
Millicent Williams, Director, Portland Bureau of Transportation

2023 Quarter 3 Calendar

Monday, July 24, 2023 – Friday, September 29, 2023

*This public calendar includes all scheduled official City business that involves other City elected officials, bureau directors, and outside parties, as well as larger bureau meetings, but does not reflect all internal check-ins and staff briefings.

July 2023

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August 2023

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September 2023

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Busy Tentative Free
 Out of Office Working Elsewhere Outside of Working Hours

July 2023

▲ Mon, Jul 24

- 8:00 AM – 12:00 PM PBOT Tour: Kerby facility, 1900 Building, and the Portland Building
 - 4:00 PM – 4:45 PM PBOT/Commissioner Weekly Check-in/Briefings
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▲ Tue, Jul 25

- 1:00 PM – 2:00 PM Procurement / GardaWorld RE: Smart Park Contract
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▲ Wed, Jul 26

- 8:00 AM – 8:45 AM Bobby Lee, Mayor's Chief of Staff / Commissioner Mapps' Office et al RE: Smart Park Security - Next Steps

■ 1:30 PM – 2:00 PM Bobby Lee, Mayor’s Chief of Staff / Commissioner Mapps’ Office RE: Budget Check-in

▲ **Thu, Jul 27**

■ 8:30 AM – 9:30 AM Bobby Lee, Mayor’s Chief of Staff et al RE: Smart Park Walk Through

■ 11:30 AM – 1:00 PM Portland City Executive Leadership Panel: “Centering Equity through Organizational Change”

■ 2:00 PM – 3:50 PM PBOT Executive Team Weekly Meeting

▲ **Fri, Jul 28**

■ 8:30 AM – 8:45 AM Allied Security et al RE: Smart Park Walk Through

■ 2:00 PM – 3:00 PM Tour of Columbia Bus Base with Commissioners Mingus Mapps and Carmen Rubio / TriMet

▲ **Sat, Jul 29**

■ 11:00 AM – 1:00 PM DROP BY: 82nd Avenue Summer District Open House

▲ **Sun, Jul 30**

■ 10:00 AM – 11:30 AM ATTEND: Oregon's First Heavy Duty Electric Truck Unveiling Event

▲ **Mon, Jul 31**

■ 7:30 AM – 8:30 AM Smart Park Security Walk Through

▨ 3:00 PM – 4:00 PM Bureau Directors Charter Reform Meeting (bi-weekly)

■ 4:00 PM – 4:45 PM PBOT/Commissioner Weekly Check-in/Briefings

August 2023

▲ **Tue, Aug 1**

■ 8:00 AM – 12:00 PM PBOT Tour: Albina Yard, Sunderland Yard, Graham, Streetcar, Materials Testing Lab

■ 3:30 PM – 5:00 PM Bobby Lee, Mayor’s Chief of Staff / PEMO / CBO / Community Safety et al RE: Public Safety: Downtown/Central City

■ 4:00 PM – 4:30 PM Bureau Directors Meeting

▲ **Wed, Aug 2**

■ 9:30 AM – 10:20 AM Public Works Directors Uchiyama, Long and Solmer RE: Coordination Meeting

■ 11:30 AM – 12:30 PM LUNCH: Mark Wells, Portland Business Alliance Vice President of Downtown Services and Portland Clean & Safe Executive Director

■ 1:00 PM – 1:45 PM Mayor Wheeler et al RE: Permitting

■ 2:00 PM – 5:00 PM PBOT Executive Team RE: 2024-25 Budget Planning

▲ **Thu, Aug 3**

■ 11:30 AM – 1:00 PM Bureau Directors Meeting

▲ **Fri, Aug 4**

■ 9:00 AM – 9:25 AM City Attorney's Office / Bureau of Human Resources RE: Public Records Request Check-in

■ 9:30 AM – 10:00 AM Commissioner/PBOT Director check in

■ 10:30 AM – 11:20 AM LiUNA Local 483 RE: Introductory Check-in

▨ 2:00 PM – 3:30 PM Conference of Minority Transportation Officials (COMTO) Executive Board Meeting

