



Portland Parks & Recreation

Budget Advisory Committee (BAC)

Meeting Guidelines: Fiscal Year 2022 – 2023

Role of BAC in Budget Process

- Adopt BAC values framework for reviewing PP&R budget decisions
- Review PP&R programs and budget for understanding of PP&R decisions
- Provide feedback on budget decisions based on alignment with BAC values

Recommendation Process

This Committee represents a diversity of expertise, skills, and viewpoints. As such, committee members are expected to listen and weigh both community and city-wide goals and needs.

The BAC will use consensus to develop recommendations that will be provided to the Director of Portland Parks & Recreation, and to advise alignment between the adopted values framework and budgetary decisions in a joint letter to City Council. If consensus is not possible, the committee will allow for a simple majority vote on recommendations. Two or more BAC members may jointly write a minority report.

Committee recommendations should represent a broad base of collective wisdom about what budgetary decisions will best and most equitably serve all Portlanders. Having taken BAC recommendations into advisement, final submission decisions will be made by the Bureau Director.

Group Agreements

- Listen carefully, keep an open mind, and respect the views of others
- Speak honestly and use “I” statements when describing viewpoints
- Critique issues, not people, groups, or organizations
- Allow everyone the opportunity to speak before speaking twice
- Share responsibility for the success of the meeting – keep to the agenda
- Use discussion to clarify information, not advocate for positions
- Weigh both community and city-wide concerns

Administration

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