Tara Wasiak, Interim Director, Portland Bureau of Transportation
2023 Quarter 1 Calendar
Wednesday, January 18, 2023 – Friday, March 31, 2023

*This public calendar includes all scheduled official City business that involves other City elected officials, bureau directors, and outside parties, as well as larger bureau meetings, but does not reflect all internal check-ins and staff briefings.

January 2023

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Busy | Tentative | Free
Out of Office | Working Elsewhere | Outside of Working Hours

January 2023

Wed, Jan 18

8:30 AM – 9:30 AM	BREAKFAST: Sonia Schmanski, Office of Management and Finance (OMF) Deputy Chief Administrative Officer
1:00 PM – 1:55 PM	Deputy Directors Monthly Meeting
3:00 PM – 3:30 PM	City Attorney's Office RE: Settlement Authority
3:30 PM – 4:00 PM	Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in
4:30 PM – 5:30 PM	Mayor's Staff RE: Houseless Project

Thu, Jan 19

1:30 PM – 3:20 PM	PBOT Executive Team Weekly Meeting

	4:00 PM – 5:30 PM	PBOT Bureau & Budget Advisory Committee Monthly Meeting

Fri, Jan 20

	10:30 AM – 12:00 PM	MEET: Permit Task Force
	12:00 PM – 1:00 PM	Mike Jordan, Chief Administrative Officer et al RE: Briefing on the Houselessness project
	2:15 PM – 2:30 PM	City Attorney's Office RE: Arbitration Confidential Matter

Sat, Jan 21 – Sun, Jan 22

Mon, Jan 23

	4:00 PM – 4:45 PM	Commissioner Weekly Check-ins/Briefings

Tue, Jan 24

	2:00 PM – 3:00 PM	Mayor’s Directors’ Cabinet Weekly Meeting
	4:00 PM – 5:00 PM	Kaiser Leadership Representatives RE: Sunday Parkways

Wed, Jan 25

	12:00 PM – 12:15 PM	Dawn Uchiyama, Bureau of Environmental Services Director RE: Strike Plan

Thu, Jan 26

	12:00 PM – 5:00 PM	Bureau Directors Retreat Day 1

Fri, Jan 27

	8:00 AM – 5:00 PM	Bureau Directors Retreat Day 2

Sat, Jan 28 – Sun, Jan 29

Mon, Jan 30

	10:00 AM – 10:50 AM	Clarity Consulting RE: Retreat Planning
	1:00 PM – 1:30 PM	Commissioner Briefing RE: Derelict RVs
	2:00 PM – 3:30 PM	Metro/Prosper/Portland Bureaus Quarterly Check-in

	4:00 PM – 4:45 PM	Commissioner Weekly Check-ins/Briefings (82nd Ave)

Tue, Jan 31

	9:30 AM – 11:30 AM	COUNCIL WORK SESSION: Citywide Infrastructure Investments: Findings and Recommendations
	2:00 PM – 3:00 PM	Mayor's Directors' Cabinet Weekly Meeting
	3:00 PM – 4:00 PM	Commissioner's Office / Kurt Krueger RE: Restructuring for IA Partners / New IA Team
	5:00 PM – 5:15 PM	Dawn Uchiyama, Bureau of Environmental Services Director

February 2023

Wed, Feb 1

	3:30 PM – 4:00 PM	Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in

Thu, Feb 2

	9:00 AM – 10:00 AM	Clarity Consulting RE: Retreat Planning
	4:00 PM – 4:30 PM	MEET: Mayor et al RE: Strike Preparation

Fri, Feb 3

	8:30 AM – 9:00 AM	City Attorney's Office RE: Settlement Authority
	12:00 PM – 12:30 PM	PBOT Executive Team RE: Strike Preparation
	1:00 PM – 1:30 PM	Commissioner Weekly Check-ins/Briefings

