

# Government Transition Advisory Committee

**Government Transition Advisory Committee  
Districts + Council Operations Subcommittee Meeting #11  
Budget Workgroup Meeting #7  
July 30, 2024, 3:30p.m.  
Minutes**

## Subcommittee Member Attendance

Name	Present	Absent
Amy Randel	X	
Destiny Magaña-Pablo	X	
Joe Hertzberg	X	
Jose Gamero Cassinelli	X	
Juanita Santana	X	
Juliet Hyams	X	
Lory Hefele	X	
Terry Harris	X	
Zach Kearn	X	

## Others Attending

Julia Meier, Transition Team
Katie Gavares, Transition Team
June Reyes, Transition Team
Tate White, Transition Team
Ruby Dovi, Transition Team
Jenna DePasquale, Transition Team

## Welcome

Julia welcomed everyone, provided Zoom logistics, and noted how to provide public comment.

Destiny reviewed the agenda. Terry Harris, subcommittee chair, facilitated the meeting.

## Subcommittee Business

Destiny noted that there were no excused absences so otherwise full attendance is expected.

Motion to approve the June 17, 2024 meeting summary after addressing some duplication issues noted by Joe, a subcommittee member.

Motion from: Subcommittee Member Zach Kearn.

Second: Subcommittee Member Juanita Santana

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Motion passes

Destiny reviewed the group's working agreements.

Destiny reviewed the timeline to final recommendations in mid-September. She noted today the group will propose revision to draft recommendations based on input to-date. She stated that the summer engagement period does close on August 12<sup>th</sup> and the community engagement report will be available for us to review in its full entirety on August 21<sup>st</sup>, taking in all that feedback.

She added that we will reconvene on August 27<sup>th</sup> to finalize our recommendations and present final recommendations to GTAC on September 11<sup>th</sup> for their consideration and vote.

Terry gave the engagement update and stated that a copy of the community engagement report was distributed. He stated that the report had internal and external input on the draft recommendations that we released earlier in the summer.

Terry proposed a 10 minute to reflect or comment on that report itself before discussion about revisions.

Juanita was very pleased with the feedback from the community and some of these areas in that there is a lot of that we can do utilize that feedback from the community to improve our recommendations.

Jose noted that the percentage of people that are young or LGBTQ for the survey were so small and we should try to focus on getting more of those demographics next time.

Terry added that in reading it, he thought comments were supportive of the recommendations and that indicated to him that we were on the right track but was disappointed on internal stakeholders and it seemed to him its just a matter of priorities.

Lori added to what Terry said that she appreciated the city employee feedback because in some respects many of their comments seemed generally supportive and balanced.

Julia noted that she had the benefit of doing all the internal briefings and reached out to parts of the city that work in areas that the recommendations touch or that would be responsible for implementing and thinks it was sort of a further down the line. She added that our engagement doesn't close until August 12, so if anyone sees a group that thinks is missing that should have been reached out to, reach out to her as soon as they can or drop it in the chat because she's happy to keep continuing to have conversations with folks at the city.

Terry moved to the next item.

## **Propose Revision to Draft Recommendations.**

Destiny noted that like Terry said, there wasn't time to discuss or reach agreement on people's revisions but want to get as many of them on the table and after the meeting, folks' thoughts on the proposed revision will be collected with the online survey as well and share the results with members prior to our next meeting in an iterative process.

Five minutes was allowed for e recommendation area to collect folks proposed revisions.

## **Accessing city council and city services**

- Juliet noted her confusion on how 311 and Zendesk are going to fit together. She asked if anyone has talked to technology services about whether these things are technically possible and whether they are complementary solutions.
- Juanita agreed with Juliet that we need more information on some of those questions where technology is involved.
- Fred indicated that with the tracking system he always thought that it was a way to make sure that there was a feedback loop that when you called wherever in the city with a question or concern, that it was noted who you were, who you talked to, what the concern was, and what happened to it, and that there would be a response of some sort but didn't think it was only to elected officials. He thinks its for the entire city structure and would need a feedback loop.
- Terry added to Juanita's point that that this is preliminary in that our comment period is still open. So it's in theory, what this process is, is to identify areas where we might need to do some work. And we need to do that work in our August meeting.
- Zach indicated that he thinks we could do a lot better at describing and defining what an online hub for city council activities might be. He added that he and Jose were in a good kind of policy dialogue with IRCO and they raised very good points like how opaque the council agenda is and how difficult it is and we could do straightforward and easy research to identify how other cities or jurisdictions do and call out what features are really powerful in accessibility.

