



TRN-14.35 – Digital Records Requirements

Administrative Rule Adopted by Portland Bureau of Transportation Pursuant to Rule-Making Authority Portland City Code 16.40.970

- I. Recommendations for rule adoption and code revisions. At the recommendation of the PFHT Advisory Committee, the Director may adopt administrative rules pursuant to Chapter 16.40.970 and may provide to the Bureau Commissioner-in-Charge a recommendation to revise any sections here within Chapter 16.40.
- J. Unless otherwise stated, all rules are effective upon adoption by the Director. All rules adopted by the Director will be filed in the Bureau’s office and posted on the Bureau’s website. Copies of all current rules will be made available to the public upon request.
- K. Notwithstanding Subsections 16.40.970 I. and J., the Director may adopt an interim rule without prior public notice or Committee action upon a finding that a failure to act promptly will likely result in prejudice to the public interest or the interest of the affected parties. If the Director adopts a rule under this Subsection, the Director must state the specific reasons for such prejudice. Any interim rule adopted pursuant to this Subsection is effective for a period of no longer than 120 days

Under the authority of 16.40.970, I am adopting Administrative Rule TRN-14.35 to further define the requirements in section 16.40.140 K. Digital Records Requirements.

REQUIREMENTS

All digital records required to be maintained by a taxi company must be stored in a secure manner. Secure manner is defined as a process, equipment or method used to store digital records is safe and inaccessible by unauthorized users.

Requirements include but are not limited to:

- Motion or door triggered recording
- Minimum of three minutes recorded post-trigger
- Rear-facing camera inside the vehicle installed near the rear-view mirror
- Infrared
- Minimum of 10 days worth of memory card storage
- “Memory full” indicator (if available)
- “Proper function” indicator
- Minimum field of view should be 140 degrees (width) and 80 degrees (height)
- Date and timestamp in the footage data
- Function within the temperature range of -4’F to 140’F

Other requirements may be recommended by the PFHT Advisory Committee or added by PBOT.

A security camera that stores the digital record at a location inside the vehicle where it can be easily accessed by unauthorized users, would not meet the requirements of this section.

APPROVED CAMERA MODELS

The camera models listed below have been reviewed by the Bureau and meet the digital records requirement. Any camera that meets the requirements listed above may be added to this Rule when recommended by the PFHT Advisory Committee and approved by PBOT.

- REI SD300 (DVR, 1 CAMERA, 64GB)
- 247 TVS6 SYSTEM (DVR AND CAMERA)
- JANUS V2 HD
- Verifeye G5
- Verifeye G6
- Eyeride Eyecam MD1000

COMPLIANCE

All taxi companies must use one of the camera models listed herein, meet the requirements of this Administrative Rule, and all relevant and related sections of Chapter 16.40 by June 30, 2020.

Failure to comply with these provisions is subject to a Class B violation and subject to penalties provided in Sections 16.40.930 through 16.40.950.