



# ZONE C FORM BUSINESS AREA PARKING PERMIT EMPLOYEE ROSTER

### Instructions for completing form:

1. Fill out the form in the web browser.
2. Click the print button.
3. Choose "save as PDF".
4. Save the form to your device, give it a name you can easily locate.
5. Log into the online permit system. Follow the prompts.
6. On step 4, you will click "choose file".
7. Find the file saved to your device.
8. Double click on the file to upload it to the online permit system.
9. Note that when the file has been successfully uploaded, it will say "submitted".

## 1. APPLICANT INFORMATION

**Business Name:**

**Address:**

## 2. PERMIT REQUIREMENTS

No more than one Business Permit will be issued to any licensed business address. An applicant is not eligible for a business permit if a resident permit has been issued to that address. Copies of business licenses will be required for business permit applications. Non-resident property owners are not allowed annual business permits. Instead, they will be able to purchase daily permits.

## 3. SIGNATURE

By applying for this permit and signing the application, the undersigned agrees to the following:

- All the information on this form (and any supplemental information I have provided) is true and correct.
- I authorize the parking permit program administrator to verify any information contained herein.
- The business permit(s) assigned to employees may only be used for the purposes of conducting business.
- To immediately cancel my permit(s) if the business relocates outside of the permit area.
- All permit(s) will be canceled and vehicles will be subject to citation if improper use is demonstrated.

Signature (*Type your full name*)

Date:



The City of Portland ensures meaningful access to city programs, services, and activities to comply with Civil Rights Title VI and ADA Title II laws and reasonably provides: translation, interpretation, modifications, accommodations, alternative formats, auxiliary aids and services. To request these services, contact 503-823-5185, City TTY 503-823-6868, Relay Service: 711.

## 4. EMPLOYEE ROSTER - Hours work per week maximum is 40 per employee

No.	Last Name	First Name	Hours work per week
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
21.			
22.			
23.			
24.			
25.			
26.			
27.			
28.			
29.			
30.			
31.			
32.			
33.			
34.			
35.			
36.			
37.			
38.			
39.			
40.			
41.			
42.			
43.			



The City of Portland ensures meaningful access to city programs, services, and activities to comply with Civil Rights Title VI and ADA Title II laws and reasonably provides: translation, interpretation, modifications, accommodations, alternative formats, auxiliary aids and services. To request these services, contact 503-823-5185, City TTY 503-823-6868, Relay Service: 711.

# PBOT

PORTLAND BUREAU OF TRANSPORTATION

No.	Last Name	First Name	Hours work per week
44.			
45.			
46.			
47.			
48.			
49.			
50.			
51.			
52.			
53.			
54.			
55.			
56.			
57.			
58.			
59.			
60.			
61.			
62.			
63.			
64.			
65.			
66.			
67.			
68.			
69.			
70.			
71.			
72.			
73.			
74.			
75.			
76.			
77.			
78.			
79.			
80.			
81.			
82.			
83.			
84.			
85.			
86.			
87.			



The City of Portland ensures meaningful access to city programs, services, and activities to comply with Civil Rights Title VI and ADA Title II laws and reasonably provides: translation, interpretation, modifications, accommodations, alternative formats, auxiliary aids and services. To request these services, contact 503-823-5185, City TTY 503-823-6868, Relay Service: 711.

# PBOT

PORTLAND BUREAU OF TRANSPORTATION

No.	Last Name	First Name	Hours work per week
88.			
89.			
90.			
91.			
92.			
93.			
94.			
95.			
96.			
97.			
98.			
99.			
100.			
101.			
102.			
103.			
104.			
105.			
106.			
107.			
108.			
109.			
110.			
111.			
112.			
113.			
114.			
115.			
116.			
117.			
118.			
119.			
120.			
121.			
122.			
123.			
124.			
125.			
126.			
127.			
128.			
129.			
130.			

Total Number of Employee Hours:

Please submit additional roster pages if you have more than 130 employees.



The City of Portland ensures meaningful access to city programs, services, and activities to comply with Civil Rights Title VI and ADA Title II laws and reasonably provides: translation, interpretation, modifications, accommodations, alternative formats, auxiliary aids and services. To request these services, contact 503-823-5185, City TTY 503-823-6868, Relay Service: 711.