Millicent Williams, Director, Portland Bureau of Transportation
2024 Quarter 1 Calendar
Monday, January 1, 2024 – Sunday, March 31, 2024

* This public calendar includes all scheduled official City business that involves other City elected officials, bureau directors, and outside parties, as well as larger bureau meetings, but does not reflect all internal check-ins and staff briefings.

January 2024

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Busy | Tentative | Free
Out of Office | Working Elsewhere | Outside of Working Hours

January 2024

Mon, Jan 1

All Day HOLIDAY: New Years Day; City Offices Closed

Tue, Jan 2

Wed, Jan 3

	1:30 PM – 2:20 PM	ATTEND: Vision Zero Update (Hybrid) - updated location

Thu, Jan 4

	8:30 AM – 10:30 AM	Portland Freight Committee

Fri, Jan 5

	12:30 PM – 1:30 PM	PBOT & NAMC Meeting

Sat, Jan 6 – Sun, Jan 7

Mon, Jan 8

	9:00 AM – 9:45 AM	PBOT/Commissioner Weekly Check-ins/Briefings

Tue, Jan 9

	1:30 PM – 2:20 PM	ATTEND: EV Charging Work Briefing
	5:00 PM – 6:30 PM	Fixing Our Streets Oversight Committee

Wed, Jan 10

	1:00 PM – 1:50 PM	PBOT and AARP Oregon introductions and check-in

Thu, Jan 11

	11:30 AM – 1:00 PM	Thursday ELT
	12:00 PM – 12:30 PM	PHB & SDC Follow up

Fri, Jan 12

Sat, Jan 13 – Sun, Jan 14

Mon, Jan 15

	All Day	Martin Luther King Jr Day (City Offices Closed)
	8:30 AM – 10:30 AM	Skanner MLK Breakfast

Tue, Jan 16

9:30 AM – 10:00 AM	MEET: Commissioner Mapps / Mayor Wheeler (Bobby)
3:00 PM – 4:00 PM	Donnie Oliveira, BPS Director / Millicent Williams, PBOT Director RE: Monthly Check-in
4:00 PM – 4:30 PM	Bureau Director meeting

Wed, Jan 17

9:30 AM – 12:00 PM	HOLD: City Council Meeting - Food Trucks
10:30 AM – 11:15 AM	Art / Millicent 1:1 (biweekly)

Thu, Jan 18

7:30 AM – 9:30 AM	JPACT meeting (ONLINE)
4:00 PM – 5:30 PM	PBOT Bureau & Budget Advisory Committee Monthly Meeting

Fri, Jan 19

3:00 PM – 3:25 PM	MEET: Rian Windsheimer, ODOT Region One Manager / Millicent Williams, PBOT Director 1:1 (monthly)

Sat, Jan 20 – Sun, Jan 21

Mon, Jan 22

9:00 AM – 9:45 AM	PBOT/Commissioner Weekly Check-ins/Briefings
10:30 AM – 11:00 AM	Meet with Transportation Network Company Driver Committee Chair, Vice Chair, and Mark Williams
5:30 PM – 7:30 PM	HOLD: Region 1 ACT (Discussion and Approval of 2023-25 ACT Workplan)

Tue, Jan 23

6:30 AM – 7:00 AM	All HANDS PBOT-MO Winter Weather Event #3 IC Demobilization Ops Brief
10:00 AM – 10:30 AM	ODOT SSO and Streetcar AE meeting
1:30 PM – 2:20 PM	ATTEND: Vision Zero Update (Hybrid)

Wed, Jan 24

8:45 AM – 11:00 AM	FOS press event and Council Items

Thu, Jan 25

11:30 AM – 1:00 PM	Thursday ELT
6:00 PM – 8:30 PM	PCEF Committee Meeting

Fri, Jan 26

10:00 AM – 11:00 AM	Natural Resource Service Delivery Update & Draft Roadmap/Workplan
11:30 AM – 12:50 PM	Lunch with Marcus Mundy - Coalition of Communities of Color

Sat, Jan 27 – Sun, Jan 28

Mon, Jan 29

7:30 AM – 9:00 AM	public works breakfast
9:00 AM – 9:45 AM	PBOT/Commissioner Weekly Check-ins/Briefings
10:00 AM – 10:50 AM	ATTEND: Infrastructure Bureau Leadership Bi-Weekly Meeting
11:00 AM – 12:00 PM	Millicent Williams / Paul Savas

