



# COVID-19 RESPONSE

CITY OF PORTLAND  
EMERGENCY COORDINATION CENTER



## Situation Status Report

**INCIDENT NAME: COVID-19**

**CITYWIDE READINESS STATUS: Full Activation**

**ECC GENERAL PHONE: 503-823-2323**

**INCIDENT WEBSITE: City of Portland [COVID-19 information website](#)**

**OERS #: 2021-0528**

**PREPARED BY: Lisa Osterberg, Situation Unit Lead,  
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**REPORTING PERIOD: 04/06/21 1700 – 04/08/21 1700**

**REPORT #: 93 (4.08.2021 0001)**

Next Abbreviated Situation Status Report will be released: **Tuesday, April 13** and the next full Situation Status Report will be released **Thursday, April 15**.

Have something to add/update? **Bureaus and agencies should send inputs by noon Wednesday, April 14 to [ECCsitstat@portlandoregon.gov](mailto:ECCsitstat@portlandoregon.gov) with subject line: COVID Situation Update – [Bureau Name].**

**Reminder that this report will be publicly available [online](#).**

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## A. VACCINE NEWS AND RESOURCES

### CITY EMPLOYEE VACCINATION UPDATE

#### *Oregon Residents and Workers*

Using an equity framework, OHA is currently distributing COVID-19 vaccine in line with the phased approach recommended by CDC's Advisory Committee on Immunization Practice (ACIP). Neither the City (nor any other employer) has authority to determine their own prioritization categories.

According to the latest update to Oregon's Vaccination Program (<https://govstatus.egov.com/OR-OHA-COVID-19>), here is what we know as of today:

- On Tuesday April 6, Governor Kate Brown and OHA announced all adult Oregonians (16+) will become eligible no later than April 19.
- On Monday April 5, frontline workers and their families became eligible.
- Portland Fire & Rescue and the ECC have partnered to create a community vaccine clinic plan and a City staff vaccine clinic plan.
  - The second City community vaccination clinic was on Saturday, April 3; with 702 first dose vaccines distributed to the BIPOC community and City frontline workers from a standby list.

Even after City employees begin receiving vaccinations, the [City's face covering directive](#) will remain in effect. Continue wearing face coverings at all times when working indoors, and when in the presence of others while working outside. Never come to work when experiencing illness symptoms. Speak up when colleagues are not following these directives. We are all responsible for our workplace safety culture.

### PORTLAND METRO VACCINE SITES

- [Oregon Convention Center \(OCC\)](#)
- [PDX Airport Red Economy Parking Lot clinic](#)
- [OHSU clinic](#)

### Oregon Vaccine Resources

- State of Oregon [COVID-19 Vaccination Plan](#).
- OHA [Phase 1a Vaccine Sequencing Plan](#).
- OHA [vaccine information](#).
- OHA vaccine [dashboard](#).
- [Página del OHA sobre la vacuna](#).
- OHA vaccine [information](#).
- OHA [vaccination](#) FAQ.
- [COVID-19 Vaccine Information for Older Oregonians](#)
- [COVID-19 Vaccine Information for Frontline Workers](#)
- [COVID-19 Vaccine Information for People with Underlying Health Conditions with Increased Risk](#)
- OHA [guidance](#) on what you need to know about the new COVID-19 vaccines.
- Multnomah County [vaccine page](#).
- Community members with technology or language barriers who are experiencing difficulty registering for vaccine appointments despite being eligible can get help in Multnomah County by calling 503-988-8939 or [covidvaccineinfo@multco.us](mailto:covidvaccineinfo@multco.us).

- NPR/OPB [vaccine tool](#).

### **Veterans**

- On Monday April 5, the VA Portland Hospital expanded vaccinations to all veterans, caregivers and spouses.
- The [Veteran Affairs \(VA\) Portland Health Care System](#) offering COVID-19 Vaccines for Veterans.

### **Washington Residents**

- On March 31, Governor Jay Inslee announced the expansion of Washington state’s vaccine eligibility for all Washingtonians 16 years of age and older, starting April 15.
- As of March 22, Washington state is in Phase 3 of its Roadmap to Recovery plan, which includes updated sports guidance.
- As of March 17, Washington state is in Tier 2 of Phase 1B of its vaccine distribution plan; Tier 2 includes workers in agriculture, food processing, grocery stores, public transit, firefighters and law enforcement, as well as those 16 years or older who are both pregnant and have a high-risk disability, and others.
- In Washington the vaccine is available to anyone 65 and older, and all people 50 and older who also live in a multigenerational household. This is in addition to populations eligible during phase 1A including health care workers at high risk for COVID-19 infection, first responders, people who live or work in long-term care facilities, and all other workers in health settings who are at risk of COVID-19.
- Residents must have proof of eligibility for COVID-19 vaccine before approaching any provider.

### **VANCOUVER METRO VACCINE SITES**

- For specific locations for Vancouver metro area vaccines, see Washington Vaccine Resources (below).