## **Accessing City Council with district engagement**

- Joe noted that on our next meeting on August 27, longer time should be given, or we should meet in person and give the chance in a way that they deserve rather than the way that zoom limits us to.
- Destiny responded that there there's a lot of fatigue and work constrictions that are making it challenging and we have multiple meetings to just come up with these recommendations.

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- Juliet indicated that it's a theme that may affect several of our topics, but the new counselors will have to understand that they're going to have to make some difficult choices about their resources and how they go about all of this and set their intentions fairly on because things are going to move quickly.
- Destiny thanked Juliet and indicated that it has been flagged.
- Lory noted that one of the things that struck her was looking at the original recommendations, they were written up well before being submitted to City Council and a lot has changed since they wrote those recommendations, as well as looking at the feedback that we've got.
- Jose indicated that a loud recorded public comment such as video submissions and would be appropriate because he had different people specifically suggest that they wanted to be able to leave video comment.

## **Participation in City Council decision-making.**

- Zach noted he had strong reservations about expanding public comment for non-agenda related topics and time length and thinks that there might be an opportunity to try to get at that issue in a different way than just expanding public comment at the beginning of a committee meetings.
- Juanita needed clarification on what we are doing.
- Destiny explained that we're just trying to see if there's anything that came out of this report that might be trends that we need to fix our revisions that we want to highlight for further changes in our next meetings.
- Participating in the city's budget process.
- Juanita noted that we need to go back and clarify with the city or with the leadership team on how the report that was issued regarding the budget process and the specific recommendations were made because that needs to be incorporated as part of this process.
- Destiny indicated that it was flagged.
- Fred indicated that he really like the Independent Consultants report on the budget and asked if it was public yet.
- Julia responded that it may be finalized this week and consultants are waiting for feedbacks and if its made public she will let Fred know.
- Zach noted that in reviewing the online survey, not a lot of people engaged in the budget and that we need to do these 101 presentations in videos, or any interactive way and that the city budget office does that.

## **Setting up council committees' possible revisions.**

- Destiny paused for folks to read and share their thoughts.
- Lory indicated two things; the committees being aligned to the strategic planning priorities and explain the legislative responsibilities for committees versus executive function.

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- Zach noted having advisory bodies matched to every subcommittee as recommended to ensure having external voices in the subcommittees.
- Juliet asked what it meant to identify their area of responsibility to whom or how?
- Destiny explained that it was to a response to the whether committee should fall and be exactly named as service.

## **Other possible revisions**

- Zach asked if the second bullet was about how we have onboarding recommendations embedded in the written recommendation.
- Juanita noted she like the first bullet and thinks it's a great idea to revisit that and the second one should focus on strategic planning project.
- Terry noted that he doesn't know whether we'll have the wherewithal to think about what the scope of these planning processes are but hopes we can get somewhat into it because it is a big section.
- Destiny thanked everyone for their ideas and flexibility and indicated that we were limited on time.
- Lory indicated that the last slide was supposed to say "less prescriptive".
- Destiny indicated that this conversation would be continued as we wait for more feedback.
- Joe asked that there should be full range of discussion and get good timing so that we could get through stuff.
- Destiny assured Joe that his feedback is well taken.
- Terry added that between now and then, all things that were forgotten should be submitted to him Destiny so that they can address it in the next meeting.