Tue, Jan 30

9:00 AM – 10:00 AM Millicent Williams / Margi Bradway Quarterly Check-in (virtual)

Wed, Jan 31

9:00 AM – 9:50 AM Portland Aerial Tram EMC meeting

February 2024

Thu, Feb 1

8:30 AM – 10:30 AM Portland Freight Committee

Fri, Feb 2

9:00 AM – 12:00 PM CCA Board Planning Retreat

Sat, Feb 3 – Sun, Feb 4

Mon, Feb 5

9:00 AM – 9:45 AM	PBOT/Commissioner Weekly Check-ins/Briefings
11:00 AM – 11:30 AM	CHECK-IN: Director Williams / Sonia Schmanski (Monthly)
5:30 PM – 7:30 PM	R1ACT February Meeting

Tue, Feb 6

9:30 AM – 10:00 AM	Director Williams / Mike Jordan Check-in (monthly)
1:00 PM – 1:30 PM	Director Williams / Tracy Warren Check-in (monthly)

Wed, Feb 7

12:00 PM – 1:30 PM	Lunch Meeting Millicent Williams & Sam Desue
5:30 PM – 8:30 PM	PitchBlack 2024

Thu, Feb 8

11:30 AM – 1:00 PM	Thursday ELT

Fri, Feb 9

6:00 PM – 9:00 PM	February 9th, 2024, KairosPDX, Spread the Love- City of Portland "We Are Better Together"- Welcome Guest

Sat, Feb 10 – Sun, Feb 11

Mon, Feb 12

10:00 AM – 10:50 AM	ATTEND: Infrastructure Bureau Leadership Bi-Weekly Meeting
11:00 AM – 12:00 PM	Virtual Meeting | Director Williams + Aridai
4:00 PM – 5:00 PM	OMSI Master Plan Bureau Director Coordination *Rescheduled from 2/2/24
4:30 PM – 5:30 PM	HOLD: Director Williams / IBR / Secretary Buttigieg - Centering Equity of Program Work

Tue, Feb 13

7:00 AM – 9:00 AM	Corporate Work Study Breakfast at NW Natural
1:45 PM – 2:35 PM	ATTEND: Vision Zero Update (Hybrid)
3:00 PM – 3:45 PM	PBOT/Commissioner Weekly Check-ins/Briefings

	4:00 PM – 4:30 PM	Tuesday ELT
	4:30 PM – 4:55 PM	Director Williams / Kimberly Branam Call

Wed, Feb 14

	12:30 PM – 2:00 PM	Elevate Oregon Guest Speaker/PlaceIt Workshop

Thu, Feb 15

	7:30 AM – 9:30 AM	JPACT meeting (IN PERSON)

Fri, Feb 16

	3:00 PM – 4:00 PM	MEET: Rian Windsheimer, ODOT Region One Manager / Millicent Williams, PBOT Director 1:1 (monthly)

Sat, Feb 17 – Sun, Feb 18

Mon, Feb 19

	All Day	Presidents' Day (City Offices Closed)

Tue, Feb 20

	11:00 AM – 11:50 AM	Streetcar Coordination Meeting

Wed, Feb 21

■	3:30 PM – 4:00 PM	Director Williams / Kimberly Branam Check-in (bi-monthly)

Thu, Feb 22

Fri, Feb 23

■	9:00 AM – 10:00 AM	PBOT/BPS Monthly Meeting
■	4:30 PM – 5:00 PM	MEET: Millicent Williams and Bobby Lee

Sat, Feb 24 – Sun, Feb 25

Mon, Feb 26

■	9:00 AM – 9:45 AM	PBOT/Commissioner Weekly Check-ins/Briefings
■	10:00 AM – 10:50 AM	ATTEND: Infrastructure Bureau Leadership Bi-Weekly Meeting