### **Washington Vaccine Resources**

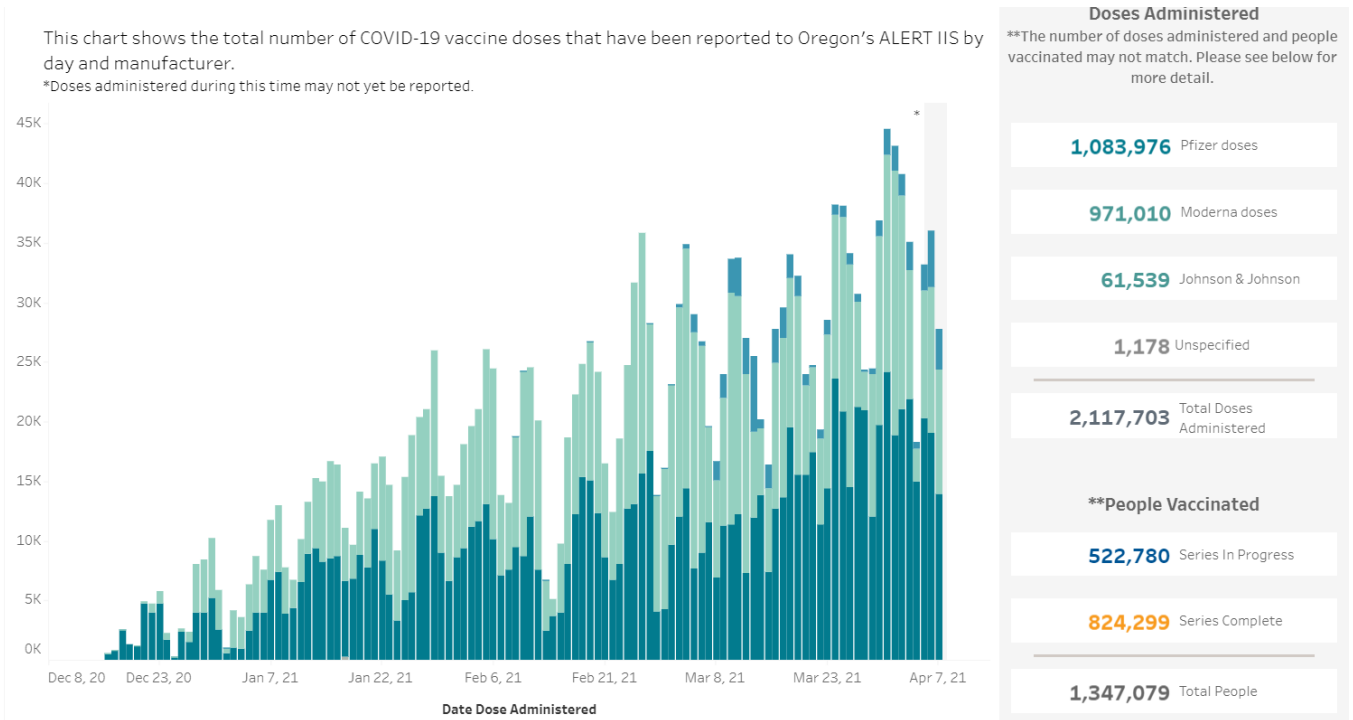
- [Washington Vaccine Information](#).
- [Washington’s COVID-19 Vaccine Phases](#).

### **NATIONAL VACCINE RESOURCES**

- CDC [essential worker guidance webpage](#).
- CDC vaccine [information](#).
- CDC [Interim Playbook for Jurisdiction Operations](#).
- CDC [COVID-19 Vaccination FAQ](#).
- CDC vaccine [tracker](#).
- CDC [V-safe after vaccination health checker](#). In multiple languages.

### ***Oregon’s Vaccination Trend: Doses Administered by Day as of April 8.***

This chart shows the total number of COVID-19 vaccine doses that have been given in Oregon.



Source: [OHA COVID-19 Vaccination Trends](#)

### Local and Regional Vaccine News

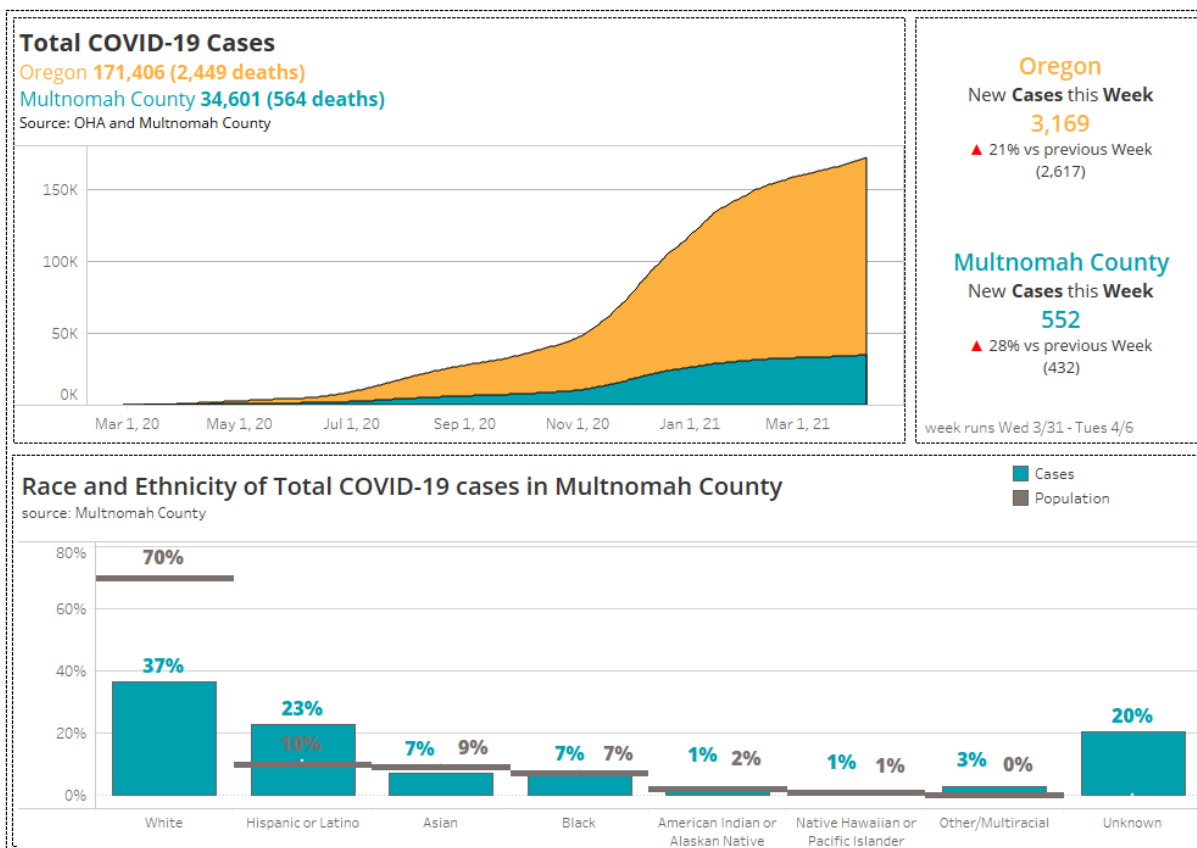
- On April 7, [KGW shared](#) that teens 15 and up can consent to some medical services without a parent or guardian consent. Some 16-year-olds may receive a COVID-19 vaccine without a parent present.
- On April 7, [OHA announced](#) that getting the COVID-19 vaccine won't affect your immigration status.
- On April 7, [OHA announced](#) that for Oregonians who live and work in rural areas, getting to a COVID-19 vaccine site may be a challenge. To help make it easier, the Federal Emergency Management Agency (FEMA) sent a mobile vaccine unit (MVU) – along with eight FEMA vaccination support staff – to the state.
- ON April 7, [KOIN News reported](#) that Oregon at 20% vaccinated, appointments fill quickly.
- On April 7, [OregonLive reported](#) that with 2 million vaccine doses administered in Oregon, just 656 discarded.
- On April 7, [The Seattle Times reported](#) that the supply of COVID-19 vaccines smaller than expected after manufacturing mistake with Johnson & Johnson vaccine, Washington state health officials say.
- On April 6, [EATERPDX reported](#) how Portland restaurant workers can book COVID-19 vaccine appointments.
- On April 6, [KATU News reported](#) that COVID-19 vaccine eligibility expanded for Oregonians battling addiction.

