

**Police Accountability Commission**  
**PAC Work Session on Internal Processes**  
**05-16-2022**  
**Meeting Summary**

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**Attendance**

<b>Commission Members</b>					
<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>
Alvin		X	Jason	X	
Angie	X		Katherine		X
Charlie	X		Lovisa	X	
Christian	X		May	X	
Connie		X	Monica	X	
Dan	X		Seemab	X	
Debbie		X	Sophia	X	
Eric	X		Tirsa	X	
Eva		X	Winta	X	
Faythe	X		Zoe		X

<b>Support Staff</b>	
<b>Facilitator(s)</b>	<b>CSD Staff</b>
Ayomide Nikzi (Facilitator)	Sameer Kanal

## **Agenda**

1. Call to Order
  - A. Logistical Announcements including Interpretation
  - B. Land Acknowledgment
  - C. PAC Timeline
  - D. Reminder of Community Standards
  - E. Review of today's meeting purpose
2. Proposed Changes to the Bylaws, if received (30 minutes)
  - A. Review of all proposed changes
  - B. Public comment on proposed changes (15 minutes)
  - C. Decision on each proposed change
3. Draft Letter to City Council on Quorum Issue (30 minutes)
  - A. Discussion of document text
  - B. Decision on Draft Letter to City Council on Quorum Issue
4. Internal Processes Draft Document
  - A. Review of Draft Document
    - i. Community Agreements
    - ii. Communications Guidelines
    - iii. General Operating Procedures (subsections as appropriate)
  - B. Public comment on Internal Processes document (15 minutes)
  - C. Decision on Internal Processes Document
5. Conclusion
  - A. Thank you and adjournment

## **Reference Documents**

[PAC 05-16-2022 Draft Letter to City Council on Quorum Issue](#)

[PAC 05-16-2022 Draft Internal Processes Document](#)

[PAC 05-16-2022 Potential Agreements](#)

[PAC Letter to City Council on Quorum Issues](#)

## Notes

*Recording begins at 7:00 PM. Timestamps for the recorded video are given where applicable in the notes below.*

- Meeting is called to order at 7:02 PM and logistical announcements are given
- Land acknowledgement is presented
- Co-chair presents the timeline for the PAC
- Community agreements are read
- Co-chair gives an overview of today's meeting, which will include:
  - Potential changes to the bylaws
  - Draft letter to the city council on quorum issue
  - Draft internal processes document
  - Public comment
- Discussion on proposed changes to the bylaws begins – *Timestamp 0:11:22*
- Commissioner asks that the bylaws remain open rather than fixed, so that PAC can make changes as needed
- Another Commissioner points out that the bylaws already have an article for revisiting the bylaws
- Facilitators open public comment on proposed changes to the bylaws. There is no public comment given on this discussion
- Discussion of the draft of the letter to city council begins – *Timestamp 0:16:02*
- Co-chairs summarize the two requests in the letter:
  - The first request is that Council will pass a resolution stating that PAC may have up to 20 members and quorum is determined by the number of active seats. The minimum number of active members is 12.
  - Discussion on the first request includes clarification on the legality of changing the quorum number, and Deputy City Attorney Sarah Ames confirms that City Council has the legal authority to change the PAC quorum requirement (by reducing the required number of

attendees). The commissioners also discuss why the number 12 was chosen.

- The Commission agrees to proceed to the next section – *Timestamp 0:37:00*
  - The second request is summarized: City Council should identify a pool of alternate Commissioners from which new members can be selected to fill vacancies.
  - Discussion is around how vacancies are currently filled, the original applicant pool, and whether this request would expedite the appointment of new Commissioners. Commissioners and staff also discuss how City Council appoints new Commissioners, and the difference between a pool of applicants vs. a pool of alternates. There is some discussion among the Commissioners about the wording of this section of the draft, and whether a paragraph should be removed or included.
- The Commissioners approve the letter to City Council by consensus – *Timestamp 1:26:05*
- The PAC begin discussing the draft of the Internal Processes Document – *Timestamp 1:27:25*
- Commissioners discuss the language used in the draft and whether they should change/edit certain wording.
- Commissioners decide to table this discussion until a future meeting.
- Meeting is adjourned at 9:00 PM.

*Recording ends at 9:00 PM.*

### **Zoom Chat**

19:03:08 From dan handelman he/him to Hosts and panelists : captioning?

19:05:48 From CSD Support Staff : As of 7:05 PM, there are 12 members of the PAC present, and 7 members absent. (There is 1 member on a Leave of Absence.) There are also 5 people in the audience, including 4 City employees/contractors.

