

PBOT

PORTLAND BUREAU OF TRANSPORTATION

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Phone: 503-823-4000 Portland.gov/Transportation
Ted Wheeler Mayor Millicent D. Williams Director

September 16, 2024

BBAC Members:

As you know, we are in the midst of a very significant City government transition. The Portland Bureau of Transportation is now part of the Public Works Service area, overseen by a Deputy City Administrator who reports to the City's Chief Administrative Officer and ultimately the Mayor. The city budget process will be different moving forward, among many other changes.

The City also continues to face severe fiscal constraints. Recently, Mayor Wheeler shared this [memo](#) related to the City's fiscal situation and the upcoming budget process. This year the community engagement process related to the budget is expected to be different. Bureaus are no longer required to have budget advisory committees and we are awaiting additional information about a newly designed engagement process.

Given these changes, I am writing to let you know that PBOT will be dissolving the Bureau Budget Advisory Committee (BBAC) and we will not reconvene this September.

I cannot thank you enough for your service on the BBAC. You've been instrumental in helping us navigate through the last few very difficult budget years. The BBAC has supported PBOT through a sometimes endless-feeling cascade of challenges, and we are very grateful for the time, energy, and knowledge you have all brought to this hard work, and for the many ways that you have improved the Bureau's work.

I also want you to know that this decision was not made lightly. The Mayor's guidance points toward a new citywide budget process with a new engagement structure, and the bureaus are all reviewing how best to transition to the future budget process. As we continue with the City government transition, PBOT staff will be focusing on participating in the development of the new budget process, including its new engagement structure. Staff capacity constraints and our need to continue to seek efficiencies mean that we will not be able to also support a PBOT-specific budget advisory committee going forward.



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Again, thank you very much for working with us over the last few years. Your time and dedication are greatly appreciated, and I look forward to continuing to hear community budget feedback through new city engagement structures.

Sincerely,

A handwritten signature in black ink, appearing to read "Millicent Williams". The signature is fluid and cursive, with a prominent initial "M" and a long, sweeping underline.

Millicent Williams, Director
Portland Bureau of Transportation