### National and International Vaccine News

- On April 8, [NPR reported](#) that mass vaccination site In Colorado temporarily closed after 11 become sick, less than 1% of the 1,700 patients receiving shots that day.

- On April 8, [CNN reported](#) that blood clot events with AstraZeneca COVID-19 vaccine are at a rate of about 1 in 100,000.
- On April 8, [The Wall Street Journal reported](#) that AstraZeneca COVID-19 vaccine restrictions pile up, Australia said it is reassessing its purchases and its timeline for vaccinating all Australians.
- On April 8, [ABC News reported](#) that a next-gen Army COVID-19 vaccine you've never heard of has just begun human trials.
- On April 7, [Refinery29 reported](#) what happens if you don't have any vaccine reaction.
- On April 7, [Reuters reported](#) that the US begins study on allergic reaction risk in Moderna and Pfizer vaccines.
- On April 7, [KOIN News reported](#) that according to a new study Moderna vaccine lasts at least 6 months.
- On April 7, [OPB reported](#) that vaccine refusal may put herd immunity at risk, researchers warn.
- [CNA developed](#) a COVID-19 vaccination vulnerability layer tool.

## B. SITUATION SUMMARY



## OVERVIEW

### Significant events in this reporting period

Oregon sees share of COVID-19 cases rise in 10-19 age group; Clubs to museums, venue operators in Oregon hope federal grants offer survival; Next-gen Army COVID-19 vaccine you've never heard of has just begun human trials.

## ***Local and Regional News***

- As of April 8, there are 168 confirmed coronavirus hospitalizations in Oregon. The [Oregon Health Authority \(OHA\)](#) releases these numbers daily.
- On April 7, [OHA announced](#) that the Oregon Health Authority is publishing a [Tableau dashboard](#) showing the cumulative count of SARS-CoV-2 variants of concern or variants of interest in Oregon. For additional information on COVID-19 variants, go [here](#).
- On April 7, [OregonLive reported](#) that Oregon sees share of COVID-19 cases rise in 10-19 age group.
- ON April 7, [KGW News reported](#) that Oregon pauses rollout of COVID-19 contact tracing app.
- ON April 7, [KATU News reported](#) that UK COVID-19 variant now most common in the US, not yet Oregon.
- On April 7, [OPB reported](#) that from clubs to museums, venue operators in Oregon hope federal grants offer survival. The application window opens Thursday, April 8 for \$16 billion in shuttered venue grants.
- On April 7, [FOX News reported](#) that business owners in Oregon want metrics changed for all COVID-19 risk categories.
- On April 7, [KGW News reported](#) that Oregon is extending its moratorium on foreclosures until September 1.
- On April 7, [KGW News reported](#) that the Hood To Coast relay will return this summer with COVID-19 safety protocol.
- On April 7, [KGW News reported](#) that 15 people who caught COVID-19 inside Multnomah County's Inverness Jail are suing the county and sheriff.
- On April 6, [Governor Jay Inslee updated Proclamation 20-83](#) to clarify that, in addition to requiring compliance with CDC restrictions related to international flight travel, all other types of travel, including intrastate travel, should also follow CDC guidance and requirements.
- On April 6, [Washington Governor, Jay Inslee updates](#) travel restrictions.
- On April 6, [OregonLive reported](#) that Gov. Kate Brown dramatically revised longstanding COVID-19 benchmarks Tuesday in an apparent bid to keep restaurants and other businesses largely operating as is, sidestepping prohibitions or severe restrictions on indoor activities.
- On April 6, [KOIN News reported](#) that Multnomah, Clackamas returning to 'High Risk' category, updates to county risk levels take effect Friday, April 9.
- On April 6, [KGW News reported](#) that researchers in the Oregon State University (OSU) College of Science are studying a specific protein of the COVID-19 virus, to push toward new drugs and vaccines. One of the PhD candidates now has national recognition for a dance interpretation she put online about the project.
- On April 5, [The Washington State Department of Agriculture \(WSDA\) is offering grants](#) to small agriculture-related businesses in sectors that have suffered economically due to the coronavirus pandemic but were left out of earlier relief programs.

## ***National and International News***

- On April 8, [CNN reported](#) that Dr. Fauci says new COVID-19 cases are at a disturbing level as the US is primed for a surge.
- On April 8, [USA Today reported](#) a study finds that one in three COVID-19 survivors diagnosed



with brain or mental health disorder within 6 months of infection.

- On April 8, [ABC News reported](#) that UK cases drop 60% due to vaccines and lockdown.
- On April 8, [CNN reported](#) that Osaka takes Olympic torch relay off public roads as it declares state of emergency amid COVID-19 surge.
- On April 8, [The Guardian reported](#) that it may take Bangkok over two months to contain new COVID-19 virus outbreak.
- On April 8, [The Guardian reported](#) that India reported a record 126,789 new COVID-19 cases on Thursday as several states struggled to contain a second surge in infections, daily infections surpassed 100,000 for the first time on Monday and have now exceeded that mark three times, the biggest daily rises in the world.
- On April 7, [NPR reported](#) that Brazil tops 4,000 daily COVID-19 deaths.
- On April 7, [The Guardian reported](#) that US races to vaccinate as CDC chief says UK variant now dominant strain.
- On April 7, [CNN reported](#) that five states account for 43% of the country's new COVID-19 cases in the past week.

