Bureau of Human Resources Director – Cathy Bless

2nd Quarter 2021 Calendar

April 2021

Thu, Apr 1

8:00 AM – 8:30 AM	Check in with Office of Equity & Human Rights Markisha Smith
8:30 AM – 9:00 AM	CAAN Workforce Data Report Next Steps Tom Rinehart, Markisha Webster
11:30 AM – 12:30 PM	Bureau Directors Monthly Meeting Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley, Robert Taylor
2:00 PM – 3:00 PM	Monthly BHR DEEP Meeting

Fri, Apr 2

1:00 PM – 3:00 PM	Portland Police Association (PPA) Management Meeting Chris Davis, Heidi Brown, Markisha Webster, Steven Schuback - PHR Labor Law

Mon, Apr 5

8:00 AM – 10:00 AM	ASCETA Civic Life Audit Jo Ann Hardesty, ASCETA – Emily, Spohia Tezng

9:30 AM – 11:00 AM	Office of Management and Finance (OMF) Leadership Team Meeting Tom Rinehart, Jeff Baer, Carmen Merlo, Michelle Kirby, Laura Oppenheimer
12:00 PM – 1:00 PM	Monthly Executive Session Ted Wheeler, Jo Ann Hardesty, Dan Ryan, Carmen Rubio, Mingus Mapps, Tom Rinehart, Jessica Kinard, Sam Hutchison, Sara Boone, Steven Schuback - PHR Labor Law
3:30 PM – 4:00 PM	Monthly Check in with Commissioner Mapps Mingus Mapps

Tue, Apr 6

8:30 AM – 9:00 AM	OMF-CAO Check In Tom Rinehart
9:30 AM – 11:30 AM	Executive Session – DOJ Settlement Ted Wheeler, Jo Ann Hardesty, Dan Ryan, Carmen Rubio, Mingus Mapps, Tom Rinehart. Charles Lovell
1:30 PM – 2:00 PM	Check in with OMF- Procurement Michelle Kirby
4:00 PM – 4:30 PM	City Directors Check-In Opportunity Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Elisabeth Edwards, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley

Wed, Apr 7

7:00 AM – 6:00 PM	Workday

Thu, Apr 8

11:30 AM – 12:00 PM	Check in with Office of Equity & Human Rights Markisha Smith

	4:00 PM – 4:30 PM	City Directors Check-In Opportunity Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Elisabeth Edwards, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley

Fri, Apr 9

	7:00 AM – 6:00 PM	Workday

Mon, Apr 12

	11:00 AM – 11:30 AM	Check in with LiUNA Laborers' Local 483 Portland City Laborers Tom Colett - LiUNA
	12:00 PM – 12:30 PM	Weekly Check in with IBEW48 Jennifer Bazner - International Brotherhood of Electrical Workers (IBEW) Local 48
	1:30 PM – 1:45 PM	Director Update: Clinic Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Elisabeth Edwards, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley

Tue, Apr 13

	8:30 AM – 9:00 AM	Check in with Commissioner Ryan Dan Ryan
	2:00 PM – 2:30 PM	OMF-CAO Check In Tom Rinehart
	3:30 PM – 4:00 PM	Pre-Director Meeting Check-in Markisha Smith

9:00 AM – 10:00 AM	City Core Values - Performance Review Objectives Markisha Smith
10:00 AM – 11:30 AM	Portland City Council
12:00 PM – 12:30 PM	BOLT Meeting Tom Rinehart, Jessica Kinard, Michelle Kirby
1:00 PM – 3:00 PM	Portland Police Association (PPA) Management Meeting Markisha Smith, Chris Davis, Heidi Brown, Steven Schuback - PHR Labor Law

Thu, Jan 7

9:00 AM – 10:00 AM	Language Pay Discussion Markisha Smith
12:00 PM – 1:00 PM	Bureau Directors Monthly Meeting Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Elisabeth Edwards, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer
3:30 PM – 4:00 PM	Check in with Civic Life Suk Rhee
4:30 PM – 5:00 PM	Check in with Government Relations Elizabeth Edwards

