

## DIRECTOR MICHAEL MONTOYA CALENDAR MARCH 2022

### March 2022

Su Mo Tu We Th Fr Sa

---

		<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>
<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>
<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>
<u>20</u>	<u>21</u>	<u>22</u>	<u>23</u>	<u>24</u>	<u>25</u>	<u>26</u>
<u>27</u>	<u>28</u>	<u>29</u>	<u>30</u>	<u>31</u>		

### March 2022

---

#### ▲ Tue, Mar 1

- ☒ 9:30 AM – 10:00 AM [Bus Ops Team Meeting- HR Items](#)
  - 10:00 AM – 11:00 AM [Civic Life/TBC Monthly Meetings](#)
  - 12:30 PM – 2:30 PM [Civic Life Leadership Team Meeting](#)
  - ☒ 1:00 PM – 2:00 PM [Public Involvement Advisory Council \(PIAC\) Debrief Meeting](#)
  - 3:00 PM – 3:30 PM [1:1 S. Arifdjanov + M. Montoya](#)
  - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
  - 4:30 PM – 5:00 PM [PB Directors - Return to Offices Bi-Weekly Check-in](#)
- 

#### ▲ Wed, Mar 2

- 9:00 AM – 10:00 AM [CNIC & A2I Monthly Check In](#)
  - 9:00 AM – 10:30 AM [Portland Insights - Q's design meeting #1 - ZOOM](#)
  - ☒ 12:00 PM – 12:30 PM [BOLT Meeting](#)
  - 12:00 PM – 12:45 PM [Budget prep meeting for Livability session](#)
  - ☒ 12:45 PM – 1:00 PM [Mtg. K Perkins](#)
  - 1:00 PM – 1:30 PM [1:1 Mtg. D. Dawson + M. Montoya](#)
  - 1:00 PM – 1:30 PM [Spring BMP Check In](#)
  - ☒ 1:30 PM – 3:00 PM [Bus Ops Team Meeting](#)
  - 3:00 PM – 4:00 PM [Budget Work Session Slides](#)
  - 4:00 PM – 5:00 PM [Check-In: P. Birge](#)
- 

#### ▲ Thu, Mar 3

■ 11:30 AM – 12:30 PM [Bureau Directors Monthly Meeting](#)

---

▲ **Fri, Mar 4**

- 9:00 AM – 10:00 AM [1:1 K. Perkins + M. Montoya](#)
  - 11:00 AM – 11:30 AM [1:1 T. Keo + M. Montoya](#)
  - 1:00 PM – 2:00 PM [Weekly Strategic Comms Team Meeting](#)
  - ▨ 1:00 PM – 2:00 PM [PIAC debrief with OMF](#)
  - 2:00 PM – 3:00 PM [Mtg. K Johnson](#)
  - 3:00 PM – 4:00 PM [1:1 J. Pullen + M. Montoya](#)
- 

▲ **Sat, Mar 5 – Sun, Mar 6**

---

▲ **Mon, Mar 7**

- 2:00 PM – 2:30 PM [1:1 S. Arifdjanov + M. Montoya](#)
  - 3:00 PM – 4:30 PM [Bureau Design: Michael x Daniel x Perla x Ciara x Marissa x Barbara](#)
- 

▲ **Tue, Mar 8**

- ▨ 10:00 AM – 10:30 AM [Bus Ops Team Meeting- HR Items](#)
  - ▨ 10:30 AM – 12:00 PM [Bus Ops Team Meeting](#)
  - 12:30 PM – 1:30 PM [Civic Life Leadership Team Meeting](#)
  - 3:00 PM – 4:00 PM [OMF Advisory Committee - Meeting Series](#)
  - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
  - 4:30 PM – 5:00 PM [Mtg. K. Johnson](#)
- 

▲ **Wed, Mar 9**

- 8:00 AM – 9:00 AM [Mtg. Lori Eberly](#)
  - 11:00 AM – 11:30 AM [Mtg: T. Garcia/Civic Life](#)
  - 1:00 PM – 2:00 PM [MM w SL 1:1](#)
  - 4:00 PM – 5:00 PM [Check-In: P. Birge](#)
- 

▲ **Thu, Mar 10**

- 8:00 AM – 9:00 AM [NRB 03/09/2022](#)
- 9:00 AM – 9:45 AM [1:1 J. Pullen + M. Montoya](#)