## WEATHER

April 8 to April 12 Forecast by [National Weather Service](#):



## C. ECC ACTIONS

### COMMAND

- Onboarded new Vaccine Operations Co-Lead.
- Worked with ECC and PF&R Finance on vaccine cost tracking and reimbursement.
- Submitted ECC demobilization memo and met with Mayor's Deputy Chief of Staff.

### ECC VACCINE OPERATION

- Sent appointment invites to City frontline workers for April 9 and April 16 events.
- Requested IRCO interpreters that speak Spanish, Russian, Vietnamese and Mandarin for all community clinic events.
- Requested IRCO document translations in same languages as above.
- Updated and documented client data management procedures.



## COORDINATION SECTION

### **Food Security**

*Address food security needs with the most vulnerable communities in Portland.*

## GENERAL

### **ECC Food Security Project Dashboard**

#### **HOUSEHOLD ASSISTANCE CARDS**

*Working with \$1.5 million for the general funds. 750K will be spent on cards in \$150 increments split into three (3) phases of distribution. Recipients will be selected in partnership with Community Based Organizations (CBOs) identified by the Joint Volunteer Information Center (JVIC) and people with disabilities. This CBO engagement ensures assistance reaches those who may not qualify for federal aid based on immigration status, and hesitation about accessing government services.*

- **Meeting with Equitable Giving Circle on April 6 to discuss the future of Food Security assistance and how we can further collaborate support each other's work.**
- **Continuing to process the 16 no value contracts with CBOs to facilitate the distribution of the second phase of PDX Household Assistance Cards.**
- **Order submitted for 3027 PDX Household Assistance Cards.**
- **Coordinating with JVIC on which CBOs will receive cards.**

#### **SUN School Household Assistance Cards:**

- **Recruitment for part-time SUN School Coordinator is still being pursued as an internal hire. Put together a plan with HR for an external recruitment.**
- **This week all SUN School household card deliveries were completed.**
- **Continuing to assist SUN Site Coordinators with questions regarding distribution and completion of logs.**
- **Met with the PP&R Community SUN Schools program supervisor on April 6 to discuss possible continued support, should we receive additional federal funds.**

#### **Joint Volunteer Information Center (JVIC):**

*The goal of this program is to reach those with the greatest food security needs and to focus on populations that will continue to be most impacted over time. The JVIC coordinates volunteers and respond to offers and requests for assistance from the community.*

- **Working on JVIC CBOs summit summary report to be completed this Friday, April 9.**
- **JVIC bi-weekly meetings continue to be held, discussing budget allocations and Diaper Bank contract.**
- **Draft city ordinance for emergency sponsorships to CBOs was sent to our City Attorney for feedback.**
- **Continuing to receive requests to add additional CBOs to our JVIC list for assistance.**
- **Portland NET working with Meals on Wheels People to connect the elderly to vaccine appointments. Program began on March 20 and they have connected with 165 elders needing vaccine assistance.**

## **Sheltering and Restroom Access**

*Provide houseless individuals access to shelters that allow safe physical distancing, and additional hygiene facilities to promote public health.*

- **Old Town Village’s line extension to connect to the power grid was completed and passed the city’s inspection. Awaiting PGE inspection for power to be turned on.**
  - **Cascadia Clusters installed a temporary wash pod while maintenance is done on the site’s shower/laundry facility.**
- **Work to assess potential sites for the temporary Outdoor Emergency Shelters run by C3PO.**
  - **Parking lot at 84 NE Weidler site: holding community stakeholder meetings in the Lloyd district.**
  - **Parking lot at 2300 SW Naito Parkway: discussions underway for a land swap with ODOT to permit this site to host a shelter.**
- **Contract negotiations are ongoing between the County, Joint Office of Homeless Services, and Right to Dream Too to transfer the temporary Outdoor Emergency Shelters to the county.**

## **ECC FINANCE**

*ECC Finance supports finance management for the Coordination Section projects.*

- **Submitted wildfire deployment ECC support reimbursement.**
- **Drafted sponsorship ordinance for JVIC.**
- **Executed two community-based organization (CBO) contracts for Household Assistance Card Distribution Services.**
- **Updated temporary Outdoor Emergency Shelter expense report to show expense items by locations and met with transition team to discuss budget for operational expenses and relocation of SE shelters.**
- **Compiled staff position descriptions for ECC staff covered by FEMA for reimbursements, and audited March payroll hours posted.**
- **Met with Parks to review active portable toilet locations, and budget for remainder of fiscal year.**

## **EQUITY & LANGUAGE ACCESS**

*Ensure compliance with Civil Rights Title VI and ADA Title II by institutionalizing an equity framework in all ECC services, communications, decision-making, and resource allocation. Provide equity and language access advisement to all ECC sections and provide guidance in the use of citywide equity tools, guidance, procedures, and resources.*

- **Provided language access advisement for vaccine clinic operating procedures in order ensure the vaccination clinic staff are prepared and trained to respond to public-initiated requests for access, in compliance with civil rights laws.**
- **Provided equity assessment and advisement to Finance and Coordination Chiefs regarding institutional processes for allocating funding to community-based organizations.**
- **Provided equity advisement and recommendations to Finance and Coordination Chiefs regarding demobilization plan for the JVIC program into city operations.**
- **Provided tasks, protocols, and training for the ECC staff assigned to execute language access tasks for public-facing vaccination clinic.**
- **Responded to ECC and PBEM language access technical assistance questions.**