Fri, Jan 8

8:30 AM – 9:00 AM	Check in with LiUNA Laborers' Local 483 Portland City Laborers Tom Colett - LiUNA
3:00 PM – 4:00 PM	Budget Discussion with LiUNA Laborers' Local 483 Portland City Laborers Jessica Kindard, Tom Colett - LiUNA

Mon, Jan 11

7:30 AM – 8:00 AM	Pandemic Policy Team Conference Call Mike Myers, Tom Rinehart
9:30 AM – 11:00 AM	Office of Management and Finance (OMF) Leadership Team Meeting

Tom Rinehart, Jeff Baer, Carmen Merlo, Michelle Kirby, Laura Oppenheimer

- 2:00 PM – 3:00 PM Directors' Racial Equity Subgroup
  Bob Cozzie, Andrea Durbin, Mike Jordan, Tom Rinehart, Markisha Smith, Rebecca Esau, Adena Long, Suk Rhee, Elizabeth Edwards, Gabriel Solmer, Jessica Kinard, Shannon Callahan

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Tue, Jan 12

- 1:00 PM – 2:00 PM Monthly BHR Group Equity Meeting
  Markish Smith
- 2:30 PM – 3:00 PM Budget Check In
  Jessica Kinard
- 3:00 PM – 3:30 PM Check in with Commissioner Ryan
  Dan Ryan
- 4:00 PM – 4:30 PM City Directors Check-In Opportunity
  Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Elisabeth Edwards, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer

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Wed, Jan 13

- 8:30 AM – 9:00 AM OMF-CAO Check In
  Tom Rinehart
- 9:00 AM – 3:00 PM Portland Police Association (PPA) Bargaining Session
  Markisha Smith, Steven Schuback - PHR Labor Law

Thu, Jan 14

- 8:00 AM – 9:00 AM Check in with Office of Equity & Human Rights
  Markisha Smith
- 9:30 AM – 11:00 AM Disaster Policy Council
  Ted Wheeler, Jo Ann Hardesty, Mary Hull Caballero, Tom Rinehart, Charles Lovell, Sara Boone, Chris Warner, Michael Stuhr, Michael Jordan, Adena Long, Mike Myers, Bob Cozzie, Rebecca Esau, Michelle Kirby, Jeff Baer, Marc Jolin, Marshall Runkel, Tim Crail,

		Kristina Dennis, Jamal Fox, Karly Edwards, Kimberly Branam, Elizabeth Edwards, Andrea Durban, Denis Barret, Katy Wolf, Sam Hutchison, Jessica Kinard, Suk Rhee, Elisabeth Perez, Markisha Smith, Shannon Callahan, Geraldene Moyle, Jeremy Van Keuren, Gabriel Solmer
■	12:00 PM – 1:00 PM	Telework Committee Prep Bao Nguyen - AFSCME Local 189 (DCTU) Rachel Whiteside - Professional and Technical Employees Local 17 (PTE 17) Tom Colett - LiUNA Laborers' Local 483 Portland City Laborers Jennifer Bazner - International Brotherhood of Electrical Workers (IBEW) Local 48
■	3:00 PM – 3:30 PM	E-Council approval process training Jeff Baer
■	4:00 PM – 4:30 PM	City Directors Check-In Opportunity Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Elisabeth Edwards, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer

Fri, Jan 15

■	8:00 AM – 6:00 PM	Workday

Mon, Jan 18

■	7:00 AM – 5:00 PM	Holiday – No Work
■	7:30 AM – 8:00 AM	Pandemic Policy Team Conference Call Mike Myers, Tom Rinehart

Tue, Jan 19

■	9:30 AM – 11:30 AM	Monthly Executive Session Ted Wheeler, Jo Ann Hardesty, Dan Ryan, Carmen Rubio, Mingus Mapps, Tom Rinehart, Jessica Kinard, Sam Hutchison, Jessica Kinard, Sara Boone, Steven Schuback - PHR Labor Law

■	12:00 PM – 1:00 PM	Review Check in Steven Schuback - PHR Labor Law
■	3:00 PM – 4:30 PM	Benefits Planning Meeting Brian Hunzeker, Jeffery Niiya - Portland Police Commanding Officers Association (PPCOA) AON - Allie Huang, Anne Thompson, Shelley Zhao, Jennifer Weddle, Emily Shettel, Rod Hart, Sarah Ellis

