

Police Accountability Commission
PAC Work Session on Internal Processes
Thursday, 05-19-2022, 7-9 PM
Meeting Summary

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Attendance

Commission Members					
Name	Present	Absent	Name	Present	Absent
Angie		X	Jason	X	
Alvin		X	Katherine	X	
Charlie	X		Lovisa	X	
Christian	X		May		X
Connie	X		Monica	X	
Dan	X		Seemab	X	
Debbie		X	Sophia	X	
Eric	X		Tirsa	X	
Eva		X	Winta	X	
Faythe	X		Zoe		X

Support Staff	
Facilitator(s)	CSD Staff
Ayomide Nikzi	Sameer Kanal

Agenda

1. Call to Order
 - A. Logistical Announcements including Interpretation
 - B. Land Acknowledgment
 - C. PAC Timeline
 - D. Reminder of Community Standards
 - E. Review of today's meeting purpose
2. Internal Processes Draft Document
 - A. Review of Draft Document
 - i. Community Agreements
 - ii. Communications Guidelines
 - iii. General Operating Procedures
 - B. Public comment on Internal Processes document (15 minutes)
 - C. Decision on Internal Processes Document
3. Proposed Changes to the Bylaws, if received
 - A. Review of all proposed changes
 - B. Public comment on proposed changes (15 minutes)
 - C. Decision on each proposed change
4. Conclusion
 - A. Thank you and adjournment

Reference Documents

[PAC 05-19-2022 Potential Agreements](#)

[PAC Bylaws \(03-31-2022\)](#)

[PAC 05-19-2022 Draft Internal Processes Document](#)

Notes

Recording begins at 7:00 PM. Timestamps for the recorded video are given where applicable in the notes below.

- Meeting is called to order at 7:01 PM and logistical announcements are given
- Land acknowledgement is presented
- Co-chair presents the timeline for the PAC
- Community agreements are read
- Co-chair gives an overview of today's meeting, which will include:
 - Potential changes to the bylaws
 - Draft Internal Processes Document
 - Public comment
- The PAC moves on to the draft of the Internal Processes Document
 - General Operating Procedures (timestamp 0:12:15)
 - Discussion includes how decision-making and consensus is handled in PAC, and the authority of the bylaws regarding the creation of subcommittees. A question is raised about what belongs in this document and what is not necessary. Commissioners discuss quarterly reports and violation of community guidelines.
 - Communications Guidelines (timestamp 0:42:20)
 - Discussion continues to violations of community agreements, communications guidelines for media relations and email, and proposed revisions. Commissioners discuss emails sent to the public and what constitutes public record.
 - The commission discussed the proposal to strike part 9 in the External Communications section of the draft. (timestamp 1:26:00)
 - There is some opposition to this proposal (timestamp 1:27:20), which led to discussion among Commission members on whether to strike this text.
 - The Commission votes on whether the section should be removed (timestamp 1:44:16): 7 Yes; 6 No. There was also 1 abstention. Using the Commission's modified consensus voting threshold (60%) as defined in the Bylaws, staff indicated that 7 in favor is 54% of those voting, and therefore the text is not removed, and the text remains in the draft.
 - Social media is discussed (timestamp 1:47:33) before concluding this section.
 - Community Agreements (timestamp 1:51:15)
 - Commissioners discuss appropriate behavior, agreement on decisions, and the wording of "unfavorable light." There is a move to strike a particular sentence containing this phrase (timestamp 1:55:05), as well as opposition to that proposal.
 - The PAC discussed and then progressed to a vote (timestamp 2:00:20): 3 Yes; 11 No. There were no abstentions. This is 21% in favor, below the 60% threshold defined in the Bylaws, so the text is not removed.

- Item tabled from Communications Guidelines (timestamp 2:08:20)
 - The PAC moved to discuss a previously-tabled item related to commissioner communication being public record, regardless of email account. Multiple proposed rewordings had been proposed. Co-chairs proposed tabling the section and moving to approve all other parts of the overall document, which was agreed to by consensus (timestamp 2:09:20).
- The PAC moves forward to public comment on the draft Internal Processes document (timestamp 2:10:05).
 - There is no public comment during this period.
- The Commission shows consensus in adopting this document (timestamp 2:11:05).
- Meeting is adjourned and recording ends at 9:20 PM

Recording ends at 9:20 PM.

Zoom Chat

19:00:50 From CSD Support Staff to Hosts and panelists:

FYI two members of the commission reached out in the last hour or so to say they're running late, so hopefully they'll be here soon

19:04:16 From CSD Support Staff to Everyone:

As of 7:04 PM, there are 12 members of the Commission present, and 7 members absent, including two who have indicated they will arrive late today. One member is on a leave of absence pursuant to the PAC Bylaws.

There are also 3 people in the audience, including 2 City employees/contractors.

19:07:36 From CSD Support Staff to Everyone:

As of 7:04 PM, there are 13 members of the Commission present, and 6 members absent, including 1 who has indicated they will arrive late today. One member is on a leave of absence pursuant to the PAC Bylaws.

There are also 3 people in the audience, including 2 City employees/contractors.

19:17:11 From dan handelman he/him to Hosts and panelists:

Can you explain the difference between the yellow and the rad colors?