## JOINT INFORMATION CENTER (JIC)

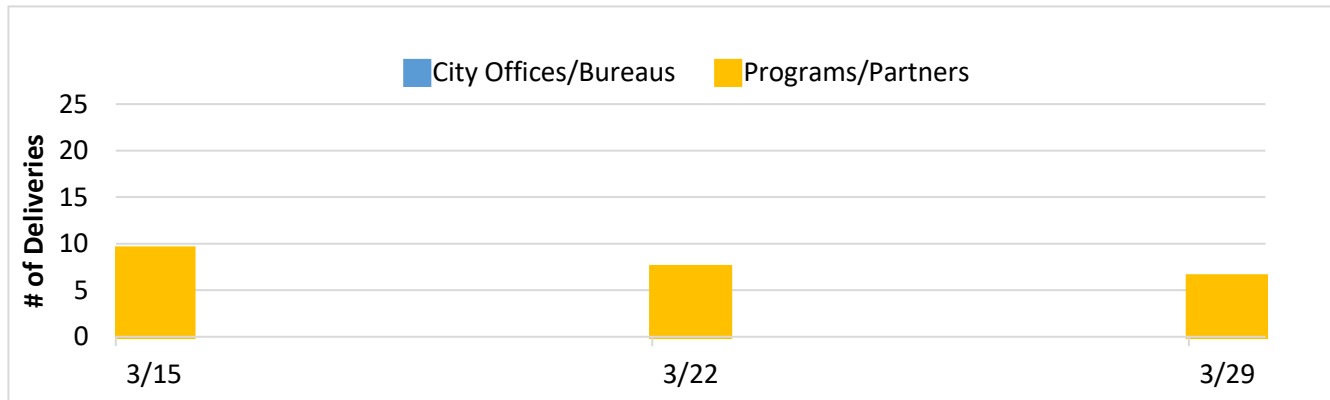
- Participating in interviews and onboarding of JIC Social Media Content Producer.

## LOGISTICS SECTION

### Accomplishments (as of 4/06/2021):

- 211,869 meals delivered to temporary Outdoor Emergency Shelters.

### *Deliveries to City Offices/Bureaus & Programs/Partners*



### *Deliveries by Week*

Efforts to support the emergency supply needs for City of Portland Bureaus continue as needed. From March 31, 2021 – April 6, 2021 the Supply Unit continues to make progress towards distributing cleaning supplies and PPE to City Bureaus and affiliates.

Bureaus are currently being advised to coordinate delivery and payment of any needed cleaning supplies or PPE with their Bureau-designated Supply Contact.

The Supply Unit also continues to purchase and distribute toiletries and paper products in support of the JVIC (Joint Volunteer Information Center). The JVIC is a joint City of Portland/Multnomah County government project. They connect requests for donations and other materials from local Community Based Organizations to households who can fulfill those requests. From March 31, 2021 – April 6, 2021, supplies were delivered to the following community partners.

- Immigration Mutual Aid
- Community Services Network
- Black Community of Portland
- Mercy Connections

### *JVIC Distributions*

ITEM	DISTRIBUTED
Disposable Mask	28,810
Anti-Perspirant - Men's	5,962
Anti-Perspirant - Women's	4,982
Bar Soap	13,179
Hand Soap, 8 oz. Bottle	6,269

<b>ITEM</b>	<b>DISTRIBUTED</b>
Laundry Soap, ≈ 80 loads	4,800
Disinfectant Wipes, Pack of 20	7,194
Dish Soap, 16-32 oz. Bottle	5,793
Dish Soap, 96-120 oz. Bottle	1,169
Disinfectant, 16-32 oz. Spray Bottle (Industrial)	2,911
Disinfectant, 16-32 oz. Spray Bottle (Commercial)	1,623
Disinfectant, 32 oz. bottle 3% Hydrogen Peroxide	1,345
Bags (Paper Grocery 12"x7"x14")	6,190
Bags (Garbage 13 Gallon)	6,951
Shampoo, 30 oz. Bottle	4,954
Conditioner, 30 oz. Bottle	4,654
Maxipads, Box of 50 - 100 Count	3,406
Tampons, Box of 20 - 50 Count	2,369
Tissue	8,564
Paper Towels	15,346
Toilet Paper	27,725
Disposable Razor	5,556
Toothpaste	9,328
Toothbrush	11,550
Cloth Face Coverings - Child Size	6,040
Cloth Face Coverings - Adult Size	7,790
Chapstick	1,868

***Critical Eight Remobilization Inventory for City Bureaus***

<b>Item</b>	<b>On Hand</b>
Bottles (various sizes)	6,394
Disinfectant Spray (gal)	180
Face Coverings	2,238
Gloves (various sizes)	229,500
Hand Sanitizer (gal)	538
N95 Masks	4,531
Procedure Masks	47,695
Wipes (packs/cannisters)	58

### Critical Eight Distributions by Entity

Distributed to Date	Bottles for Disinfectant /Sanitizer	Disinfectant Spray (gal)	Face Coverings	Gloves	Hand Sanitizer (gal)	N95 Mask	Procedure Mask	Wipes (cannisters)
BDS	322	0	1,500	0	12	200	0	0
BES	44	4	430	0	1	60	200	39
BFPDR	0	0	51	0	0	0	0	0
BHR	3	0	270	200	0	0	50	0
BOEC	144	0	450	8,100	9	0	1,050	71
BPS	0	0	320	0	0	0	0	0
BRFS	0	0	600	50	0	0	0	0
BTS	14	1	788	0	1	20	0	0
OMF/Fleet	271	20	775	200	19	200	1,210	3
PBEM/ECC	39	2	173	430	3	53	202	5
PBOT	2,509	28,193	3,265	11,300	204	720	13,862	118
PF&R	437	0	0	30	95	260	200	198
PHB	17	0	220	700	1	0	270	7
PP&R	1,305	7,050	4,477	45,100	152	906	8,580	184
PPB	386	2	7,152	0	3	2,000	0	150
PWB	372	11	1,833	10,350	43	100	2,412	105
Other Offices/ Bureaus*	163	1	890	324	9	152	0	4
Other Programs/ Partners+	12,328	114	168	66,556	35	255	3,270	1,221
<b>Total</b>	<b>18,354</b>	<b>35,398</b>	<b>23,362</b>	<b>143,340</b>	<b>587</b>	<b>4,926</b>	<b>31,306</b>	<b>2,105</b>

Notes:

\* Includes, but is not limited to, the City Attorney's Office, City Auditor's Office, Commissioners' Offices, Mayor's Office, the Office of Civic Life, and the Office of Equity and Human Rights.