Sat, Feb 4

	8:00 PM – End of Day	ECC Command Huddle Placeholder

Sun, Feb 5

	Start of Day – 7:00 AM	ECC Command Huddle Placeholder

Mon, Feb 6

	8:00 AM – 4:00 PM	PBOT Executive Team Q1 Retreat Day 1

Tue, Feb 7

8:00 AM – 4:00 PM	PBOT Executive Team Q1 Retreat Day 2

Wed, Feb 8

11:30 AM – 5:00 PM	Sick

Thu, Feb 9

11:30 AM – 1:00 PM	Bureau Directors Meeting

Fri, Feb 10

10:00 AM – 10:30 AM	Commissioner Mapps/PBOT Director bi-weekly meetings
10:30 AM – 11:00 AM	Commissioner Briefing RE: RTP Project Development
12:00 PM – 2:00 PM	Streetcar Permanent Executive Group (PEG) Meeting / Tour of Montgomery Park

Sat, Feb 11 – Sun, Feb 12

Mon, Feb 13

12:00 PM – 12:30 PM	City Budget Office et al RE: Budget Work Sessions slide deck preview
2:30 PM – 3:30 PM	Auditor's Office et al RE: End of Fieldwork Meeting for Paynote Audit
4:00 PM – 4:45 PM	Commissioner Weekly Check-ins/Briefings

Tue, Feb 14

9:30 AM – 10:30 AM	Commissioner / Public Works Bureau Directors Meeting
4:00 PM – 4:30 PM	Bureau Directors Meeting

Wed, Feb 15

8:45 AM – 9:15 AM	City Attorney’s Office RE: Arbitration Confidential Matter
12:45 PM – 3:00 PM	Communications Director Interview Panel
3:30 PM – 4:00 PM	Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in

Thu, Feb 16

2:00 PM – 3:50 PM	PBOT Executive Team Weekly Meeting
4:00 PM – 5:30 PM	PBOT Bureau & Budget Advisory Committee Monthly Meeting

Fri, Feb 17

All Day	Vacation
11:00 AM – 11:15 AM	Dawn Uchiyama, Bureau of Environmental Services Director RE: Check-in

Sat, Feb 18 – Sun, Feb 19

Mon, Feb 20

All Day	HOLIDAY: Presidents' Day

Tue, Feb 21

9:00 AM – 10:30 AM	PBOT Management Team Bi-Monthly Meeting / Training
12:30 PM – 1:00 PM	Commissioner Mapps RE: 1:1 Check-in
2:00 PM – 3:00 PM	Mayor’s Directors’ Cabinet Weekly Meeting
3:30 PM – 4:15 PM	City Attorney’s Office RE: Settlement Discussion Confidential Matter
4:30 PM – 5:00 PM	Commissioner Briefing RE: Traffic Speed Cameras

Wed, Feb 22

3:00 PM – 3:30 PM	City Attorney’s Office RE: Arbitration Discussion Confidential Matter

Thu, Feb 23

8:30 AM – 8:50 AM	Dawn Uchiyama, Bureau of Environmental Services Director RE: Check-in
10:00 AM – 10:50 AM	Office of Government Relations / Commissioner’s Office RE: Intergovernmental Coordination Bi-weekly Meeting
11:30 AM – 1:00 PM	Bureau Directors Meeting
1:00 PM – 1:25 PM	PBOT-NWS Weather Update Call
2:00 PM – 3:50 PM	PBOT Executive Team Weekly Meeting
4:00 PM – 5:00 PM	Commissioner RE: Strike debriefing
5:00 PM – 5:30 PM	Mayor's Office Weather Check-in for Bureau Leadership
6:00 PM – 6:10 PM	Commissioner visit with crews

Fri, Feb 24

9:00 AM – 9:15 AM	PBOT-NWS Weather Update Call
10:00 AM – 10:30 AM	Commissioner Mapps/PBOT Director bi-weekly meetings

Sat, Feb 25

12:30 PM – 12:45 PM	NWS - PBOT/CityFleet Weather Update

Sun, Feb 26

5:30 PM – 6:00 PM	Mayor's Office Weather Check-in for Bureau Leadership

Mon, Feb 27

4:00 PM – 4:45 PM	Commissioner Weekly Check-ins/Briefings

Tue, Feb 28

9:30 AM – 10:30 AM	Bureau Director's Meeting
12:50 PM – 1:20 PM	DROP BY: Retirement Celebration for Donald Hunter

