PAC Fact-Finding Phase Document Guide

START HERE:
Is the item I want to include in a document a **current practice**, a **suggestion**, or **neither?**

- **Practice** →

Is it a practice currently in place in Portland, or in another jurisdiction?

- **Another jurisdiction** →

May fit into "Practices from Other Jurisdictions."
Add to research notes AND spreadsheet, and maybe...

⋯→ Does the PAC want to designate it a "Good Practice" or "Practice to Avoid"?

- **No** → Leave it in spreadsheet and research notes only (reference documents)
- **Yes** → Add to "Practices from Other Jurisdictions" document under relevant section and synthesize

- **Portland** →

Probably fits into "Barriers to Police Accountability, and Best Practices, in Portland". Add to spreadsheet, and maybe...

⋯ Does the PAC want to designate it a "Barrier" or "Best Practice"? Or just note it as a part of the current system without an expressed opinion on it?

- **Designate it** → Add to "Barriers and Best Practices" document under relevant section and synthesize
- **Just note it** → Leave it in spreadsheet only (reference document)

- **Suggestion** →

Was the suggestion made by one or more of:
- someone affiliated with another jurisdiction,
- an expert/academic,
- a part of the current system in Portland (e.g. Chief of Police or IPR staff)?

- **Yes** →

Probably fits into "Proposals from Subject Matter Experts." Add to research notes and spreadsheet, and maybe...

⋯ Does the PAC want to designate it a "Proposal to Consider" or a "Proposal to Avoid"?

- **No** → Leave it in spreadsheet and research notes only (reference documents)
- **Yes** → Add to "Proposals from Subject Matter Experts" document under relevant section and synthesize

- **No, it's a suggestion from a PAC member** →

(to) Probably doesn't fit into any of the documents for *this* phase, but...

- **Neither** →

Is it a part of Charter 2-10 or other parameters already determined for the new system?

- **Yes** →

Is it a parameter, or Charter language, you would like to change?

- **Yes** → Include in (optional) PAC recommendations to Charter Commission for Charter language changes
- **No** → No action required. (Can be included as part of justification/explanation in relevant documents.)

- **No** → Probably doesn't fit into any of the documents for *this* phase, but...

Probably doesn't fit into any of the documents for *this* phase, but...

⋯→ This is probably a Garden Plot item, specifically noting whether it's Phase 3, 4, or 5 where this should be discussed as per the "Agenda and Scope".

⋯→ Phase 3: Powers and Duties

Phase 4: Structure and Details

Phase 5: Transition Plan and Broader System