+ Includes, but is not limited to, NET, Aging and Disability Program, JVIC and temporary Outdoor Emergency Shelters.

### ***JVIC Inventory (Not Included in Above)***

To date, the Logistics Section has made deliveries to the following 51 organizations through the Joint Volunteer Information Center: Africa Family Holistic Health Organization, African Youth and Community, Asian Pacific American Network of Oregon (APANO), Black Parent Initiative, Beyond Black, Bhutanese Refugees, Bienestar de la Familia, Black Community of Portland, Brown Hope, Community Alliance of Tenants (CAT), Disabled Refugee Alliance, Division Midway Alliance, Ebony Collective, Ethiopian and Eritrean Cultural and Resource Center, Familias en Accion, Guerreras Latinas, Home Forward, Human Solutions, Impact NW, Interfaith Movement\*, Iraqi Society of Oregon, IRCO - Africa House, Karen Speaking Community, Karen and Zomi Refugees, Metropolitan Family Services – Belmont, Mingala Grocery, New Avenues for Youth (NAFY), Nepali Bhutanese Community, Oregon Latino Health Coalition, Oregon Public Health Institute, Pacific Community Thru AFC, Pacific Islander Community through AFC, Portland Community Reinvestment Initiative (PCRI), Portland Mask Project, Portland Opportunities Industrialization Center, Reach CDC, REAP, Risen, Rose CDC, Rosewood Initiative, Samoan/Chuukese Community (North Portland): IRCO, Self Enhancement Incorporated, Slavic Community Center of NW, Somali Bantu Citizen Group, TOGO Core, United Congolese Community Organization of Oregon (UCCO), Urban League Senior Center, Utopia PDX, Verde, Village Gardens, Voz Workers' Rights.

## **PLANNING SECTION**

- **Staffed the second city led community vaccine clinic held on April 3.**
- **Reviewed and updated staffing plan; IAP; appointment and shift signups; scheduled second appointments; updated training materials for the upcoming City-led vaccine clinics on April 9 and 10.**
- **Coordinated and assisted with vaccine data entry.**
- **Created "I Got Vaccinated for COVID-19 Portland Oregon" stickers for City clinics.**

## **ECC RESOURCE UNIT**

- **Onboarded new Multimedia Specialist working with JIC.**
- **Onboarded new Vaccine Operations Co-Lead.**
- **Coordinated supervisor training session.**
- **Continued documentation projects.**
- **Moved ECC onboarding materials to a central online location.**
- **Reviewed Chiefs' job descriptions for class/compensation assessment.**

## **ECC SAFETY OFFICER**

- **No updates this reporting period.**

## D. CITY BUREAU CONTINUITY OF OPERATIONS PLAN (COOP) STATUS

Bureaus with impaired Essential Functions or a COOP status other than “Active” are displayed in the table below. All other bureaus not displayed in this table have COOPs in Active status and no essential functions impacted.

Bureau/Office	COOP/Incident Command Post Status	Essential Function* Status
Development Services (BDS)	Inactive	BDS has expanded <a href="#">Development Hub PDX (DevHub)</a> functionality to allow customers to submit applications and development plans for all residential and commercial building permits, as well as trade permits that require plan review, electronically at any time without an appointment. This is a big change benefiting our customers.
CityFleet	Active	No impacts to essential functions. Discontinued graveyard shift, limiting vendor access to our Kerby Garage. Fleet has discontinued Graham Garage and operations have been relocated to the Kerby Garage. Continued staggered work shifts and 7% of Fleet employees continue to telework.
Emergency Communications / 911 (BOEC)	Partially Active	No Essential functions impacted
Fire & Rescue (PF&R)	Inactive	One Tier 3 essential function suspended: public education office.
Housing	Active	HOME rental inspections delayed
OMF Technology Services	Active	BTS has paused any non-essential projects and has previously set bureau expectations for project delays. P&D continues to deliver meals to the three City sponsored camps seven days a week.
Parks & Recreation (PP&R)	Active, BICP Active	Some essential functions modified.
Police (PPB)	Active, BICP active	Two Tier 1 essential functions are impaired, by 5% or less. 16 Tier 2 and 3 essential functions are impacted to varying degrees.
Water (PWB)	Enhanced Operations	No Essential functions impacted.

*\*Bureau level essential functions are categorized in four tiers based on the targeted duration of time and a service level within which a function must be restored after a disruption to avoid unacceptable consequences.*

*Tier 1: 0-12 hours; Tier 2: 12-72 hours; Tier 3: 72 hours – 10 days; Tier 4: 10-30 days*

## E. BUREAU DETAILS

### Portland Bureau of Emergency Management (PBEM)

- **Fifty-eight NET volunteers remain deployed for a collaborative project between PBEM and Meals on Wheels People to schedule vaccination appointments and arrange roundtrip transportation for individuals who have mobility or other access restrictions. The Community Resilience Team also created and hosts the contact logging and registration systems. The volunteers have received comprehensive training in technical, privacy, and telephone protocols. OERS #2021-0538.**



- **NET (Neighborhood Emergency Teams) and BEECN (Basic Earthquake Emergency Communication Node) volunteers are being recruited continually and actively working at several vaccination clinics, seven days a week:**
  - **Oregon Convention Center vaccination clinic: For April 66 volunteers are scheduled in recurring nonmedical roles, across 139 shifts. This deployment has been extended at least through June. OERS #2021-0538.**
  - **OHSU at the Airport and Multnomah Pavilion vaccination clinics: 101 NET and BEECN Volunteers have signed up for the pool and are working at both sites. No end date has been set. PBEM is conducting more in-depth medical industry background checks (FACIS 3) for this group to meet OHSU criteria. OERS #2021-0538.**
  - **MultCo REACH/OHSU at Emmanuel Church vaccination clinic: On 04/23-24, 40 NET volunteers will again manage traffic at this two-day clinic where 1,124 individuals are scheduled to receive their second vaccine doses. Patients were signed up through focused outreach to traditionally underserved and BIPOC communities. OERS #2021-0538.**
  - **Clackamas Town Center COVID vaccination clinic: On 04/23-24 more than a dozen NET volunteers will serve again in robust traffic management positions at the request of the local CERT (Community Emergency Response Team). More than 3,500 vaccine doses were administered in the first round and this is the second-dose clinic.**
  - **City vaccination clinic at the former Kmart site: On Saturday circumstances required a dozen NET volunteer to be recruited and deployed with no advance notice to work at the site. The Community Resilience Team is now recruiting at least 18 NETs per week to work at the clinic and subsequent data entry shifts through June, as requested by ECC Planning. OERS #2021-0538.**