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Wed, Jan 20

■	12:30 PM – 1:00 PM	Budget Check In Jessica Kinard
■	1:00 PM – 3:00 PM	Portland Police Association (PPA) Management Meeting Markisha Smith, Chris Davis, Heidi Brown, Steven Schuback - PHR Labor Law

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Thu, Jan 21

■	11:00 AM – 11:30 AM	OMF-CAO Check In Tom Rinehart
■	1:30 PM – 2:00 PM	Monthly Check in with LiUNA Laborers' Local 483 – Portland City Laborers Farrell Richartz, Tom Colett
■	4:00 PM – 4:30 PM	City Directors Check-In Opportunity Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Elisabeth Edwards, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer

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Fri, Jan 22

■	8:00 AM – 6:00 PM	Workday

Mon, Jan 25

■	7:30 AM – 8:00 AM	Pandemic Policy Team Conference Call Mike Myers, Tom Rinehart
■	9:30 AM – 11:00 AM	Office of Management and Finance (OMF) Leadership Team Meeting Tom Rinehart, Jeff Baer, Carmen Merlo, Michelle Kirby, Laura Oppenheimer
■	2:00 PM – 3:00 PM	HR Administrative Rules Workgroup Rachel Whiteside - Professional and Technical Employees Local 17 (PTE 17) Jennifer Bazner, Lisa Serrano - International Brotherhood of Electrical Workers (IBEW) Local 48

Tue, Jan 26

■	8:30 AM – 9:00 AM	OMF-CAO Check In Tom Rinehart
■	9:30 AM – 10:30 AM	Language Pay Discussion Markisha Smith
■	12:00 PM – 12:30 PM	Monthly Check in with Portland Fire Fighters Association (PFFA)- IAFF Local 43 Alan Ferschweiler - PFFA - IAFF Local 43
■	1:00 PM – 2:00 PM	Discuss Contract Jessica Kinard, Steven Schuback - PHR Labor Law

Wed, Jan 27

■	9:00 AM – 3:00 PM	PPA Caucus Session Steven Schuback - PHR Labor Law

Thu, Jan 28

■	8:00 AM – 8:30 AM	Check in with Office of Equity & Human Rights Markisha Smith
■	12:00 PM – 12:20 PM	City Vaccine Prioritization Tool Tom Rinehart, Mike Myers
■	4:00 PM – 4:30 PM	City Directors Check-In Opportunity Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Elisabeth Edwards, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon

Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley

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Fri, Jan 29

8:00 AM – 5:00 PM	Out - Medical Procedure

February 2021

Mon, Feb 1

7:30 AM – 8:00 AM	Pandemic Policy Team Conference Call Mike Myers, Tom Rinehart
12:30 PM – 1:00 PM	Budget Check In Jessica Kinard
3:00 PM – 3:30 PM	Monthly Check in with Commissioner Rubio Carmen Rubio
3:30 PM – 4:00 PM	Monthly Check in with Commissioner Mapps Mingus Mapps

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Tue, Feb 2

4:00 PM – 4:30 PM	City Directors Check-In Opportunity Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Elisabeth Edwards, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley

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Wed, Feb 3

10:00 AM – 10:30 AM	Check in with Portland Housing Bureau Shannon Callahan
1:00 PM – 3:00 PM	Portland Police Association (PPA) Management Meeting Markisha Smith, Chris Davis, Heidi Brown, Steven Schuback - PHR Labor Law

Thu, Feb 4

10:30 AM – 11:00 AM	OMF-CAO Check In Tom Rinehart
12:00 PM – 1:00 PM	Bureau Directors Monthly Meeting Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Elisabeth Edwards, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley
2:00 PM – 3:00 PM	COVID-19 Safety Discussion Tom Colett - LiUNA Laborers' Local 483 Portland City Laborers Lisa Serrano - International Brotherhood of Electrical Workers (IBEW) Local 48

Fri, Feb 5

4:30 PM – 5:00 PM	Follow up Check in with Portland Housing Bureau Shannon Callahan

Mon, Feb 8

7:30 AM – 8:00 AM	Pandemic Policy Team Conference Call Mike Myers, Tom Rinehart
9:30 AM – 11:00 AM	Office of Management and Finance (OMF) Leadership Team Meeting Tom Rinehart, Jeff Baer, Carmen Merlo, Michelle Kirby, Laura Oppenheimer

