Certification Application

CANDIDATE INFORMATION	1	**Name**: _____ **Home Address**: _____ If you moved within a year of election day, provide all other home addresses since then: _____ ☐ Check if you filed a safety exemption with the state to keep your address confidential.[1]
REQUIRED ATTACHMENTS **ONLY IF APPLYING BEFORE THE BALLOT FILING PERIOD OPENS**	2	If it is June of the election year or later, candidates must file with the Auditor's City Elections Office to appear on the ballot. Prior to this filing window, the Small Donor Elections program will determine on a non-binding basis whether a candidate is likely to meet the eligibility requirements to run for office before distributing matching funds to their campaign. Only if you are applying before June of the election year, you must provide the Small Donor Elections program the following information: All candidates: proof of residency in the form of one of the following: ☐ A utility bill or other mail addressed to the candidate, ☐ Motor vehicle registration, ☐ Federal or state income tax documents, *or* ☐ Other documentation to demonstrate residency as approved by the program. Auditor candidates: proof of certification as a: ☐ Public Accountant, Internal Auditor, or Management Accountant.
ACKNOWLEDGEMENTS *Initial to acknowledge*	3	_____ I understand that the Auditor's Elections Office officially determines my eligibility to appear on the ballot and that the preliminary analysis performed by the Small Donor Elections program is non-binding. _____ I understand that I may apply for program certification only twice per election cycle for this campaign, provided that my application is not rejected for reasons related to fraud.
RECOMMENDED READINESS ASSESSMENT	4	Prior to submitting this form, it is recommended you request an assessment of your readiness to apply for program certification. If there are steps you can take to ensure a successful application, the program will advise your campaign on those steps. ☐ My campaign's readiness to apply for certification has already been assessed. ☐ I am declining an assessment of my campaign's readiness to apply for certification.
SIGNATURE	5	_____ _____ **Candidate Signature** **Date**
OPTIONAL INFORMATION & ATTACHMENT	6	We announce certifications on the program's social media if you provide us with the following: ☐ Campaign Facebook handle: _____ ☐ Campaign Twitter handle: _____ ☐ Email SmallDonorElections@portlandoregon.gov a campaign head shot.
HOW TO FILE THIS FORM	7	**Option 1**: Email only this form to SmallDonorElections@portlandoregon.gov. If you are required to include attachments, send via: 1. A file sharing program, 2. A secure link we will email you if you request it, or 3. Mail or drop them off at the address in Options 2 and 3. *Do not email attachments that contain sensitive information as our email is not secure.* **Option 2**: Mail form and attachments to Small Donor Elections, 1120 SW 5th Ave, Suite 901, Portland, OR 97204. **Option 3**: Drop off form and attachments to 1120 SW 5th Ave during City business hours and tell the front desk it is for the Small Donor Elections program.

[1] You may apply for a safety exemption with the state at https://sos.oregon.gov/elections/Pages/public-record-exemption-sel-180.aspx.