- 10:00 AM – 10:30 AM [Spring BMP](#)
  - 11:00 AM – 12:00 PM [PREP: Economic Stabilization Work Session - Review & Discuss Slides](#)
  - 11:30 AM – 12:15 PM [CPI / Portland Partnership Discussion](#)
  - 1:00 PM – 2:00 PM [Weekly Strategic Comms Team Meeting](#)
  - 2:00 PM – 3:00 PM [Civic Life and Procurement Meeting](#)
  - 3:00 PM – 3:30 PM [1:1 T. Keo + M. Montoya](#)
  - 3:30 PM – 4:00 PM [NRB & PIR](#)
  - 4:00 PM – 4:30 PM [Comms...continued](#)
  - 6:00 PM – 8:30 PM [FW: Cannabis Policy Oversight Team \(CPOT\)](#)
- 

▲ **Fri, Mar 11**

- 9:00 AM – 10:00 AM [1:1 K. Perkins + M. Montoya](#)
  - 10:30 AM – 11:30 AM [1:1 Michael M & Icie](#)
  - 11:45 AM – 2:30 PM [CONFIRMED: Civic Life Partnership and Equity Manager 1st Interviews \(Session 1\)](#)
  - 3:00 PM – 5:00 PM [Office Hours with Director Montoya](#)
- 

▲ **Sat, Mar 12**

---

▲ **Sun, Mar 13**

- 3:30 PM – 5:30 PM [MYC Sunday Meeting](#)
- 

▲ **Mon, Mar 14**

- 10:00 AM – 10:45 AM [1:1 S. Arifdjanov + M. Montoya](#)
  - 12:00 PM – 12:30 PM [CONFIRMED: Civic Life Partnership and Equity Manager 1st Interviews \(Session 2\)](#)
  - 2:00 PM – 3:00 PM [CONFIRMED: Civic Life Partnership and Equity Manager 1st Interviews \(Session 3\)](#)
  - 3:00 PM – 4:30 PM [Bureau Design: Michael x Marissa x Ciara](#)
  - 4:30 PM – 5:00 PM [send PB interviewee list](#)
- 

▲ **Tue, Mar 15**

- 8:30 AM – 9:15 AM [Mtg. C. Henson + Dir. Montoya](#)
- 9:30 AM – 10:00 AM [82nd Ave. Stakeholder group/mapping](#)
- ▨ 10:00 AM – 10:30 AM [Bus Ops Team Meeting- HR Items](#)
- ▨ 10:30 AM – 12:00 PM [Bus Ops Team Meeting](#)

- 10:30 AM – 12:30 PM [BMP Prep](#)
  - 12:30 PM – 2:30 PM [Civic Life Leadership Team Meeting](#)
  - 1:00 PM – 1:30 PM [LT Meeting: MSP Present Training Outline](#)
  - ▨ 2:30 PM – 3:15 PM [Michael Montoya Interim Director Office of Community & Civic Life](#)
  - ▨ 3:30 PM – 4:00 PM [Going Over Strategic Comms 1-pager Edits Real Time](#)
  - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
  - 5:30 PM – 7:00 PM [CIVIC LIFE BAC 21/22 Meeting #6](#)
- 

### ▲ **Wed, Mar 16**

- 9:30 AM – 10:00 AM [Mtg. C. Coursey + D. Dawson + Dir. Montoya](#)
  - 10:00 AM – 10:30 AM [P&D Prep](#)
  - 10:30 AM – 12:00 PM [P&D Meeting](#)
  - ▨ 12:00 PM – 12:30 PM [BOLT Meeting](#)
  - 1:00 PM – 1:30 PM [1:1 Mtg. D. Dawson + M. Montoya](#)
  - 1:00 PM – 1:45 PM [Mtg. Dir. Long + Dir Montoya: NRB PIR Subcommittee](#)
  - 2:00 PM – 3:00 PM [PSU and City of Portland Update Meeting](#)
  - 2:30 PM – 3:30 PM [livability session run-through](#)
  - 3:00 PM – 4:00 PM [PSU Insight Survey group + Civic Life Team](#)
  - 4:00 PM – 5:00 PM [Check-In: P. Birge](#)
- 

