & Human Rights Interim Director
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▲ **Tue, Jun 13**

- 8:00 AM – 8:25 AM Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in
 - 2:00 PM – 3:00 PM Mayor's Directors' Cabinet Meeting
 - 4:00 PM – 4:30 PM Bureau Directors Meeting
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▲ **Wed, Jun 14**

- 9:00 AM – 9:50 AM Donnie Oliveira, Bureau of Planning & Sustainability Director RE: 1:1 Check-in
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▲ **Thu, Jun 15**

- 10:00 AM – 10:50 AM Office of Government Relations / Commissioner's Office RE: Intergovernmental Coordination Bi-weekly Meeting
 - 2:00 PM – 3:50 PM PBOT Executive Team Weekly Meeting
 - 4:00 PM – 5:30 PM PBOT Bureau & Budget Advisory Committee Monthly Meeting
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▲ **Fri, Jun 16**

- 9:30 AM – 9:55 AM Sam Chase, Office of Government Relations Director
 - 10:00 AM – 10:30 AM Commissioner Mapps/PBOT Director bi-weekly meetings
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▲ **Sat, Jun 17 – Sun, Jun 18**

▲ **Mon, Jun 19**

- All Day HOLIDAY: Juneteenth Day

▲ **Tue, Jun 20**

- 8:00 AM – 9:00 AM Public Works Bureau Directors
- 9:00 AM – 10:30 AM PBOT Management Team Bi-Monthly Meeting / Training
- 1:00 PM – 2:00 PM Cathy Bless, Bureau of Human Resources Director et al RE: Future personnel reductions conversation

▲ **Wed, Jun 21**

- 8:00 AM – 8:50 AM Public Works Development Group PBOT Staff Check-in
- 9:30 AM – 3:30 PM PBOT Director Interviews

▲ **Thu, Jun 22**

- 12:30 PM – 1:00 PM Bureau Directors meeting
- 1:00 PM – 5:00 PM Organizational development design charette

▲ **Fri, Jun 23**

- 8:30 AM – 9:20 AM Clarity Consulting
- 12:30 PM – 1:00 PM Cathy Bless, Bureau of Human Resources Director RE: HRBP Check-in

▲ **Sat, Jun 24**

▲ **Sun, Jun 25**

- 11:00 AM – 4:00 PM Sunday Parkways

▲ **Mon, Jun 26**

- 9:00 AM – 11:30 AM Natural Resources Service Delivery follow-up meeting

▲ **Tue, Jun 27**

- 8:30 AM – 8:55 AM Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in
- 1:30 PM – 2:00 PM Commissioner's Office RE: Polling
- 4:00 PM – 4:30 PM Bureau Director meeting

▲ **Wed, Jun 28**

■ 10:00 AM – 1:00 PM Public Works Service Area Group Work Session

▲ **Thu, Jun 29**

■ 2:00 PM – 3:50 PM PBOT Executive Team Weekly Meeting

▲ **Fri, Jun 30**
