Applicant Resubmit Checklist

Complete this form with every resubmittal and upload it as a PDF to the Documents folder in ProjectDox. An incomplete form could delay review of your submittal.
You must check off an answer box to each Yes/No question.
When answering Yes, add detailed information about what you did and why. Answer in full.

Date (YY/MM/DD) & time (H:MM) of document creation:

1. Have there been any changes to the Site Plan? ◯ Yes ◯ No

2. Have any structures been added or removed? ◯ Yes ◯ No

3. Have any exterior elements been changed? ◯ Yes ◯ No

4. Has the building square footage increased or decreased? ◯ Yes ◯ No

5. Have the number of dwelling units increased or decreased? ◯ Yes ◯ No

6. Have plumbing fixture been added or removed? ◯ Yes ◯ No

7. Has shoring been added or changed? ◯ Yes ◯ No

8. Have utilities been added, removed or relocated? ◯ Yes ◯ No

9. Have fire sprinklers been added or removed? ◯ Yes ◯ No

10. Do any changes or modifications affect the mechanical systems? ◯ Yes ◯ No

11. Have any additional changes been made that were not in direct response to a checklist/changemark item? ○ Yes ○ No

12. If additional narrative is needed, additional documents may be uploaded to the Documents folder in ProjectDox.

Were additional documents uploaded? ○ Yes ○ No

After completing this form, **save it as a PDF** with the filename convention:
Resubmit Checklist YYYY-MM-DD (where YYYY-MM-DD is a 4-digit year, 2-digit month number, and 2-digit day number).
For example: Resubmit Checklist 2021-02-26.pdf.
Upload the PDF to the Documents Folder in ProjectDox.

Thank You