19:17:23 From dan handelman he/him to Hosts and panelists:

yes

19:19:57 From CSD Support Staff to Everyone:

As of 7:18 PM, there are 13 members of the Commission present, and 6 members absent including 1 arriving later. One member is on a leave of absence pursuant to the PAC Bylaws.

There are also 7 people in the audience, including 3 City employees/contractors.

19:22:25 From CSD Support Staff to Hosts and panelists:

Comment submitted on the current text from Angie in advance: "Deciding to end a discussion on an issue: I think that this process was used in our meeting last Thursday when we couldn't come to a full consensus related to a letter to City Council."

19:26:44 From CSD Support Staff to Hosts and panelists:

Advance comment on sub-committees from Angie: "My interpretation of creation of subcommittees will be the group that does the heavy lifting for the tasks of each phase. In the current phase, I imagine there will be a public outreach subcommittee that will work on our public outreach and a research committee that will look at data and information related to police accountability programs. The subcommittees are a necessity because there is so much work to do, and so little time to do it. I think that the co-chairs would have the most influence over creating these committees because they are meeting very often to try to figure out how we, as a Commission, will complete the intended work in the planned amount of time."

19:36:41 From CSD Support Staff to Hosts and panelists:

Advance comment from Angie: "I think there needs to be more discussion about this definition. My interpretation would include harm or harassment of other Commissioners and staff. That's my opinion though."

19:56:28 From dan handelman he/him to Everyone:

Based on this response I propose adding "written communications about the substance of the Commission's work" to replace "written communications."

19:57:34 From dan handelman he/him to Everyone:

... and perhaps adding "This is not necessarily so if the communication only includes publicly available information such as meeting times, locations and agendas."

20:04:45 From Seemab Hussaini (he/him) to Everyone:

Time check

20:08:14 From dan handelman he/him to Everyone:

Bylaws section IX A talks about what is excluded, I can't copy and paste it though.

20:09:05 From CSD Support Staff to Everyone:

Bylaws Section IX-A: "Interest Groups. Commissioners shall notify staff and the full Commission of verbal communications with interest groups. Commissioners are required to copy staff on all written communications from or to interest groups commenting on the Commission's work. This does not include communications disseminating information already publicly available or communications simply informing groups of upcoming meetings or directing them to the Commission website."

20:09:48 From CSD Support Staff to Everyone:

As of 8:09 PM, there are 14 members of the Commission present, and 4 members absent. One member is on a leave of absence pursuant to the PAC Bylaws.

There are also 8 people in the audience, including 3 City employees/contractors.

20:11:39 From CSD Support Staff to Hosts and panelists:

Advance comment from Angie on the changes included here: "As a member of the Commission, I know that I represent the community, but I am still very private. Instead of listing the eligible PAC members that might attend, name the groups that we are representing? Such as, "3 members that come from over-policed communities of color"? That would still be powerful, yet still allow me to keep some level of privacy."

20:18:21 From Sophia Glenn to Hosts and panelists:

are we thinking of internal vs internal or

20:19:04 From Sophia Glenn to Hosts and panelists:

external

20:21:47 From Sophia Glenn to Hosts and panelists:

can you give some examples please

20:27:25 From Sophia Glenn to Hosts and panelists:

if we can be more clear.... I'm not still understanding

20:28:40 From Dr. Christine Moses | she/her to Hosts and panelists:

Please return at 8:32

20:37:02 From Seemab Hussaini (he/him) to Hosts and panelists:

Assuming that would happen. But I dont understand why that would happen in the 1st place

20:40:37 From Sophia Glenn to Hosts and panelists:

are we going to vote on every little thing?

20:53:37 From dan handelman he/him to Everyone:

Vote has to be 60%

21:04:58 From Seemab Hussaini (he/him) to Hosts and panelists:

"Do not" overstate or mischarac...terize

21:05:40 From connie wohn (she/her) to Hosts and panelists:

Time Check?

21:12:06 From Seemab Hussaini (he/him) to Hosts and panelists:

Time Check, we are 12 mins over

21:12:08 From connie wohn (she/her) to Hosts and panelists:

I'll be leaving the meeting at 9:15pm

21:15:59 From Seemab Hussaini (he/him) to Hosts and panelists:

12 currently have 12 commissioners present at 9:15p

21:20:12 From CSD Support Staff to Everyone:

As of 9:20 PM, there are 12 members of the Commission present.

There are also 5 people in the audience, including 2 City employees/contractors.

Zoom Q&A and Responses

Philip Chachka (Guest) 07:29 PM

FYI, the zoom link on the PAC website has the wrong hyperlink. When you click on it, it takes you to an old expired zoom meeting. The same is true with the future PAC meetings.

CSD Support Staff 07:30 PM

Thank you for bringing that to our attention!

Philip Chachka (Guest) 07:58 PM

Can we assume that a judge could open any form of communication (personal email accounts, text messages, etc.) for discovery should there be evidence that the method of communication was used for PAC business?

This question has been answered live

Philip Chachka (Guest) 09:07 PM

How about changing the language to something about not doing ad hominem attacks?

This question has been answered live

Advance Public Comment

No advance public comment was received for this meeting.

Meeting Webpage and Recording

PAC Meeting Webpage: <https://www.portland.gov/police-accountability/events/2022/5/19/pac-work-session-internal-processes>

Meeting Video: <https://youtu.be/-O17YUeQung>