



PBOT

PORTLAND BUREAU OF TRANSPORTATION

1120 SW Fifth Ave, Suite 1331, Portland OR 97204

Main: 503-823-5185 TTY: 503-823-6868 Fax: 503-823-7576 Portland.gov/Transportation

Jo Ann Hardesty Commissioner Chris Warner Director

PRIVATE-FOR-HIRE TRANSPORTATION ADVISORY COMMITTEE MEETING SUMMARY DRAFT FINAL

May 23, 2022 • 1:00 PM—2:30 PM

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Advisory Committee Members	Position	Affiliation	Present
Darin Campbell, Chair	Taxi Company	Radio Cab	Yes
Abubakar Ahmed	Taxi Driver	Flat Cab	No
Nickole Cheron	City of Portland, ADA Title II and Disability Equity Manager	Office of Equity and Human Rights	No
Teresa Leatham	LPT Company	Executive Towncar	No
Dan Mark, Vice Chair	LPT Driver	Mark Car Service LLC	Yes
Jemal Abdi	NEMT Company	JB Medical Transport, LLC	Yes
Ed Kelly	Shuttle Company	ecoShuttle	Yes
David Duncan	Tour Bus Company	Grey Line of Portland	No
Margo Moore	TriMet	TriMet—Accessible Transportation	No
April Murchinson	Technical Advisory Panel	Port of Portland	Yes
Mark Williams	PBOT (non-voting member)	Regulatory Division Manager	Yes
Gabby Sanchez	PBOT	Regulatory Division, Office Support Specialist II	Yes
Dave Benson	PBOT	Group Director, Parking and Regulatory Services	Yes
Matthew Erickson	PBOT	PFHT Program Manager	Yes
Camerina Galván	Notetaker	Galván Consulting LLC	Yes
Tracy M. Smith	Facilitator	Inhance LLC	Yes
Vacant	At-Large Community Member, Disability		N/A
Vacant	TNC Driver		N/A
Vacant	TNC Company		N/A
Vacant	NEMT Driver		N/A



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Advisory Committee Members	Position	Affiliation	Present
Vacant	Limousine or Party Bus		N/A
Vacant	Shuttle Driver		N/A
Vacant	Riding Public		N/A
Vacant	Tourism Industry		N/A
Vacant	Pedicab Company		N/A

Other Attendees: Dan Lenzen, Business Owner; Steve Hext, Broadway Cab; Yvette Calami, Branch Manager, Willamette Valley Medical Transport Clackamas; Steve Antler, General Manager, Radio Cab.

OPENING: DARIN CAMPBELL, CHAIR

- Darin Campbell called the meeting to order at 1:02 pm.

ANNOUNCEMENTS: MARK WILLIAMS, PBOT

- Mark welcomed the following nominees that will be appointed to the council in June: Jen Armbruster, Guy Auker, Allison Ford, and Dan Lenzen.

APPROVAL OF 03/28/2022 MEETING SUMMARY: DARIN CAMPBELL, CHAIR

- Approved: Final Draft March 28, 2022, Meeting Summary.

PFHT PROGRAM STAFF REPORT: MARK WILLIAMS, PBOT

- Learning Management System (LMS) Update:** LMS will launch with Vision Zero training in blocks of drivers. The goal is 100 drivers per week. Companies permitted with PBOT will receive email updates.
- Automatic Insurance Expiration:** There is a minor policy change in the FastTrack System. If a company doesn't have updated insurance in the system, the system will automatically suspend the company permit until a new certificate is received. The company will receive emails indicating the permit will expire with the new technology.
- Automatic Application Cancellation:** A new automation will cancel applications that aren't completed in 45 days. The company will receive an email notifying the expired application due to its incompleteness.