▲ **Sat, Aug 5 – Sun, Aug 6**

▲ **Mon, Aug 7**

■ 10:45 AM – 11:45 AM SPEAK: Vision Zero Press Conference

■ 12:00 PM – 1:00 PM LUNCH: Mike Jordan, Chief Administrative Officer

■ 4:00 PM – 4:45 PM PBOT/Commissioner Weekly Check-ins/Briefings

▲ **Tue, Aug 8**

■ 8:30 AM – 8:55 AM Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in

■ 9:00 AM – 10:00 AM Commissioner's Offices / Public Works Bureau Directors RE: Permitting Discussion

■ 10:30 AM – 11:30 AM ATTEND: TriMet's New Administrative Headquarters Grand Opening

- 2:30 PM – 3:00 PM Mayor’s Directors' Cabinet
 - 3:00 PM – 4:30 PM Portland Bureau of Emergency Management Watch Command Briefing and Discussion
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▲ **Wed, Aug 9 – Fri, Aug 11**

- All Day Director Williams OOO 8/9-8/11; Tara Wasiak Acting Director
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▲ **Sat, Aug 12 – Sun, Aug 13**

▲ **Mon, Aug 14**

- 11:00 AM – 12:15 PM City of Portland Meeting with Federal Highway Administration (FHWA) / US Department of Transportation (USDOT)
 - ▨ 3:00 PM – 4:00 PM Bureau Directors Charter Reform Meeting (bi-weekly)
 - 4:00 PM – 4:45 PM PBOT/Commissioner Weekly Check-in/Briefings
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▲ **Tue, Aug 15**

- 9:00 AM – 10:20 AM PBOT Managers and Supervisors Team Bi-Monthly Meeting / Training
 - 11:30 AM – 1:00 PM Portland Executive Leadership Team Panel: “Understanding Deputy Administrator Roles and Responsibilities”
 - 1:30 PM – 2:15 PM Permit Improvement Task Force Quarterly Meeting
 - 4:00 PM – 4:30 PM Bureau Director meeting
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▲ **Wed, Aug 16**

- 1:00 PM – 5:00 PM PBOT Executive Team RE: 2024-25 Budget Planning
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▲ **Thu, Aug 17**

- 7:30 AM – 9:30 AM Joint Policy Advisory Committee on Transportation (JPACT) Monthly Meeting
 - 9:30 AM – 4:30 PM City Organization Bureaus Directors Retreat
 - 4:00 PM – 5:30 PM PBOT Bureau & Budget Advisory Committee Monthly Meeting
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▲ **Fri, Aug 18**

- 9:00 AM – 9:25 AM Dakotah Thompson, PEMO/Deputy Director of Community Safety, Mayor's Office RE: Introduction / Public Environment Management Office rundown
 - 11:00 AM – 11:30 AM MEET: Commissioner Mapps / Mayor Wheeler
 - 6:00 PM – 10:00 PM ATTEND: Pacific Northwest Multi-Cultural (PNMC) Readers Series & Film Festival Gala, "We Are Better Together" City Table
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▲ **Sat, Aug 19 – Sun, Aug 20**

▲ **Mon, Aug 21**

- 4:00 PM – 4:45 PM PBOT/Commissioner Weekly Check-in/Briefings
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▲ **Tue, Aug 22**

- 8:30 AM – 8:55 AM Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in
 - 9:45 AM – 10:45 AM WALKING MEETING: Sue Keil, Portland Mall Management Inc (PMMI) President & Scott Robertson, PMMI Operations Manager
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▲ **Wed, Aug 23**

- 1:00 PM – 5:00 PM PBOT Executive Team RE: 2024-25 Budget Planning
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▲ **Thu, Aug 24**

- 8:30 AM – 9:30 AM Representatives of Melvin Mark and Hennebery Eddy RE: Development / Permitting
 - 10:00 AM – 10:50 AM Office of Government Relations / Commissioner's Office RE: Intergovernmental Coordination Bi-weekly Meeting
 - 11:30 AM – 1:00 PM Bureau Directors Meeting
 - ▨ 12:00 PM – 1:00 PM Annual PBOT Survey Summer BBQ
 - 2:00 PM – 3:50 PM PBOT Executive Team Weekly Meeting
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▲ **Fri, Aug 25**