March 2023

Wed, Mar 1

3:30 PM – 4:00 PM	Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in
4:00 PM – 5:00 PM	City Leadership Health Safety and Security Meeting

Thu, Mar 2

9:00 AM – 10:30 AM	Emergency Management Steering Committee
2:00 PM – 3:50 PM	PBOT Executive Team Weekly Meeting

Fri, Mar 3

All Day	Vacation

Sat, Mar 4 – Sun, Mar 5

Mon, Mar 6

8:00 AM – 9:00 AM	National Association of City Transportation Officials (NACTO) Department of Transportation (DOT) Directors connect
10:00 AM – 10:30 AM	Maintenance Operations New Employees Orientation Meet & Greet
1:00 PM – 1:50 PM	PROTEC17 Representatives RE: Quarterly Check-in
3:00 PM – 3:30 PM	OMSI Leadership RE: OMSI District Redevelopment Project

Tue, Mar 7

1:30 PM – 1:55 PM	ATTEND/SPEAK: Engineering Services Groupwide
4:00 PM – 4:45 PM	Commissioner Weekly Check-ins/Briefings

Wed, Mar 8

4:15 PM – 5:00 PM	Commissioner Briefing RE: Parking Overview

Thu, Mar 9

8:00 AM – 9:00 AM	Mayor's Directors' Cabinet Weekly Meeting
9:00 AM – 9:30 AM	Commissioner's Office RE: PBOT check in
11:00 AM – 11:30 AM	Commissioner Mapps/PBOT Director bi-weekly meetings
11:30 AM – 1:00 PM	Bureau Directors Meeting
2:00 PM – 3:50 PM	PBOT Executive Team Weekly Meeting

Fri, Mar 10

10:30 AM – 12:00 PM	Public Works Bureau Directors' et al RE: Dry Run Budget Presentation Meeting
2:30 PM – 3:30 PM	COFFEE: Sonia Schmanski, Office of Management and Finance (OMF) Deputy Chief Administrative Officer

Sat, Mar 11 – Sun, Mar 12

Mon, Mar 13

4:00 PM – 4:45 PM	PBOT/Commissioner Weekly Check-ins/Briefings

Tue, Mar 14

10:30 AM – 10:45 AM	City Attorney's Office RE: Arbitration Discussion Confidential Matter
2:00 PM – 2:20 PM	Mayor's Directors' Cabinet Weekly Meeting
4:00 PM – 5:00 PM	Bureau Directors Meeting

Wed, Mar 15

10:00 AM – 10:30 AM	Commissioner's Office RE: Check-in
1:00 PM – 1:20 PM	Donnie Oliveira, Bureau of Planning & Sustainability Director RE: Quick check-in
3:30 PM – 4:00 PM	Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in

Thu, Mar 16

2:00 PM – 3:50 PM	PBOT Executive Team Weekly Meeting
2:00 PM – 5:00 PM	PRESENT: Public Utilities Budget Work Session

Fri, Mar 17

8:00 AM – 9:00 AM	BREAKFAST: Chris Warner, former PBOT Director / Sonia Schmanski, Office of Management and Finance (OMF) Deputy Chief Administrative Officer

Sat, Mar 18 – Sun, Mar 19

Mon, Mar 20

All Day	Out Sick

Tue, Mar 21

9:30 AM – 10:00 AM	City Attorney's Office RE: Settlement Authority Confidential Matter
2:00 PM – 3:00 PM	Mayor's Directors' Cabinet Weekly Meeting

Wed, Mar 22

3:00 PM – 3:50 PM	Donnie Oliveira, Bureau of Planning & Sustainability Director RE: Monthly Check-in

Thu, Mar 23

9:00 AM – 9:30 AM	Commissioner's Office RE: Check-in
10:00 AM – 10:30 AM	Commissioner Mapps/PBOT Director bi-weekly meetings
10:00 AM – 10:50 AM	Office of Government Relations / Commissioner's Office RE: Intergovernmental Coordination Bi-weekly Meeting
11:30 AM – 1:00 PM	Bureau Directors Meeting
2:00 PM – 3:50 PM	PBOT Executive Team Weekly Meeting

Fri, Mar 24 – Fri, Mar 31

All Day	Vacation