Tue, Feb 9

1:00 PM – 1:30 PM	OMF-CAO Check In Tom Rinehart
4:00 PM – 4:30 PM	City Directors Check-In Opportunity Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara

Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley

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Wed, Feb 10

- 9:00 AM – 3:00 PM Portland Police Association (PPA) Bargaining Session
  Markisha Smith, Steven Schuback - PHR Labor Law

- 9:30 AM – 4:30 PM City Leaders Panel: City Attorney Interview
  Tom Rinehart, Markisha Smith
  Jenny Madkour – Multnomah County
  Jim Van Dyke

- 5:00 PM – 6:00 PM Disaster Policy Council
  Ted Wheeler, Jo Ann Hardesty, Mary Hull Caballero, Tom Rinehart, Charles Lovell, Sara Boone, Chris Warner, Michael Stuhr, Michael Jordan, Adena Long, Mike Myers, Bob Cozzie, Rebecca Esau, Michelle Kirby, Jeff Baer, Marc Jolin, Marshall Runkel, Tim Crail, Kristina Dennis, Jamal Fox, Karly Edwards, Kimberly Branam, Elizabeth Edwards, Andrea Durban, Denis Barret, Katy Wolf, Sam Hutchison, Jessica Kinard, Suk Rhee, Elisabeth Perez, Markisha Smith, Shannon Callahan, Geraldene Moyle, Jeremy Van Keuren, Gabriel Solmer

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Thu, Feb 11

- 12:30 PM – 1:00 PM OMF Projects Discussion
  Tom Rinehart, Jeff Baer, Michelle Kirby, Thomas Lannom

- 4:00 PM – 4:30 PM City Directors Check-In Opportunity
  Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley

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Fri, Feb 12

- 12:00 PM – 1:00 PM Telework Committee Prep
  Bao Nguyen - AFSCME Local 189 (DCTU)
  Rachel Whiteside - Professional and Technical Employees Local 17 (PTE 17)
  Tom Colett - LiUNA Laborers' Local 483 Portland City Laborers

Jennifer Bazner - International Brotherhood of Electrical Workers (IBEW) Local 48

1:00 PM – 2:30 PM	Restack Project Kick Off and Visioning Session Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley
2:30 PM – 3:30 PM	Meet new Office of Government Relations Director Brie Farley

Mon, Feb 15

8:00 AM – 5:00 PM	Holiday – No Work

Tue, Feb 16

7:30 AM – 8:00 AM	Pandemic Policy Team Conference Call Mike Myers, Tom Rinehart
8:30 AM – 9:00 AM	OMF-CAO Check In Tom Rinehart
9:30 AM – 11:30 AM	Monthly Executive Session Ted Wheeler, Jo Ann Hardesty, Dan Ryan, Carmen Rubio, Mingus Mapps, Tom Rinehart, Jessica Kinard, Sam Hutchison, Jessica Kinard, Sara Boone, Steven Schuback - PHR Labor Law
4:00 PM – 4:30 PM	City Directors Check-In Opportunity Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley

Wed, Feb 17

12:45 PM – 1:00 PM	Discussion on employee message Tom Rinehart

■	1:00 PM – 3:00 PM	Portland Police Association (PPA) Management Meeting Markisha Smith, Chris Davis, Heidi Brown, Steven Schuback - PHR Labor Law

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Thu, Feb 18

■	9:30 AM – 11:00 AM	Disaster Policy Council Ted Wheeler, Jo Ann Hardesty, Mary Hull Caballero, Tom Rinehart, Charles Lovell, Sara Boone, Chris Warner, Michael Stuhr, Michael Jordan, Adena Long, Mike Myers, Bob Cozzie, Rebecca Esau, Michelle Kirby, Jeff Baer, Marc Jolin, Marshall Runkel, Tim Crail, Kristina Dennis, Jamal Fox, Karly Edwards, Kimberly Branam, Elizabeth Edwards, Andrea Durban, Denis Barret, Katy Wolf, Sam Hutchison, Jessica Kinard, Suk Rhee, Elisabeth Perez, Markisha Smith, Shannon Callahan, Geraldene Moyle, Jeremy Van Keuren, Gabriel Solmer
■	11:00 AM – 12:00 PM	Seattle CHRO Virtual Town Hall Confirmation
■	12:30 PM – 1:00 PM	Language Pay Discussion Markisha Smith
■	2:00 PM – 2:45 PM	City of Portland Interview Sophia Tzeng - ASCETA
■	4:00 PM – 4:30 PM	City Directors Check-In Opportunity Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley
■	4:30 PM – 5:00 PM	Discussion about HR Administrative Rule 2.02 Markisha Smith