- 10:00 AM – 10:30 AM Commissioner Mapps Bi-weekly meeting with Director Millicent Williams
- 2:00 PM – 2:30 PM Angela Todd, PDX Real Community Reporter
- 5:30 PM – 6:30 PM Lois Leveen RE: Safety Discussion

▲ **Sat, Aug 26 – Sun, Aug 27**

▲ **Mon, Aug 28**

- 11:00 AM – 12:00 PM Corky Collier, Columbia Corridor Association (CCA) Executive Director
 - ▨ 3:00 PM – 4:00 PM Bureau Directors Charter Reform Meeting (bi-weekly)
 - 4:00 PM – 4:45 PM PBOT/Commissioner Weekly Check-ins/Briefings
 - 6:00 PM – 7:30 PM James McGrath, Nelson/Nygard
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▲ **Tue, Aug 29**

- 1:00 PM – 1:50 PM PROTEC17 Representatives RE: Quarterly Check-in
 - 5:30 PM – 8:00 PM ATTEND: Say Hey! hosted by Partners in Diversity / City of Portland “We Are Better Together”
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▲ **Wed, Aug 30**

- 9:00 AM – 10:30 AM Interbureau leadership team presentation: Natural Resource Delivery
 - 11:00 AM – 11:50 AM Community Representatives RE: NE 72nd Drive Closure
 - 1:00 PM – 1:45 PM Permit Improvement Project Team RE: Leadership/Executive Dashboard Prototype: PBOT Development Services
 - 2:00 PM – 3:00 PM Jeff Selby, Office of Equity and Human Rights Interim Director check-in
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▲ **Thu, Aug 31**

- 10:00 AM – 11:00 AM Congresswoman Bonamici et al RE: Central Eastside Tour
 - 11:30 AM – 1:00 PM City’s Executive Leadership Team / Chiefs Re: City Organization
 - 2:00 PM – 3:50 PM PBOT Executive Team Weekly Meeting
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September 2023

▲ **Fri, Sep 1**

■ 9:00 AM – 10:00 AM COFFEE: Margi Bradway, Multnomah County
Department of Community Services Director

▲ **Sat, Sep 2 – Sun, Sep 3**

▲ **Mon, Sep 4**

■ All Day HOLIDAY: Labor Day

▲ **Tue, Sep 5**

■ 8:30 AM – 8:55 AM Public Works / Infrastructure Bureau Directors Bi-
Weekly Check-in

■ 12:40 PM – 1:00 PM PHONE: Kimberly Branam, Prosper Portland Executive
Director

■ 2:00 PM – 2:30 PM Office of Equity and Human Rights RE: Racial Equity
Plan check-in

■ 3:00 PM – 3:30 PM Representatives from Urban Renaissance Group LLC &
ZGF Architects RE: Lloyd Center Briefing

▲ **Wed, Sep 6**

■ 9:30 AM – 10:15 AM COFFEE: Michelle Rodríguez, Commissioner's Office

■ 12:00 PM – 1:00 PM Mayor's Office / Commissioner's Office RE: Resource
Planning - Vehicle Tow Programs

■ 1:00 PM – 5:00 PM PBOT Executive Team RE: 2024-25 Budget Planning

▨ 2:00 PM – 3:30 PM Planning & Development Directors Meeting

▲ **Thu, Sep 7**

■ 8:30 AM – 9:30 AM ATTEND/SPEAK: Portland Freight Committee Monthly
Meeting

■ 10:30 AM – 11:30 AM ATTEND/SPEAK: Portland Metro Chamber's
Government Relations Executive Committee (GREC)

■ 11:30 AM – 12:15 PM Bureau Directors Meeting

▲ **Fri, Sep 8**

▨ 8:15 AM – 8:55 AM PBOT Executive Assistant Interviews

■ 10:00 AM – 10:30 AM Director Williams / Mapps Office check in

▨ 10:45 AM – 11:55 AM PBOT Executive Assistant Interviews

▨ 12:00 PM – 1:00 PM Conference of Minority Transportation Officials
(COMTO) Exec Board Meeting