## **Draft onboarding recommendation**

- Terry commented on the onboarding plan and recommendations.
- Joe noted that that recommendation was made in February and got a response in May and then onboarding plan was drafted on June 17th, based on the request that we flesh out some of our recommendations and that a whole lot of new things had come up in the June draft on boarding plan where Julia asked for volunteers and he with Terry, Juanita and Amy volunteered. He noted that they met to exchange drafts and comments and came up with what they thought were four important solid recommendations that would like GTAC to adopt and received response yesterday.
- Terry asked Joe t to move it as a form of motion so it could be discussed.
- Joe moved the motion.
- Juanita asked for clarification if it included the specific recommendation sent to Julia.

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- Joe noted that he sees his as a sort of supporting testimony for the core recommendations and does not expect that everyone would support his.
- Terry asked for a second.
- Terry noted that was frustrated by the responses and that they are expertise with talents, and they are spending a lot of time working on these recommendations.
- Amy noted that she agrees and want to reiterate that she doesn't think their responses substantively changes the recommendations that we made and add that one thing we're asking staff for is specificity and the name of the consultants, the timelines, the drafts of the books. And none of that stuff has changed.
- Joe indicated two things that he appreciated that Tate and Jamie responded quickly and hopes to see most people communicates timely and wish there was time to address everything in the memo. Again, he added that December 18th is just the day before December 19th, which is when the pouring in happens and there's nothing special about December 18th, except that people are going to be preparing for the next day so it might not be the best day for a large session, but there will be one and that the material that we've recommended will be incorporated. There's also an implication that the very detailed agenda that we got for the December 7th session has been changed dramatically because we're told a couple of times that things are going to happen on December 7th that aren't in the draft onboarding plan for December 7th.
- Lory noted that she doesn't disagree to the recommendations and wished they had time to massage them based on feedback but she cautioned that GTAC's role is not collaborators or partners and noted that GTAC's role is to be an advisory committee so we should not be frustrated over that.
- Terry asked to have a roll call.
- Julia made the roll call.
- Fred noted the motion to divide but Joe suggested that instead of adding to the motion, they withdrew the original motion and remake a motion that, moving recommendation one, recommendation two, recommendation three, and recommendation four as four separate motions.
- Terry noted that it would work as well, and Fred withdrew his initial motion.
- Fred seconded and Julia made the roll call on recommendation one and two combined.
- Julia recorded all Yes and motion was passed.
- Joe raised the motion for recommendation three and Fred seconded.
- Julia recorded the roll with all Yes.

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- Joe moved the motion for recommendation four and pointed out that what's on the screen was slightly different from that in the document.
- Juliet seconded the motion for purposes of discussion, but Terry prompted that time was running and so the roll call was taken with four yeses, four nos and two abstains so the motion did not pass.
  - Lory: no
  - Amy R: yes
  - Destiny: yes
  - Joe: yes
  - Jose: no
  - Juanita: yes
  - Juliet: no
  - Terry: yes
  - Zach – abstain, love to see full text.
  - Destiny- abstain.
- Destiny shared upcoming meetings The Voter and Canada Education and Outreach Subcommittee meets tomorrow, July 31st. Our final community listening session is Thursday, August 1st. The next full GTAC meeting is August 7th. This group reconvenes on August 27th to finalize our recommendations.

## **Meeting adjourned, 5:00p.m.**

Minutes respectfully submitted,  
Ruby Dovi.

## Meeting Chat:

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15:28:50 From Destiny Magana-Pablo to Julia Meier (she/her)(Direct Message):

<https://www.portland.gov/vote/events/2024/8/3/voter-education-tabling-barrio-mestizo>

15:31:11 From Jose Gamero-Georgeson to Hosts and panelists:

I have to step away for a moment, brb

15:32:33 From Destiny Magana-Pablo to Everyone:

welcome!! :)

15:35:31 From Zach Kearl to Everyone:

Sorry for my tardiness, all

15:55:57 From Julia Meier (she/her) to Everyone:



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I'm adding all the ideas to the slide deck and please continue to put ideas/questions in the chat.

15:56:01 From Juliet Hyams to Everyone:

Daniel has plans for a city four-page newsletter that I like a lot. Web redesign hasn't really started.

