## **Login Instructions**

- 1. Login to: www.portland.gov/benefits
- 2. Click on:

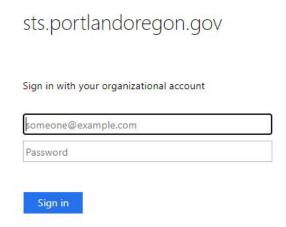
Active Employee? Log in to Your Benefits Portal

3. Click on:

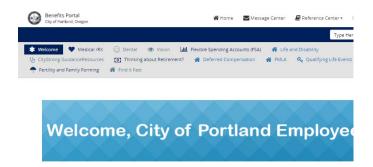
I'm an active employee 🗹

4. If you are signed-in to the City network, you should be authenticated and ready to begin your enrollment.

Note: If you are not signed-in to the City network, you will need to sign in. An example is Rose\hrname



5. Once signed-in, you will see your personalized benefits portal:



benents	<u>@portlandorego</u>	portlandoregon.gov and we will contact you.				