



PBOT

PORTLAND BUREAU OF TRANSPORTATION

1120 SW Fifth Ave, Suite 1331, Portland OR 97204

Main: 503-823-5185 TTY: 503-823-6868 Fax: 503-823-7576 Portland.gov/Transportation

Jo Ann Hardesty Commissioner Chris Warner Director

TNC DRIVERS ADVISORY COMMITTEE MEETING SUMMARY DRAFT FINAL

August 9, 2021 • 3:30 PM – 5:00 PM

Zoom Call

Advisory Committee Members	Organization	Present
Mark Williams	Regulatory Division Mgr., PBOT (non-voting member)	Yes
Alma Raya	At Large Member of the Public	No
Chuck Coleman	At Large Member of the Public	No
Jeremiah Renfrow	At Large Member of the Public	No
Alan Doud	TNC Driver	Yes
Chad Derrington	TNC Driver, Vice-Chair	Yes
Keenan Browe	TNC Driver	No
Owen Christofferson	TNC Driver, Chair	Yes
Richard Rohrich	TNC Driver	Yes
Vacant	TNC Driver	N/A
Hank Kaplan	Ombuds Team, Bennett Hartman Attorneys at Law, LLP	No
Leah Bazzani	Ombuds Team, Bennett Hartman Attorneys at Law, LLP	No
Sally LaJoie	Ombuds Team, LaJoie Mediation and Consulting, LLC	No
Eliot Rose	Technical Advisory Panel, Metro	Yes
Ken Puckett	Technical Advisory Panel, Providence Park/Portland Timbers	No
Michael Huggins	Technical Advisory Panel, Port of Portland	No
Ramona Prieto	Technical Advisory Panel, Uber	No
Richard Fedesco	Technical Advisory Panel, Moda Center/Trailblazers	Yes
Sam Cho	Technical Advisory Panel, Lyft	Yes
Dave Benson	PBOT Parking Group Manager	No
Tracy M. Smith, Facilitator	Inhance LLC	Yes



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Jamie Lynne K. Souza, Recorder	Inhance LLC	Yes

Other Attendees: Caller 1503***491; Caller Renee; Caller iPhone 2.

INTRODUCTIONS: TRACY M. SMITH, FACILITATOR

- Tracy called the meeting to order at 3:35 PM.

ANNOUNCEMENTS FROM COMMITTEE MEMBERS: OWEN CHRISTOFFERSON, CHAIR

- No announcements.

APPROVAL OF 06/14/2021 MEETING SUMMARIES: OWEN CHRISTOFFERSON, CHAIR

- Approved: No revisions or objections made to the final June 14, 2021, Meeting Summary.

GENERAL UPDATES FROM TECHNICAL ADVISORY PANEL: OWEN CHRISTOFFERSON, CHAIR

- No updates.

PUBLIC COMMENT-NON- AGENDA: OWEN CHRISTOFFERSON, CHAIR

- One member is concerned with the driver’s legal responsibility regarding a child passenger without a car seat and being at risk of child endangerment. Lyft and other members confirmed drivers can cancel those rides without being penalized and are encouraged to caution their legal responsibilities.
 - Taxicabs have an exemption where it’s the parent’s responsibility when traveling without a car seat. Mark Williams will return with research confirming the responsibility involving a child’s car seat.

PBOT PROGRAM UPDATES: MARK WILLIAMS, PBOT

- City of Portland Business License: Revenue Bureau transitioned and updated to a new system, but only transferred “active” business licenses. Active business licenses include those that filed their tax returns



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or exemption with the Revenue Bureau. If that wasn't completed, then the old information was not carried over and those will need to apply for a new business license. Please call customer service with any questions. 503-823-5157. <https://pro.portland.gov/>

- **Field Enforcement Activities:** PBOT is conducting audits and wants to remind drivers decals need to be upfront near the window, which is a requirement in Portland City Code Chapter 16.40. Also, drivers are required to have hard copies of their personal automobile insurance, business license, and TNC Company Commercial Auto Liability. Suggestion for a future recommendation to the Bureau Director to accept digital copies. However, right now drivers must abide by this law. Bright orange folders with a list of required documents were distributed by PBOT to help drivers keep track of documents. These will be distributed to the driver hubs. PBOT will work with TNCs to remind drivers about required documents.
- **Fees and Fares Subcommittee:** The Subcommittee received responses to the first set of questions sent to Uber and Lyft and are now awaiting responses from the follow-up questions. Once we receive the responses, we hope to have an update for the Committee at a future meeting.
- **Meeting Summary Format:** The meeting format will be adjusted to summarize the discussions as opposed to individual comments. If anyone wants their comments to be reflected in its entirety, please email Tracy (tracy@inhance.biz) so she can attach them to the meeting summary.
- **HireRight and Food Services:** If a driver in the HireRight system is deactivated from Uber and Lyft, they'd also be deactivated from a foodservice delivery, such as Uber Eats. The deactivation results from serious offenses such as sexual assault. According to Lyft, drivers are not automatically deactivated if flagged by HireRight or Uber; these are on a case-by-case basis. Sam Cho will send the Committee the list of serious offenses.

DISCUSSION ITEM: DASHCAMS: MARK WILLIAMS, PBOT

- The City of Portland has a policy for Taxicabs to create a digital record of transactions with a camera since taxis pick up street fares and accept cash contrary to TNC apps that require a passenger's account, credit card, and address. If the Committee wants to make a recommendation to the Bureau Director, then we'd adopt the same policy. The cameras allowed in Taxicabs are specific, expensive, and the digital record is safely stored in another location, not the camera itself. Possibly educating drivers on the value that dash cams can provide and maybe TNCs can share that message and assist in finding resources for affordable cameras.
- Lyft encourages drivers to report any dashcams to the company, so passengers are aware of consent before entering the vehicle. Lyft also prefers drivers to register their dashcams. There are concerns about the cost of dashcams and not all vehicles may be able to accommodate them.



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- Chair motions to amend the Portland City TNC driver training to include a module on dashcams; unanimously approved.

ACTION ITEM: REVISED BYLAWS FOR CITY ADVISORY BODIES- TRANSPORTATION NETWORK COMPANY (TNC) DRIVERS ADVISORY COMMITTEE: MARK WILLIAMS, PBOT

- Revisions reflect the current process for the TNC Drivers Advisory Committee. Language includes the Ombuds program, the Facilitator, and PBOT's part in the advisory body. Most importantly, the meeting process is outlined. A public member or the Technical Advisory Panel may submit a Topic Submission at least one week before the next scheduled meeting. Topics will be reviewed by the Chair, Mark Williams, and the Facilitator while discussing the meeting's agenda and potentially will be brought to the Committee for consideration. Topics for Consideration will be an Action Item at the next meeting, including Discussion and Public Comment.
- The revised bylaws were unanimously approved.

CHAIR ADJOURNED THE BUSINESS MEETING AT 4:21 PM.

NEXT MEETING: The next meeting will be Monday, October 11, 2021.

Submitted by, Jamie Lynne K. Souza, Recorder