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- **House Bill 2560:** New [House Bill 2560](#) requires governing bodies to have hybrid meetings that allow members of the general public to participate in person. For PBOT, this probably means setting up a room in the Portland Building with audiovisual technology to allow members of the general public to participate in the virtual meeting. The next Private-For-Hire Transportation Advisory Committee meeting will be the first of this type.
 - **Quorum:** Moving forward, the Private-For-Hire Transportation Advisory Committee must hold off on taking any action on a policy or recommendation that will affect Portland City Code unless the committee meets quorum. A quorum is 51% of voting members present.
 - **Enforcement Update:** The Enforcement team's primary concern is illegal companies, drivers, and operators that are not permitted and not adequately insured. The team pinpointed 77 companies operating illegally that they are working on citing, and that number increases each day. The enforcement team identifies three to five unpermitted drivers, mainly from limo and tour companies, a week at the airport. The companies incur the penalty for unpermitted drivers. Illegal Uber and Lyft drivers are reported to the TNCs and are deactivated.

PUBLIC COMMENT: DARIN CAMPBELL, CHAIR

- No public comments.

TOPIC SUBMISSION: PROHIBIT WAV REFERRALS WITHOUT AUTHORIZATION: MARK WILLIAMS, PBOT

- This item will require a change in the Portland City Code. It will state that a taxi or TNC company required to provide WAV services can not forward referrals to another taxi company without the companies (company receiving the referral) authorization. The code currently requires taxi companies to have 24-hour accessible wheelchair service available. Those failing to do so can not transfer calls to another taxi company unless the two companies have an arrangement in place.

– The motion to consider the item was approved: Jemal Abdi made the motion, and Daniel Mark seconded it.

TOPIC SUBMISSION: PROOF OF INSURANCE – PAPER OR ELECTRONIC COPY: MARK WILLIAMS, PBOT

- This item will require a Portland City Code change to allow drivers to show proof of insurance electronically or on paper.

– The motion to consider the item was approved: Daniel Mark made the motion, and Ed Kelly seconded it.



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TOPIC SUBMISSION: REQUIREMENT FOR COMPANIES TO DECERTIFY DRIVERS: MARK WILLIAMS, PBOT

- This item would add decertification language to the Portland City Code and would require all companies to notify PBOT when their contractual relationship with a driver has been terminated by decertifying the driver. A timestamp will be created in PBOT's records and automatically expire the driver's permit. Not notifying PBOT of a terminated relationship with a driver could be a liability for the company if the driver is in an accident.
 - The motion to consider the item was approved: Daniel Mark made the motion, and Jemal Abdi seconded it.
- Currently, no law prevents drivers from being certified by and driving for numerous companies. Future technology could help track drivers using their permit numbers to know if a driver is operating beyond 12 hours. PBOT relies on companies and drivers to comply with the 12-hour regulation.
 - **Action Item:** Daniel Mark will submit a Topic Submission about regulating how many companies a driver can drive for.

TOPIC SUBMISSION: NO LONGER REQUIRE FIRST AID KIT AND FIRE EXTINGUISHER: MARK WILLIAMS, PBOT

- This item would remove the requirement for drivers to carry a first aid kit and a fire extinguisher in the car. It is a barrier for drivers to purchase the equipment out of pocket, and drivers who do not carry it are penalized for rarely used equipment.
 - The motion to consider the item was approved: Jemal Abdi made the motion, and Yvette Calami seconded it.

TOPIC SUBMISSION: TRADE DRESS AND PAINT SCHEME: DARIN CAMPBELL, CHAIR

- This item would reinstate language removed in 2015 that did away with trade dress and paint scheme for cabs. No other jurisdiction in the country has mixed color taxi vehicles. Mark proposed this recommendation should incorporate language about removable versus fixed trade dress on vehicles.
 - The motion to consider the item is approved: Daniel Mark made the motion, and Ed Kelly seconded it.
 - **Action Item:** Darin Campbell will bring the proposed language to the next meeting.

CHAIR ADJOURNED THE BUSINESS MEETING AT 2:13 pm.

NEXT MEETING: The next meeting will be Monday, July 25, 2022.

Submitted by Camerina Galván, Notetaker, Galván Consulting LLC