19:13:19 From CSD Support Staff : As of 7:12 PM, 14 members of the Commission are present, and 5 members are absent, 1 on a leave of absence.

There are 5 people in the audience, including 4 City employees/contractors.

19:22:32 From CSD Support Staff : Resolution 37527

(<https://www.portland.gov/sites/default/files/2021/37527-establish-selection-criteria-for-a-commission-to-craft-the-new-police-oversight-system-resolution.pdf>): "BE IT FURTHER RESOLVED THAT, after completion of the application process, Civic

Life shall provide the applicant profiles to the Council for Review, the Council members will each select four candidates based on agreed selection criteria whereafter Council shall appoint candidates to the Commission"

19:39:41 From Charlie (Char) She/Her : Yes

19:45:13 From Charlie (Char) She/Her : My laptop is trying to update without my choice so if I disappear I will be back asap.

19:47:11 From dan handelmann he/him to Hosts and panelists : Members of Overpoliced Communities: Representatives of Organizations Serving Overpoliced Communities: Representatives of Community Justice Organizations: Small Business Owners:

19:48:11 From CSD Support Staff : Resolution 37527 Exhibit A

(<https://www.portland.gov/sites/default/files/2021/37527-establish-selection-criteria-for-a-commission-to-craft-the-new-police-oversight-system-exhibit.pdf>): "The final Commission membership must consist of five people from communities that have historically been overpoliced and five people from organizations that provide support to historically overpoliced communities. These can include communities representing Black, Indigenous, and/or People of Color, low income and houseless communities, immigrants and refugees, and persons experiencing mental health issues. Additionally, the Commission will consist of five people representing community justice organizations, and five members that represent small business."

19:49:08 From CSD Support Staff : It continues:

"If there are insufficient qualified applicants to reflect the representatives stated in this paragraph, then Council shall appoint Commission members as to closely

reflect the communities and organizations as stated, and any remaining positions shall be of persons with a demonstrated history of education and commitment to removing the impact of over-policing and biased policing."

19:50:49 From Jason Renaud : "Past is prologue."

19:54:13 From May S. to Hosts and panelists : Faythe makes a good point. selecting new commissioners may stall some of the work we are tasked to do.

19:54:30 From May S. to Hosts and panelists : I am in a very loud setting so I cannot talk out loud

19:55:07 From Ayomide Nikzi She/They : Thank you may I will speak your comments into record

19:55:30 From Ayomide Nikzi She/They : Commissioner May

19:59:05 From May S. to Hosts and panelists : thank you

20:00:53 From May S. to Hosts and panelists : that is how I interpreted it as well

20:01:40 From May S. to Hosts and panelists : Okay, I understand now. Thanks, Dan!

20:02:30 From dan handelman he/him to Hosts and panelists : City Council shall identify a pool of alternate Commissioners, from which \*\*Council can select\*\* new members [CUT can be selected] in a timely way to fill vacancies on the Commission

20:23:15 From May S. to Hosts and panelists : yes

20:28:27 From May S. to Hosts and panelists : Good point, Sophia

20:34:41 From May S. to Hosts and panelists : yes

20:38:15 From Angie Tomlinson : Thank you for editing/creating the Community Agreements co-chairs.

20:41:58 From May S. to Hosts and panelists : I also vote to change the language on "will not always have your way."

20:44:24 From Faythe Aiken to Hosts and panelists : i'll brb, my apologies

20:45:13 From CSD Support Staff : "Refrain from public shaming or using shame and embarrassment as a tactic."

20:51:59 From May S. to Hosts and panelists : I just think there is a better more professional way to say that. no, I do not have an alternative for that. I do

woorry the way it is phrased might make others hold back on commenting and participating?\

20:55:46 From May S. to Hosts and panelists : I am thinking about how to reword the phrase I commented on. I want to add onto what Jason said. We are all adults and professionals

20:57:52 From May S. to Hosts and panelists : I do not vote getting rid of it. I just think there is a more professional way of saying things

21:00:22 From May S. to Hosts and panelists : see you all later!

### **Zoom Q&A and Responses**

No Q&A were submitted during this meeting.

### **Advance Public Comment**

No advance public comment was received for this meeting.

### **Meeting Webpage and Video**

PAC Meeting Webpage: <https://www.portland.gov/police-accountability/events/2022/5/16/pac-work-session-internal-processes>

Meeting Video: <https://youtu.be/ASpV1Jg2Qr0>