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Fri, Feb 19

■	10:00 AM – 10:30 AM	Check in with Commissioner Hardesty Jo Ann Hardesty

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Mon, Feb 22

■	7:30 AM – 8:00 AM	Pandemic Policy Team Conference Call Mike Myers, Tom Rinehart

■	9:30 AM – 11:00 AM	Office of Management and Finance (OMF) Leadership Team Meeting Tom Rinehart, Jeff Baer, Carmen Merlo, Michelle Kirby, Laura Oppenheimer
■	12:00 PM – 12:30 PM	PTE 17 Monthly Meeting Paul Cone Rachel Whiteside - Professional and Technical Employees Local 17 (PTE 17)

Tue, Feb 23

■	8:00 AM – 8:30 AM	Portland Police Association (PPA) Discussion Tom Rinehart, Chris Davis, Heidi Brown, Steven Schuback - PHR Labor Law
■	9:00 AM – 10:00 AM	Monthly BHR Group Equity Meeting Markish Smith
■	11:30 AM – 12:00 PM	OMF-CAO Check In Tom Rinehart
■	1:00 PM – 3:00 PM	Deferred Comp 4Q 2020 Committee Meeting Brigid O'Callaghan, Michelle Kirby, Jayson Davidson – Hyas Group

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Wed, Feb 24

■	9:00 AM – 3:00 PM	Portland Police Association (PPA) Bargaining Session Chris Davis, Heidi Brown, Steven Schuback - PHR Labor Law

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Thu, Feb 25

■	8:00 AM – 9:00 AM	Check in Liani Reeves – Bullard Law
■	9:00 AM – 9:30 AM	Check in with Civic Life Suk Rhee
■	2:00 PM – 2:30 PM	Monthly Check in with Portland Fire Fighters Association (PFFA)- IAFF Local 43 Alan Ferschweiler - PFFA - IAFF Local 43
■	4:00 PM – 4:30 PM	City Directors Check-In Opportunity Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara

Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley, Robert Taylor

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Fri, Feb 26

- 9:00 AM – 10:00 AM DOJ Settlement Issues
  Tom Rinehart, Heidi Brown
- 11:30 AM – 12:00 PM OMF-CAO Check In
  Tom Rinehart

March 2021

Mon, Mar 1

- 7:30 AM – 8:00 AM Pandemic Policy Team Conference Call
  Mike Myers, Tom Rinehart
- 3:00 PM – 3:30 PM Monthly Check in with Commissioner Rubio
  Carmen Rubio
- 3:30 PM – 4:00 PM Monthly Check in with Commissioner Mapps
  Mingus Mapps
- 4:15 PM – 6:15 PM Overview of Portland Police Association (PPA) Bargaining
  Heidi Brown, Steven Schuback - PHR Labor Law

Tue, Mar 2

- 8:30 AM – 9:00 AM OMF-CAO Check In
  Tom Rinehart
- 1:30 PM – 2:00 PM Vaccine Planning (Policy Team)
  Tom Rinehart, Mike Myers, Jeff Baer
- 4:00 PM – 4:30 PM City Directors Check-In Opportunity
  Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley, Robert Taylor

■	4:30 PM – 5:30 PM	Check in with Fire Sara Boone

Wed, Mar 3

■	9:00 AM – 9:30 AM	Weekly Check in with IBEW48 Mark Hinkle, Jennifer Bazner - International Brotherhood of Electrical Workers (IBEW) Local 48
■	12:00 PM – 12:30 PM	BOLT Meeting Tom Rinehart, Jessica Kinard, Michelle Kirby
■	12:30 PM – 1:00 PM	Check in Heidi Brown, Steven Schuback - PHR Labor Law
■	1:00 PM – 3:00 PM	Portland Police Association (PPA) Management Meeting Markisha Smith, Chris Davis, Heidi Brown, Steven Schuback - PHR Labor Law