### ▲ **Thu, Mar 17**

- 9:00 AM – 10:25 AM [Monthly Budget Meeting](#)
  - 10:30 AM – 12:30 PM [CONFIRMED: Partnership and Equity Manager 2nd Interviews \(1st Session\)](#)
  - ▨ 12:00 PM – 1:00 PM [LatinxPDX](#)
  - ▨ 1:00 PM – 2:00 PM [Noise Team Meeting](#)
  - 2:00 PM – 5:00 PM [CONFIRMED: BUDGET WORK SESSION KEY ISSUE: Supporting Livable Neighborhoods \(Day 5\)](#)
  - 2:00 PM – 5:00 PM [livability budget work session \(Zoom link\)](#)
- 

### ▲ **Fri, Mar 18**

- 8:00 AM – 9:00 AM [CONFIRMED: Partnership and Equity Manager 2nd Interviews \(2nd Session\)](#)
- 9:00 AM – 10:00 AM [Discuss Cision Contract](#)
- 10:00 AM – 10:30 AM [1:1 K. Perkins + M. Montoya](#)
- 11:00 AM – 11:30 AM [1:1 T. Keo + M. Montoya](#)
- 1:00 PM – 2:00 PM [Weekly Strategic Comms Team Meeting](#)

■ 2:00 PM – 3:00 PM [1:1 J. Pullen + M. Montoya](#)

---

▲ **Sat, Mar 19**

■ 11:00 AM – 3:00 PM [Group Outing: Portland Art Museum + Lunch!](#)

---

▲ **Sun, Mar 20**

---

▲ **Mon, Mar 21**

■ 10:00 AM – End of Day [MM OOO](#)

---

▲ **Tue, Mar 22**

■ 8:30 AM – 9:45 AM [CONFIRMED: Partnership and Equity Manager 2nd Interviews \(3rd Session\)](#)  
<https://us06web.zoom.us/j/83764721203>  
Montoya, Michael

---

▲ **Wed, Mar 23**

■ All Day [MM OOO](#)

---

▲ **Thu, Mar 24**

■ All Day [MM OOO](#)

---

▲ **Fri, Mar 25**

■ All Day [MM OOO](#)

---

▲ **Sat, Mar 26**

---

▲ **Sun, Mar 27**

---

▲ **Mon, Mar 28**

■ 11:30 AM – 12:30 PM [Mtg. C. Pressler](#)

■ 1:00 PM – 2:00 PM [Re-Entry Survey Results and Planning for April 1](#)

■ 2:00 PM – 2:30 PM [1:1 S. Arifdjanov + M. Montoya](#)

- 2:00 PM – 2:30 PM Speaker Prep: Economic Stabilization Work Session
  - 3:00 PM – 3:45 PM Mtg. C. Henson + Dir. Montoya
  - 4:30 PM – 5:30 PM CoCo Meeting
- 

▲ **Tue, Mar 29**

- 8:15 AM – 9:00 AM CONFIRMED: Partnership and Equity Manager 3rd Interviews (1st Session)
  - ▨ 10:00 AM – 10:30 AM Bus Ops Team Meeting- HR Items
  - ▨ 10:30 AM – 12:00 PM Bus Ops Team Meeting
  - 12:30 PM – 2:30 PM Civic Life Leadership Team Meeting
  - 3:45 PM – 5:15 PM CONFIRMED : Partnership and Equity Manager 3rd Interview (2nd Session)
  - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
- 

▲ **Wed, Mar 30**

- ▨ 9:00 AM – 11:00 AM Re-Entry Sub Committee Meeting
  - ▨ 10:00 AM – 11:00 AM Advice on NRB procedures
  - ▨ 12:00 PM – 12:30 PM BOLT Meeting
  - 12:30 PM – 1:00 PM Constructing Civic Dialogues Safety
  - 1:00 PM – 1:30 PM 1:1 Mtg. D. Dawson + M. Montoya
  - ▨ 2:00 PM – 2:30 PM Success Factors
  - 2:30 PM – 3:30 PM PIAC report back & direction+
  - 3:30 PM – 4:30 PM Bureau Design with PREGAME
  - 4:00 PM – 5:00 PM Check-In: P. Birge
- 

▲ **Thu, Mar 31**

- 9:00 AM – 12:00 PM CONFIRMED: BUDGET WORK SESSION: Economic Recovery and Stabilization + ARPA Allocation (Day 7)
  - 9:00 AM – 12:00 PM Economic Stabilization & Recovery Budget Work Session
  - ▨ 1:00 PM – 2:00 PM Noise Team Meeting
  - 3:00 PM – 3:30 PM 1:1 T. Keo + M. Montoya
  - 4:00 PM – 4:30 PM Canceled: Directors 2x Weekly Check-in
-