15:56:11 From Fred Neal to Everyone:

I think the second and third suggestions are reasonable to explore.

15:57:55 From Lory Hefele to Hosts and panelists:

agree with Zach

15:58:08 From Juliet Hyams to Everyone:

Some cities display the agenda throughout the mtg.; very helpful.

15:59:29 From Zach Kearl to Everyone:

I would not be able to take the extra time during work schedule

16:01:51 From Zach Kearl to Everyone:

Strongly agree

16:03:17 From Zach Kearl to Everyone:

the fifth bullet was also uplifted in District 3 as well

16:06:14 From Fred Neal to Everyone:

"Three week notice" could be more flexible, especially in the case of emergency meetings.

16:06:46 From Zach Kearl to Everyone:

I actually loved the video comment idea

16:07:00 From Fred Neal to Everyone:

Agree with Zach that council meetings should not be open to non-agenda items/testimony.

16:07:35 From Zach Kearl to Everyone:

To be clear I didn't say it shouldn't be open all together but that it doesn't need to be expanded to 30 minutes



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16:08:06 From Juliet Hyams to Everyone:

I agree with Zach.

16:09:14 From Jose Gamero-Georgeson to Everyone:

+1 to not expanding the time for non-agenda comment per Zach

16:10:38 From Zach Kearl to Everyone:

@Juanita I think this exercise is to identify how we might amend or expand upon our recommendations and prioritize the ideas that we have gathered since we published our draft recommendations

16:11:58 From Lory Hefele to Everyone:

I really like bullet 3

16:12:31 From Jose Gamero-Georgeson to Everyone:

Yes, agree Lory

16:16:11 From Juanita Santana to Everyone:

Bullet number 4 must be considered as a critical piece for consideration when we review our recommendations.

16:17:37 From Juanita Santana to Everyone:

I agree with Lori.

16:21:00 From Destiny Magana-Pablo to Everyone:

<https://detroitmi.gov/government/city-council/city-council-standing-committees-information>

16:25:31 From Juliet Hyams to Everyone:

Brb

16:26:42 From Lory Hefele to Everyone:

one more comment on committees (last slide) - I think it is less important to be this prescriptive and could instead align to strategic priorities and utilize council member skills for leadership of committees - "There should be six standing committees plus the Committee of the Whole. With six committees, every councilor will serve as both a committee chair and a vice chair."

16:28:31 From Fred Neal to Everyone:

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We should address strategic planning, but we need to be sensitive to the fact that the new council has first to deal with the FY 2025-26 budget (and learn to work together before diving into a full blown strategofd planning process!

16:35:01 From Fred Neal to Everyone:

Could you scroll this page down so that we can see the remaining text?

16:35:17 From Julia Meier (she/her) to Everyone:

There isn't more text on the slide

16:35:24 From Zach Kearn to Everyone:

Here is the copy of the draft recommendations:  
<https://www.portland.gov/transition/documents/draft-onboarding-recommendations/download>

16:35:27 From Julia Meier (she/her) to Everyone:

<https://www.portland.gov/transition/documents/draft-onboarding-recommendations/download>

16:37:01 From Lory Hefe to Everyone:

I would like to better understand what we are doing with Tate and Jamie's feedback before we move forward with these recommendations as written

16:46:34 From Jose Gamero Cassinelli to Everyone:

+1 to what lory is saying

16:46:58 From Fred Neal to Everyone:

Agree with Lori

16:52:00 From Jose Gamero-Georgeson to Everyone:

It's a little late for Rec4

16:56:14 From Zach Kearn to Everyone:

Do we need to deal with the attachments?

16:56:39 From Amy Randel to Everyone:

I agree Jose, this is something we've stated many ways through the duration of working on onboarding.

16:56:49 From Lory Hefe to Everyone:

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will we also provide Tate and Jamie's response to GTAC?

16:56:53 From Juliet Hyams to Everyone:

“Timely” and “early enough” are also highly subjective.