



**PORLAND PARKS BOARD
MEETING MINUTES**

May 14, 2019 | 8:00 - 10:00 am

City Hall | Pettygrove

Board Members Present:	Paul Agrimis, Tonya Booker, Kendall Clawson, Michelle Dedeo, Bonnie Gee Yosick, Katy Holland, Tamara Layden, Lorena Nascimento, Jim Owens, Mary Ruble
Board Members Absent:	Pat Frobes, Jenny Glass, Randy Gragg, Ian Jaquiss, Gladys Ruiz, Paddy Tillett
PP&R/City Staff Present:	Eileen Argentina, Claudio Campuzano, Margaret Evans, Brooke Gardner, Brett Horner, Linda Law, Adena Long, Lauren McGuire, Jason Smith, Jennifer Yocom
Call to Order	Vice Chair, Kendall Clawson called the meeting to order at 8:08am and invited Jon Cruz to join the group for his public comment.
Public Comment	<p>Jon Cruz shared concern with the lack of community engagement and accountability in the city budget process. Jon would like to see shared standards for engagement. Jon suggested that the Board should direct staff to have more community engagement in the budget process.</p> <p>Bonnie thanked Jon for coming and encouraged them to join the Budget Advisory Committee (BAC) or the Parks Board.</p> <p>Claudio shared that there is a community insight survey that is intended to get a better understanding of what the city's engagement around the budget should be. The City Budget Office (CBO), Office of Community & Civic Life and the Mayor's Office share the sentiment that process needs to be improved.</p> <p>Jon shared that they would like to see engagement in conjunction with the Metro Bond.</p>
Approve Parks Board Candidates	Kendall thanked Michelle for her leadership on the Nominating Committee and the members of the Committee



**to Recommend for
Appointment/
Reappointment/
Ex Officio**

(Tamara, Paul, Todd, Adena and herself) for their work in reviewing the applicants.

The two candidates that the Nominating Committee recommended for appointment are Mike Elliott and Erin Zollenkopf. Both candidates are native Portlanders, have financial backgrounds, and have a lot to offer the Parks Board. Mike would be completing Joe's term ending next year with the option to be appointed for two additional full terms, and Erin would start a new term ending in 2022. Feedback from the committee is that there needs to be more effort to recruit diverse candidates.

Michelle shared that Paddy and Jenny are up for reappointment. Ex Officio Members for reappointment are Randy Gragg, Lorena Nacsimento and Mary Ruble.

Michelle asked for a motion to approve the appointments/reappointments. Jim made the motion, Bonnie seconded, the motion was approved unanimously.

**Approve
Nomination of
Parks Board Chair
& Vice Chair for the
2019-20 Term**

Kendall asked Jim to share the recommendations for Chair and Vice Chair from the Executive Nominating Committee. Jim shared that he, Paddy, Ian, Pat and others on the Executive Nominating Committee nominated Paul to serve as the next Board Chair and Bonnie to serve as the next Board Vice Chair. Their term will begin July 1. They have both accepted the nominations. Kendall noted that there will be an official vote and passing of the baton in June. She shared her excitement to have them lead the group and thanked them for their willingness and their leadership. Paul and Bonnie noted that it is a challenging time, but they are looking forward to leading the Board.

**Land Use/
Infrastructure
Update**

Jim noted that the Land Use/Infrastructure Working Group meets regularly and welcomes additional members who are interested.

Jim shared an update on the I-5 Rose Quarter ODOT/PBOT plan for improving the corridor. They supported doing a design review with the participation of the Parks Board.





ODOT hired a consultant, but they have not heard yet about participation. Jim noted that this is the opportunity to right the wrongs done in the Albina neighborhood.

Jim shared a brief update about the city's plan for extending the south reach and the issues related to the retail space they will permit.

Jim gave an update on the Broadway Corridor where the old post office site is being redeveloped. It is more than 30 acres all together. Prosper Portland proposed their concept that is characterized by basketball courts and sports fields next to high rises. The proposal is out for public comment. The working group will be reviewing and providing feedback. At the next Parks Board meeting, the working group will present their research. The working group is looking into inviting representatives from Prosper Portland to present to the full board at a future meeting.

