



Portland Housing Bureau

Please submit completed form to PHB at assetmanagement@portlandoregon.gov

Date of Request: _____

PROJECT INFORMATION

Project Name: _____

Project Address(es): _____

REMOVE - To remove contacts, please list their name(s) and the effective date of the removal.

1. NAME: _____ Effective Date: _____
2. NAME: _____ Effective Date: _____
3. NAME: _____ Effective Date: _____

ADD - To Add contacts, please list the name, email address, phone number, organization, mailing address and effective date of change.

1. NAME: _____ Effective Date: _____

Organization Type: _____ Company Name: _____

Email Address: _____ Phone: _____

2. NAME: _____ Effective Date: _____

Organization Type: _____ Company Name: _____

Email Address: _____ Phone: _____

3. NAME: _____ Effective Date: _____

Organization Type: _____ Company Name: _____

Email Address: _____ Phone: _____

CHANGE – To change contact details for an existing contact, please detail changes here.

NAME: _____ Change Type: _____

Updated Email/Phone or other: _____