



ProjectDox Applicant Update

ProjectDox Information and Training: July 1, 2021

The ProjectDox User Update is your one-stop shop for tips, tricks, reminders, and updates on ProjectDox 9.2.

Topics in this update:

- **New:** Digital Signatures
- **Training:** Training Material

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PLANS WITH DIGITAL SIGNATURES CAN BE UPLOADED IN PROJECTDOX

Audience: All ProjectDox users

In 9.1, drawings and documents with digital signatures from professional engineers or licensed architects needed to be flattened before files could be uploaded. 9.2 supports the upload of drawings and documents with digital signatures for projects created after June 25th. This provides a secure way to know who prepared the files and verify the design professional’s stamp and signature.



EXPIRES: or RENEWS:

Example of a digital stamp.

Digital signatures display under the SIGNED column of the Drawings and Documents folders on the project Files tab (for files uploaded after June 25th).

“Not Found” will display in the Signed column if no digital signatures are present or if there are multiple digital signatures, such as on Single PDF files.

FILE NAME	STATUS	REVIEWED	UPLOADED	DATE	SIGNED
147 M301 - DETAILS - HVAC.pdf	New		Angie Tomlinson	6/24/21 1:11 PM	GlobalSign nv sa
21-0226_PERMIT SET_Director Building Suite 570.pdf	New		Anna Sposito	4/7/21 3:08 PM	Not Found



TRAINING MATERIAL

Want to learn more about ProjectDox 9.2, check out the ProjectDox 9.2 [videos](#) and [user guide](#).



QUESTIONS?

Please email TClePlans@portlandoregon.gov