

CITY OF PORTLAND CHARTER COMMISSION

COMMUNITY ENGAGEMENT SUBCOMMITTEE MEETING

Date: July 6th, 2021

Time: 6:00 pm to 7:30 pm

Place: Zoom Meeting

- Public attendee link:

<https://us02web.zoom.us/j/82054646695?pwd=YOU0U3ExbWQ5amFud2E0WWlrcVBWdz09>

Passcode: 970713

Purpose: Review proposed tracking systems for public comment, and get feedback on community engagement plans.

Time	Activity
6:00 pm	Welcome
6:05 pm	Updates <ul style="list-style-type: none">• RFP update status and dissemination• Report out on 1:1 w/ commissioners
6:20 pm	Discussion: Public comment & engagement tracking <ul style="list-style-type: none">• Public comment protocols• Excel tracking sheet• Engagement and briefing tracking system Questions for group discussion: What's missing? What's helpful? Alternatives?
6:50 pm	Discussion: Engagement planning <ul style="list-style-type: none">• Review and get feedback on engagement timeline
7:15 pm	Next steps <ul style="list-style-type: none">• Volunteer from subcommittee to report back to full Commission on key topics• Schedule time for next meeting: week of July 26th
7:30 pm	Adjourn