- ▨ 1:00 PM – 2:45 PM PBOT Executive Assistant Interviews
 - 5:00 PM – 9:00 PM Hispanic Metropolitan Chamber, 29th Annual Hispanic Heritage Celebration Dinner - City of Portland “We Are Better Together” Table
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▲ **Sat, Sep 9**

- 6:30 PM – 7:30 PM ATTEND: ACMS Northwest 10 Year Celebration
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▲ **Sun, Sep 10**

- 11:00 AM – 1:00 PM MEDIA / ATTEND RIDE: Sunday Parkways: Southwest Portland
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▲ **Mon, Sep 11**

- 8:00 AM – 9:00 AM Mike Jordan, Chief Administrative Officer / Directors Esau, Long, Solmer, Uchiyama, Oliveira et al RE: Permitting Discussion
 - ▨ 3:00 PM – 4:00 PM Bureau Directors Charter Reform Meeting (bi-weekly)
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▲ **Tue, Sep 12**

- 12:15 PM – 12:45 PM PBOT Managers & Supervisors RE: City Organization Project
 - 3:00 PM – 3:45 PM Shad Ahmed, Portland Bureau of Emergency Management (PBEM) Director RE: Introductory 1:1
 - 5:00 PM – 6:00 PM ATTEND: Fixing Our Streets Oversight Committee Meeting
 - 6:00 PM – 7:00 PM ATTEND with Mayor: Portland Bicycle Advisory Committee (BAC)
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▲ **Wed, Sep 13**

- 10:00 AM – 10:25 AM OMSI Representatives RE: OMSI District Redevelopment Project
 - 1:00 PM – 3:30 PM PBOT Executive Team RE: 2024-25 Budget Planning
 - 4:15 PM – 5:00 PM ATTEND/SPEAK: National Association of Minority Contractors (NAMC) General Meeting
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▲ **Thu, Sep 14**

- 11:30 AM – 12:15 PM Bureau Directors Meeting
- 2:00 PM – 3:50 PM PBOT Executive Team Weekly Meeting

- 4:00 PM – 4:50 PM Office of Government Relations / Commissioner’s Office RE: Intergovernmental Coordination Bi-weekly Meeting
 - ▨ 5:15 PM – 6:45 PM Michael Kiser, TriMet Re: 82nd Ave Check-In
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▲ **Fri, Sep 15**

- 8:00 AM – 9:30 AM Columbia Corridor Association (CCA) Board of Directors Meeting
 - 10:30 AM – 11:00 AM Commissioner’s Office check in
 - 11:15 AM – 2:00 PM PBOT Executive Assistant Round 2 Interviews
 - 4:00 PM – 4:45 PM Commissioner / PBOT Executive Team RE: PBOT Budget Work Session
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▲ **Sat, Sep 16 – Sun, Sep 17**

▲ **Mon, Sep 18**

- 9:00 AM – 11:30 AM Regional Toll Advisory Committee (RTAC) September Meeting
 - 2:00 PM – 5:00 PM Earthquake Ready Burnside Bridge Tour with Taylor Steenblock et al
 - 5:15 PM – 5:45 PM PHONE: Executive Assistant Finalist
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▲ **Tue, Sep 19**

- 8:30 AM – 9:25 AM MEDIA EVENT: Fixing Our Streets and Safe Routes to School
 - 10:00 AM – 11:00 AM Capital Investment Committee Monthly Meeting Part 1
 - 4:30 PM – 6:30 PM PBOT Business Services Summer Social
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▲ **Wed, Sep 20**

- 7:30 AM – 9:30 AM BIKE: Alameda Bike Bus
 - 9:30 AM – 11:00 AM PBOT Group Director’s Strategy Session - II
 - 11:30 AM – 12:00 PM Commissioner’s Office check in
 - 1:00 PM – 5:00 PM PBOT Executive Team RE: 2024-25 Budget Planning
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▲ **Thu, Sep 21**

- 7:30 AM – 9:30 AM Joint Policy Advisory Committee on Transportation (JPACT) Monthly Meeting

