Meeting Minutes

Monday, January 25, 2021

3:00 Roll-Call / Introductions

Committee Members:

David Breen, Port of Portland

Jenna Garmon, Metro

John Wasiutynski, Multnomah County

Stacey Foreman, City of Portland

Suzi Fulcher, Washington County

Tracy Fisher, Clean Air Construction Program Coordinator

Others In Attendance:

Jerimy Reis, Washington County

Eric Feeley, DEQ

Knowledge Murphey, Multnomah County

3:05 Public Testimony Period

*No public testimony provided.*

3:15 Program Updates

1. IGA amendment – comments received by all agencies. Tracy has incorporated them and reviewed with City attorney. Tracy will send out draft for full agency review. Please have comments back by COB 2/8/21.
2. Outreach –
	* Videos – John, David and Tracy met with Sara of Multnomah County to develop plan forward with videos. David set up SharePoint site to share information. David is focusing on scripts/directorial work. Once videos are loaded, Tracy will identify timing in videos to cover content in scripts and Sara will edit information together creatively. Upcoming marketing contract can also be used to support this team effort.
	* Mailing – Finalizing post card layout. Will submit order for printing and distribution this week.
	* DERA update – Kevin is working with PBDG to fill an opening in awarded grant. 2021 grant is open.
	* West Coast Collaborative annual meeting planned for August. Potential for us to present on CAC.
	* Potential to bring to Public Sector Sustainability Roundtable.

3:30 Budget Approval Discussion

Moved by Suzi, seconded by John.

Motion to approve the budget, pending finalization of line items for *Equipment/Vehicle Online Database Annual Maintenance (Service Agreement)* and *Equipment/Vehicle Online Database Maintenance (in house IT support).*

Approved by unanimous vote. No abstentions.

Tracy to send out Annual Cost Share Declaration.

3:35 CAC Agency Updates

City of Portland

* City has reduced overhead contribution requirement as reflected in budget

Metro

* Working on language to put in solicitation and contract documents.
* Metro would like to discuss using an adopted capital budget rather than total adopted budget for future years.

Multnomah County

* Working on updating internal rules to reflect modifications to program. John can draft changes in rules and Tracy can review.
* HB 26-74: Built from task force to recommend raising funds to support small businesses to upgrade diesel equipment. Raise this one as important to your government relations people. Broad support based on inclusion of multiple different revenue generation systems, strategy, alignment and support from stakeholders.

Port of Portland

* Testified to EQC as panelist regarding Port initiatives to reduce diesel. Referenced CAC. Key points included: need for significant ongoing financial resources to back diesel emissions reduction goals to support small business community who is most burdened. Renewable diesel presents low cost for near term diesel reductions.
* Port is looking into placing R99 tank on site and requiring contractors to fuel from there.

Washington County

* Working on updating internal rules. Timeline for going to Board is about a month.

3:45 Syncing Key Program Elements Discussion

1. Assigning equipment to a project – Consider minimum requirements for equipment duration onsite to require assignment to the project.
	* Intent of program is to address equipment that spends time onsite and creates emissions.
	* Nonroad equipment has to be transported to the site and is expected to be onsite for a longer period.
2. Who is responsible for registering on-road equipment? On-road equipment owners are typically subs or suppliers.
	* Multnomah County used Clean Diesel Clearinghouse on Courthouse project. Multnomah County required Prime to provide information. Prime required subs to provide equipment information. It was a significant requirement for subs. Equipment owners were responsible for registering/proving compliance.

3:55 Final Comments & Notes for Future Meetings

* Eric is looking for businesses to do an upgrade project. Send him information if you have any recommendations.