Thu, Mar 4

■	8:00 AM – 8:30 AM	Check in with Office of Equity & Human Rights Markisha Smith
■	12:00 PM – 1:00 PM	Bureau Directors Monthly Meeting Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley, Robert Taylor

Fri, Mar 5

■	1:00 PM – 2:00 PM	Budget Presentation Dry Run Tom Rinehart, Jeff Baer, Michelle Kirby

Mon, Mar 8

■	7:30 AM – 8:00 AM	Pandemic Policy Team Conference Call Mike Myers, Tom Rinehart
■	9:30 AM – 11:00 AM	Office of Management and Finance (OMF) Leadership Team Meeting

Tom Rinehart, Jeff Baer, Carmen Merlo, Michelle Kirby, Laura Oppenheimer

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Tue, Mar 9

8:00 AM – 9:30 AM	City of Portland Review Sophia Tzeng, Emily Lindsay - ASCETA
9:00 AM – 12:00 PM	WORK SESSION: FY 2021-22 Budget Development Ted Wheeler, Jo Ann Hardesty, Mingus Mapps, Carmen Rubio, Dan Ryan, Mike Myers, Jeff Baer, Chris Warner, Tom Rinehart
12:00 PM – 12:30 PM	Check in with Government Relations Brie Fraley
2:00 PM – 2:30 PM	OMF-CAO Check In Tom Rinehart
4:00 PM – 4:30 PM	City Directors Check-In Opportunity Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley, Robert Taylor

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Wed, Mar 10

9:00 AM – 3:00 PM	Portland Police Association (PPA) Bargaining Session Chris Davis, Heidi Brown, Steven Schuback - PHR Labor Law

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Thu, Mar 11

2:00 PM – 4:00 PM	WORK SESSION: FY 2021-22 Budget Development Ted Wheeler, Jo Ann Hardesty, Mingus Mapps, Carmen Rubio, Dan Ryan, Markisha Smith, Tom Rinehart, Robert Taylor, Brie Fraley, Michelle Kirby
4:00 PM – 4:30 PM	City Directors Check-In Opportunity Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara

Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley, Robert Taylor

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Fri, Mar 12

8:00 AM – 6:00 PM Workday

Mon, Mar 15

7:30 AM – 8:00 AM Pandemic Policy Team Conference Call
Mike Myers, Tom Rinehart

11:00 AM – 11:30 AM Monthly Fire Check In
Sara Boone

1:00 PM – 1:30 PM Executive Session Prep
Jessica Kinard

1:30 PM – 2:00 PM OMF-CAO Check In
Tom Rinehart

Tue, Mar 16

9:30 AM – 11:30 AM Monthly Executive Session
Ted Wheeler, Jo Ann Hardesty, Dan Ryan, Carmen Rubio, Mingus Mapps, Tom Rinehart, Jessica Kinard, Sam Hutchison, Jessica Kinard, Sara Boone, Steven Schuback - PHR Labor Law

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Wed, Mar 17

10:30 AM – 11:00 AM Weekly Check in with IBEW48
Mark Hinkle, Jennifer Bazner - International Brotherhood of Electrical Workers (IBEW) Local 48

1:00 PM – 3:00 PM Portland Police Association (PPA) Management Meeting
Markisha Smith, Chris Davis, Heidi Brown, Steven Schuback - PHR Labor Law

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Thu, Mar 18

9:00 AM – 10:00 AM Language Pay Discussion
Markisha Smith

	4:00 PM – 4:30 PM	City Directors Check-In Opportunity Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley, Robert Taylor

Fri, Mar 19

	10:00 AM – 10:30 AM	Check in with Commissioner Hardesty Jo Ann Hardesty
	11:30 AM – 12:00 PM	Discuss City Priorities Tom Rinehart, Jessica Kinard, Sonia Schmanski, Kimberly Branam
	1:00 PM – 3:00 PM	Portland Police Association (PPA) Management Meeting Markisha Smith, Chris Davis, Heidi Brown, Steven Schuback - PHR Labor Law