- 9:00 AM – 11:00 AM Public Works Service Area Directors' Reflections & Roundtable on Proposed City Organization Structure
 - 10:00 AM – 10:30 AM Commissioner's Office Budget check in
 - 10:30 AM – 11:30 AM Capital Investment Committee Monthly Meeting Part 2
 - 11:30 AM – 1:00 PM Bureau Directors Meeting
 - 2:00 PM – 3:50 PM PBOT Executive Team Weekly Meeting
 - 4:00 PM – 5:30 PM PBOT Bureau & Budget Advisory Committee Monthly Meeting
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▲ Fri, Sep 22

- 10:00 AM – 10:30 AM Commissioner Mapps Bi-weekly Check-in
 - 12:00 PM – 1:00 PM LUNCH: Mike Kerr, Slalom
 - 1:00 PM – 1:45 PM PBOT/Commissioner Weekly Check-in/Briefing: Prep for 9/26 Budget Work Session
 - ▨ 3:00 PM – 4:50 PM Conference of Minority Transportation Officials (COMTO) Regroup
 - 5:00 PM – 8:30 PM ATTEND: Latino Network, Noche Bella (Beautiful Night), City of Portland "We Are Better Together" Table
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▲ Sat, Sep 23 – Sun, Sep 24

▲ Mon, Sep 25

- 8:30 AM – 9:25 AM PBOT Executive Team RE: Council Budget Work Session
 - 10:00 AM – 10:30 AM MEDIA INTERVIEW: Taylor Griggs, Portland Mercury / PBOT Leadership
 - 12:30 PM – 1:50 PM PBOT Executive Team RE: Council Budget Work Session Run-Through
 - 2:00 PM – 4:00 PM Disaster Policy Council
 - 2:30 PM – 3:30 PM City Hall Council Agenda Briefing (CAB) Meeting
 - 3:00 PM – 4:00 PM Bureau Directors Charter Reform Meeting (bi-weekly)
 - 4:00 PM – 4:45 PM PBOT/Commissioner Weekly Check-ins/Briefings
 - 5:00 PM – 5:45 PM SPEAK/ATTEND: Professional Business Development Group (PBDG) Membership Meeting
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▲ Tue, Sep 26

- 8:30 AM – 9:15 AM PBOT Executive Team RE: Council Budget Work Session Final Run-Through
- 9:30 AM – 11:30 AM PRESENT: Council Work Session RE: PBOT Strategic Plan Budget

- 1:00 PM – 1:50 PM Interns "Tea Time" Interview with Director Williams, Portland Bureau of Transportation
 - 6:30 PM – 8:30 PM SPEAK/ATTEND: Richmond Neighborhood Association (RNA) Land Use, Sustainability & Transportation Committee Meeting RE: Chavez Blvd
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▲ Wed, Sep 27

- 1:30 PM – 1:55 PM Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in
 - 2:00 PM – 2:30 PM Capital Investment Committee Voting Meeting
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▲ Thu, Sep 28

- 7:30 AM – 8:30 AM BREAKFAST MEET: Nik Blosser, PGE Vice President for Public Policy, Communications and Public affairs
 - 11:30 AM – 12:30 PM PBOT Street Systems Division picnic
 - 2:00 PM – 3:50 PM PBOT Executive Team Weekly Meeting
 - 5:00 PM – 8:00 PM ATTEND: Urban League of Portland, Equal Opportunity Day (EOD) Dinner Celebration 2023 Fundraiser - "City of Portland "We Are Better Together" Table
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▲ Fri, Sep 29

- ▨ 10:30 AM – 10:55 AM MEET: JC Vannatta, TriMet Executive Director of Public Affairs and Tom Markgraf, TriMet Director of Government Affairs
 - 11:30 AM – 12:30 PM LUNCH: Biko Taylor, Chief Procurement Officer
 - 5:30 PM – 9:00 PM ATTEND: Oregon Tradeswomen, Build With Us! 2023 Blue-Collar Gala, Auction, & Industry Awards – City of Portland "We Are better Together" Table
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▲ Sat, Sep 30