



Facility Permit Program Deferred Submittal Requirements and Application

Minimum Submittal Requirements (check all boxes and sign below):

- Checkboxes for submittal requirements: A copy of this application, Plans stamped and signed by a Design Engineer or Architect, Calculations and product information, Plan views and elevations identifying the location(s), and Prior to submitting the deferred submittal, the Engineer of Record and/or Architect of Record shall review the deferred submittal plans and supporting materials...

I certify this deferred submittal application meets the minimum submittal requirements as outlined above.

Applicant Signature: _____ Date: _____

Contractor submittal information:

Contact name _____
Address _____
City _____ State _____ Zip Code _____
Phone _____ E-mail _____
Value of deferred submittal _____ Issued FPP building permit # _____
Job site address _____

Description/Scope of work:

Engineer/Architect of Record for the building information (Not Required for roof trusses in residential construction when an Engineer or Architect of Record is not involved with the design of the building)

Name : _____ Phone _____

Design Engineer for the deferred items

Name : _____ Phone _____

Deferred Submittal Guidelines

Helpful Information

[Bureau of Development Services](#)

1900 SW 4th Avenue, Portland, OR 97201

Important Telephone Numbers

- BDS main number 503-823-7300
- DSC automated information line 503-823-7310
- Building code information..... 503-823-1456
- BDS 24-hour inspection request line 503-823-7000
- Residential information for
one- and two-family dwellings..... 503-823-7388
- City of Portland TTY 503-823-6868

Information is subject to change