Mon, Mar 22

	7:30 AM – 8:00 AM	Pandemic Policy Team Conference Call Mike Myers, Tom Rinehart
	9:30 AM – 11:00 AM	Office of Management and Finance (OMF) Leadership Team Meeting Tom Rinehart, Jeff Baer, Carmen Merlo, Michelle Kirby, Laura Oppenheimer
	12:00 PM – 1:00 PM	Budget Overview Meeting with Unions Jessica Kinard, Tom Colett, Ted - LiUNA Laborers' Local 483 Portland City Laborers Jennifer Bazner - International Brotherhood of Electrical Workers (IBEW) Local 48 Will Lukens – International Association of Machinists and Aerospace Workers (IAMW24)
	4:00 PM – 4:30 PM	Check in with Portland Bureau of Emergency Management Mike Myers

Tue, Mar 23

	8:30 AM – 9:00 AM	OMF-CAO Check In Tom Rinehart

■	9:00 AM – 9:15 AM	Resolution/Proclamation Discussion with Portland Bureau of Emergency Communications Bob Cozzie
■	11:00 AM – 11:45 AM	Check in with LiUNA Laborers' Local 483 Portland City Laborers Tom Colett - LiUNA
■	12:00 PM – 12:30 PM	Monthly Check in with Portland Fire Fighters Association (PFFA)- IAFF Local 43 Alan Ferschweiler - PFFA - IAFF Local 43
■	1:30 PM – 2:00 PM	Procurement Items Michelle Kirby, Tom Rinehart
■	4:00 PM – 4:30 PM	City Directors Check-In Opportunity Adena Long, Andrea Durban, Amanda Lamb, Bob Cozzie, Carmen Merlo, Chris Warner, Charles Lovell, Jeff Baer, Jessica Kinard, Kimberly Branam, Markisha Smith, Mary Hull Caballero, Michael Jordan, Michelle Kirby , Mike Myers, Rebecca Esau, Sam Hutchison, Sara Boone, Suk Rhee, Shannon Callahan, Tom Rinehart, Thomas Lannom, Gabriel Solmer, Brie Farley

Wed, Mar 24

■	8:00 AM – 9:00 AM	Meeting Prep for Collective Bargaining Markisha Smith, Chris Davis, Heidi Brown, Steven Schuback - PHR Labor Law
■	9:00 AM – 3:00 PM	Portland Police Association (PPA) Collective Bargaining Session Markisha Smith, Chris Davis, Heidi Brown, Steven Schuback - PHR Labor Law
□	**4:00 PM – 4:15 PM**	**Free**

Thu, Mar 25

■	10:30 AM – 11:15 AM	EMPA HR interview Microsoft Teams Meeting Casas, Fabiola

Fri, Mar 26

■	8:00 AM – 5:00 PM	Vacation day

Mon, Mar 29

7:30 AM – 8:00 AM	Pandemic Policy Team Conference Call Mike Myers, Tom Rinehart
1:30 PM – 3:00 PM	HR Administrative Rules Workgroup Rachel Whiteside - Professional and Technical Employees Local 17 (PTE 17) Jennifer Bazner, Lisa Serrano - International Brotherhood of Electrical Workers (IBEW) Local 48

Tue, Mar 30

8:30 AM – 9:00 AM	OMF-CAO Check In Tom Rinehart
1:30 PM – 2:00 PM	Follow up meeting LiUNA Laborers' Local 483 Portland City Laborers Tom Colett - LiUNA

Wed, Mar 31

8:15 AM – 9:00 AM	Oregon Paid Family Medical Leave Jessica Kinard
9:00 AM – 9:30 AM	Weekly Check in with IBEW48 Mark Hinkle, Jennifer Bazner - International Brotherhood of Electrical Workers (IBEW) Local 48
10:00 AM – 11:00 AM	Monthly BHR Group Equity Meeting Markish Smith
1:30 PM – 3:00 PM	Portland Police Association Management Meeting Markisha Smith, Chris Davis, Heidi Brown, Steven Schuback - PHR Labor Law
4:30 PM – 5:00 PM	Executive Meeting Jessica Kinard