### **Portland Fire & Rescue (PF&R)**

- **12,440 Vaccinations Administered (Since Jan 1, 2021)**
- **Portland Fire & Rescue, as well as the City of Portland's Emergency Coordination Center (ECC) and all city bureaus, are proud to be hosting the vaccination events held at the old Kmart site located at 12350 NE Sandy Blvd. This opportunity was made possible by our partnership with Multnomah County and our desire to reach the vulnerable and marginalized communities across our city. The population being served by the Saturday vaccination clinics are Black, Indigenous, and People of Color (BIPOC). This site will be in operation every Saturday for the next few months. On Friday, for the first two weeks of April, we will be providing vaccinations to City of Portland Frontline workers at the Kmart site drive thru. We appreciate everyone who is able to participate in the coming months.**
- **Completed events -April 3, 2021.**
  - **Saturday, April 3, 2021- 0700-1800. - Twenty PF&R Staff (twelve Vaccinator/Observers, eight Oversight Team) on Site.**
  - **A total of 702 Pfizer vaccinations were given to community members at this event.**
- **Upcoming Vaccination Events- April 9 & 10, 2021**
  - **Friday April 9, 2021- 0700-1800- Twenty PF&R Staff (twelve Vaccinator/Observers, eight Oversight Team) on Site.**
  - **City of Portland Drive-thru at KMART Site- City of Portland Frontline Workers**

- Saturday April 10, 2021- 7:00-1800- Twenty PF&R Staff (twelve Vaccinator/Observers, 8 Oversight Team) on Site.
- City of Portland Drive-thru at KMART Site - BIPOC Population Focus.
- Johnson & Johnson Vaccine will be administered at the site.

## F. PARTNERS INFORMATION

### STATE

#### Oregon Health Authority (OHA)

- OHA [guidance](#) on making the choice to keep each other safe from COVID-19.
- OHA [guidance](#) on updates to county risk levels take effect this Friday April 9.
- OHA [guidance](#) on vaccinated with Pfizer-BioNTech or Moderna vaccines, make sure to get your second shot.
- OHA [guidance](#) on getting the COVID-19 vaccine won't affect your immigration status.
- [State Risk Level Guidance Chart](#)
- [Find the Status of Activities in Your County](#)

## G. RESOURCES

### RESOURCES UPDATE

Our resource information is now located on the [COVID-19 webpage](#). The resources page will have information on resources from Multnomah County, City of Portland, Asking Questions and Getting Help, Equity, Volunteering, About COVID-19, Well-being, Housing, Homelessness, Workplace, Food Security and Portland Area Schools & Universities.

### APPROVED BY ECC COMMAND

<b>Created by</b>	Lisa Osterberg
<b>Date/Time</b>	April 8, 2021 13:29
<b>Approved by</b>	Katy Wolf
<b>Date/Time</b>	April 8, 2021 15:23

## H. APPENDIX A – FORWARD PLANNING DIGEST



# COVID-19 RESPONSE

CITY OF PORTLAND  
EMERGENCY COORDINATION CENTER



### FORWARD PLANNING DIGEST

*Our next Forward Planning Digest will be Thursday April 22, 2021.*

## I. APPENDIX B – CURRENT EAP OBJECTIVES 3/26/21-4/09/21

### COMMAND'S EMPHASIS FOR OPERATIONAL PERIOD (3/26/21 – 4/09/21):

1. Directly protect human life and public health, including the safety and health of all City employees, and incident responders.
2. Proactively identify issues that could pose financial, legal or other risks to the City and our staff. Develop policies that reduce risk to the City and our workers, including reducing the risk of virus transmission. Ensure that response actions do not introduce new risk to the City, staff or volunteers.
3. Support the delivery of emergency services that the City and public depends on.
4. Create and maintain an ECC workforce that is oriented towards sustainability for a long-term incident requiring remote work and promoting ECC staff health and safety.
5. Minimize non-essential efforts and make wise use of resources in anticipation of a long-duration incident.
6. Uphold confidence in City government and demonstrate a unified City effort in response. Use established chains of command and agreed-upon processes for decision-making and communication.
7. Maintain unity of effort for strategic response and recovery planning for economic assistance to affected communities; maintain frequent and open communication between the ECC and City leadership, Prosper Portland, the Mayor's office, and state and federal agencies working on economic recovery efforts.
8. Address the immediate food security, personal protective equipment, and sheltering needs of Portland community members experiencing the largest disparities. Work to recognize, assess, and reduce disparities in the provision of all services and resources provided to the public. By focusing on decreasing disparities, we create an emergency response system that works for everyone.
9. Ensure compliance with Civil Rights Title VI and ADA Title II in all ECC functions. Center our work in service to communities most impacted by COVID-19, which are: Black and Indigenous communities, communities of color, immigrant and refugee communities, people with disabilities and underlying conditions, and people with intersectional experiences of oppression.
10. Create an equitable workplace where employees experience a culture of belonging and inclusivity. Serve as a model of equity and collaboration for other bureaus.
11. Create opportunities for Portland employees who are also members of impacted communities to grow professionally and demonstrate leadership through work in the ECC.
12. Build relationships of trust with community members, partner organizations, and jurisdictional partners, and work to ensure our recovery is building towards a resilient, prosperous, healthy, equitable, and just city for all.