Tue, Feb 27

■	8:30 AM – 10:50 AM	PBOT All-Staff Meeting
▨	4:00 PM – 4:30 PM	Tuesday ELT

Wed, Feb 28

Thu, Feb 29

■	7:30 AM – 9:00 AM	public works breakfast
□	**9:55 AM – 10:00 AM**	**Free**

March 2024

Fri, Mar 1

■	8:30 AM – 8:55 AM	Lyft/Bikeshare Meeting
■	9:00 AM – 10:00 AM	Check-in (Sam Desue, Directors Williams & Oliveira)
■	10:00 AM – 11:20 AM	KOIN Interview

Sat, Mar 2 – Sun, Mar 3

Mon, Mar 4

9:00 AM – 9:45 AM	PBOT/Commissioner Weekly Check-ins/Briefings
11:00 AM – 11:30 AM	CHECK-IN: Director Williams / Sonia Schmanski (Monthly)

Tue, Mar 5

9:30 AM – 10:00 AM	Director Williams / Mike Jordan Check-in (monthly)
9:30 AM – 11:30 AM	Pothole Palooza - March Madness Event
1:00 PM – 1:30 PM	Director Williams / Tracy Warren Check-in (monthly)
1:30 PM – 2:20 PM	ATTEND: Vision Zero Update (Hybrid)

Wed, Mar 6

1:00 PM – 2:30 PM	Prosper/City/Metro quarterly meeting (in person)

Thu, Mar 7

8:30 AM – 10:30 AM	Portland Freight Committee
10:00 AM – 2:00 PM	Streetcar Worker Appreciation
11:00 AM – 12:30 PM	Planning & Development Directors Meeting

Fri, Mar 8

8:30 AM – 9:30 AM	Coalition for Communities of Color -Marcus Mundy
10:30 AM – 11:00 AM	CHECK-IN: Director Williams / Bobby Lee (Monthly)
2:00 PM – 3:00 PM	PBOT / RSD

Sat, Mar 9 – Sun, Mar 10

Mon, Mar 11

10:00 AM – 10:50 AM	ATTEND: Infrastructure Bureau Leadership Bi-Weekly Meeting
1:00 PM – 1:50 PM	TESC Quarterly Meeting - Q1 2024

Tue, Mar 12

6:30 AM – 7:45 AM	Woman's Empowerment and Leadership Panel
5:00 PM – 6:00 PM	FOS Oversight Committee

Wed, Mar 13

11:00 AM – 11:30 AM	Director Williams / Sam Chase Check-in

Thu, Mar 14

11:30 AM – 1:00 PM	Congressman Blumenauer Event
11:30 AM – 1:00 PM	Thursday ELT

Fri, Mar 15

9:30 AM – 11:30 AM	HOLD: TRAVEL and Albina Vision Trust
3:00 PM – 3:25 PM	MEET: Rian Windsheimer, ODOT Region One Manager / Millicent Williams, PBOT Director 1:1 (monthly)

Sat, Mar 16 – Sun, Mar 17

Mon, Mar 18

■	9:00 AM – 9:45 AM	PBOT/Commissioner Weekly Check-ins/Briefings

Tue, Mar 19

■	11:45 AM – 1:30 PM	Women's History Month Panel & Celebration
■	1:30 PM – 2:20 PM	ATTEND: Vision Zero Update (Hybrid)
■	3:00 PM – 4:00 PM	PBOT/BPS Monthly Meeting
▨	3:00 PM – 4:00 PM	Charter Transition Town Hall
■	4:00 PM – 4:30 PM	Tuesday ELT

Wed, Mar 20

■	8:30 AM – 9:30 AM	Rose Festival Executive Policy Group

Thu, Mar 21

▨	7:30 AM – 9:30 AM	JPACT meeting (ONLINE)

Fri, Mar 22

Sat, Mar 23 – Sun, Mar 24

Mon, Mar 25

■	10:00 AM – 10:50 AM	ATTEND: Infrastructure Bureau Leadership Bi-Weekly Meeting

Tue, Mar 26

10:00 AM – 11:00 AM	Virtual Meeting | Aridai

Wed, Mar 27

1:00 PM – 2:30 PM	ODOT Properties in CEIC

Thu, Mar 28

8:30 AM – 11:30 AM	IBR CBAG Meeting
11:30 AM – 1:30 PM	Peer Panel and Workshop
5:30 PM – 7:00 PM	DWT

Fri, Mar 29

Sat, Mar 30 – Sun, Mar 31