### ECC OBJECTIVES (3/26/21 – 4/09/21)

#### 1. **ECC-Administration/Command:**

- a. Develop position Task Book Training Program of qualifications for specific ECC positions for future deployment. Task books should identify the competencies, skillsets, and responsibilities that personnel should demonstrate to become qualified for a defined ECC position. Complete task books for Chiefs by April 9.
- b. Create ECC Supervisor Handbook for ECC supervisors. Share outline with Command staff by April 9.
- c. Expand use of the [City's Equity Toolkit for COVID-19 Community Response and Recovery](#)

[Efforts \(Equity Toolkit\)](#) and the Results-Based Accountability framework across all ECC objectives, projects and priorities.

- d. Use the ECC Effective Communications Guide in all external communications to help ensure ADA compliance and further our equity goals. A person with a disability should be able to share and receive information from the ECC as effectively as a person who doesn't have a disability.
- e. Use the Language Access Guidance for the COVID-19 Response in all external communications to help ensure nondiscrimination on the basis of national origin. External communications should be accessible to all communities in simple language (8th grade reading level), more languages, mindful of cultural norms, and formats or platforms that facilitate meaningful access, such as audio, audio-video, etc.

## 2. **Vaccine Operations Section**

- a. Complete hires for Community Service Aide IIs by April 2.
- b. Onboard Vaccine Operations Co-Lead the week of April 5. Transition vaccine operations management from ECC Manager to Co-Lead by April 9.
- c. Transfer all duties previously assigned to the Planning Section to the Vaccine Operations section by April 9.
- d. Reach a weekly operational rhythm and coordination process with Multnomah County on community vaccine clinic planning needs by April 2, including understanding language access needs and resources offered by CBO partners.
- e. Frontline Worker Vaccination Process
  - i. Close City frontline worker survey March 31.
  - ii. Confirm frontline worker clinic plan with Portland medical director and Multnomah County by March 31.
  - iii. Send frontline worker clinic appointment invites to eligible City staff by April 8. Send shift sign ups to City staff by April 8.
  - iv. Coordinate with Oregon Health Authority and Multnomah County to order vaccine for City frontline staff clinic event (April 19) by April 12.

## 3. **Coordination:**

- a. Open St Johns Village shelter for its 19 residents by March 29.
- b. Confirm sites for relocation of SE Water Ave. shelters by April 9.
- c. Continue to monitor progress for contract negotiations between Joint Office of Homeless Services and Right to Dream Two; contract expected to be finalized by April 15.
- d. Complete food security deliveries from round one of PDX Household Assistance cards and all SUN School sites by April 5.
- e. Electrician to complete line extension at Old Town Village by April 5.
- f. Purchase round two of Food Security PDX Household Assistance cards by April 9.
- g. Assist to refine the scope of work for Equitable Giving Circle's contract and begin delivering food boxes for seniors and people with disabilities to 500 households over the course of four weeks, with a total of 2,000 boxes delivered.
- h. Begin planning with PP&R for potential federal funding assistance for 2021 Lunch + Play program, have a plan in place by April 15.
- i. Continued work with Finance Section on city ordinance for CBO's emergency assistance under a new sponsorship model, file ordinance through PBEM by April 5.
- j. Compile notes from JVIC CBOs summit and share with City officials by March 30.

- k. Create a Google form to continue to gather feedback from CBOs by April 5.
- l. JVIC to continue on-going vetting of new CBOs to allow their participation in the next round(s) if PDX Household Assistance Cards and household supplies distribution through June 30.

4. **Finance:**

- a. Support CARES Act program and bureau partners until March 30.
- b. Monitor CARES Act funding allocation to identify underutilized funds to be spent by June 30.
- c. Review and audit incident expenses and submit applications for congregate sheltering, communications, ECC Payroll, Food Box Deliveries, Hygiene Stations and Fire Bureau expenses to FEMA for potential reimbursement by March 31.
- d. Provide financial guidance and support to the temporary Outdoor Emergency Shelters until the transition to JOHS on April 1.
- e. Provide facilitation and financial guidance to support the St. Johns Village project development through June 30.
- f. Continue to track the status of contracts and agreements through the City procurement process throughout the activation period.
- g. Monitor budgets from Fall Budget Monitoring Process (BMP) allocations for temporary Outdoor Emergency Shelters, hygiene stations and ECC Staff through December 31.
- h. Monitor Federal regulations for the Emergency Rent Assistance Program (ERAP).
- i. Work with Council Offices and City Leadership to plan for future relief and recovery funding.

5. **Joint Information Center (JIC):**

6. **Logistics:**

- a. Monitor and anticipate the need to assist in City led community vaccination event through June 30.
- b. Assemble and deliver Columbia Sportswear “Clothing Kits” to community-based organizations identified by the JVIC by March 30.
- c. Order shipping containers for storage of bi-weekly JVIC supply requests and establish updated delivery procedures in coordination with BTS. Complete by end of March.
- d. Assist the Food Security Unit with the distribution of household assistance cards through the end of May.

7. **Planning:**

- a. Develop and finalize a City led vaccination event plan, working with Multnomah County and Portland Fire & Rescue through the operational period.
- b. Prepare for the April Disaster Policy Council meeting, in coordination with the ECC Manager and PBEM Director.
- c. Update and implement proposal for round four public health poster information campaign by the end of the operational period.

8. **Safety Officer:**

- a. Coordinate with Portland Fire & Rescue to update and modify vaccine clinic safety plan, as necessary.

9. **Equity Officer:**

- a. Develop an Equity lens based on the Equity Toolkit, national best practices and resources, and in alignment with existing citywide equity guidance set by the Office of Equity and

Human Rights, for use in all decision-making, planning, program design, program and service delivery, resource allocation, and communications to ensure institutionalization of Equity throughout the ECC by end of operational period.

- b. Continue process of creating a draft of an adapted version of the city budget equity assessment tool utilized in city bureau budget process for use in ECC budgetary and resource allocation decision-making by end of operational period.
- c. Provide Equity and Language Access advisement as part of role on Citywide Vaccine Task Force and provide review and assessment of Fire dept public-facing POD draft plan by end of operational period.
- d. Develop RBA plan for Food Security program and JVIC by end of operational period.
- e. Provide vaccination task force leadership with language access language identification materials for use by intake staff and other staff at City led vaccination events by end of operational period.
- f. Review and give any needed final edits to Joint Information Center's media campaign report by end of operational period.