Kendall asked if the homelessness concerns in the area are being considered during the planning. Tonya noted that there are already basketball courts in the area. Lauren shared that the details of what is in the park have not been finalized yet, and Parks will work with Prosper Portland on that. Other proposals include a nature area.

Budget Update and 101

Claudio shared that he wanted to give the Board an update on the budget. There is much more in the budget than what is talked about during the budget season. He wanted to share with the Board the whole budget not just the general fund. This will help inform how they talk about financial sustainability and how they engage on the budget going forward.

Claudio shared his presentation on the Parks budget that looks at the budget by funds (Parks Capital Fund, General Fund, Memorial Fund, Golf Fund, Grant Funds, Endowment Fund, and PIR Fund), then by revenue (General Fund, Charges for Services – non GF, Charges for Services – GF, Bond and Note Proceeds, Grants, Misc, Fund Transfers) and then expense (Personnel, External Materials and Services, Capital





Outlay, Contingency, Internal materials and services, Transfers out, and Debt Service).

Claudio encouraged members to review the bureau's budget proposal summary and break out funds in the FY19-20 proposed budget. The program offers outline the work, funding and staffing for the work. There is also a good equity assessment included in the document.

Claudio shared that going forward a division manager will present at each Board meeting on their operations budget, performance, strategic plan connection and issues.

On May 29 the Finance Working Group will meet, and on June 21 at the Board Retreat there will be time for discussion on the Strategic Initiatives. Claudio shared that he intends to bring quarterly budget and performance updates and asked the Board what they would like to see.

Claudio shared his approach to the budget: financial planning, budget development, budget monitoring and budget management. He also shared the fund center budget summary tool that Jason's team developed for budget monitoring.

Bonnie asked if the Finance Working Group is going to meet regularly to report back to the Board. Tonya and Claudio shared that a regular meeting schedule will be determined at the May 29 meeting.

Mary would like quarterly updates on the budget and what the opportunities are for flexibility in the budget. This will help the Parks Foundation in their creative thinking and fund raising.

Jim asked that during the regular reports, Claudio should include where the red flags are. Claudio noted that the deep dive at the division level will provide the Board the opportunity to look at the details of the budget.





Tonya would like to have reports prior to the fall budget season. Kendall suggested that the quarterly reports should give a sense of what is coming to the BAC and tie to the work the BAC will be doing. Claudio noted that they will start that work much earlier and the conversation can start immediately rather than waiting. Michelle would like the Board to understand the impacts of the budget (i.e. layoffs and safety).

The Board thanked Claudio for his presentation.

Director's Report

Director Long shared that she is looking forward to the continued budget reports at the Board and the opportunity to speak about these issues at the retreat.

She shared that the Senior Management Team has been holding work sessions on budget implementation which includes notifying those impacted and communication to stakeholders.

Adena shared that she is continuing to meet with members of the community and doing site visits. Final interviews for the Recreation Manager will be that week and a selection will be made soon. The search for the next Deputy Director is underway. The Land Stewardship Manager position will be posted that week.

Adena shared that she would like to know more about how the Board would like to interact with the Bureau, their expectations, and how best for the Bureau to engage with the Board.

Retreat Agenda

Paul shared with the Board that Pat has offered to host a pre-retreat informal reception at her home the evening before the retreat. The retreat is scheduled for June 21 at Leach Botanical Garden.

Paul shared the brainstorming that he and Bonnie had done and asked for feedback or other ideas for the retreat agenda. Tamara noted that she would like to discuss the recruitment





process to ensure the Board is planning. Jim offered the suggestion to look at how the Board might connect with the Parks Friends Groups. Mary would like to determine what the one to two top priorities are for the Board for the next year. Tonya shared that the topics are good but reminded the group of the limited time. She suggested that the Working Groups should model after the Land Use/Infrastructure Group to dive deeper into the work. Kendall shared that she would like to evaluate the Working Groups. Adena noted that there is some work the Bureau needs to finish as recommended by the CBO before they begin work on the Vision Plan. Bonnie noted the intention is to look at the framework and priorities for the Board with regards to their engagement with the Vision Plan development.

Approve April Minutes

Kendall asked for a motion to approve the April meeting minutes. Paul made the motion, Bonnie seconded, and the motion passed unanimously.

The Board thanked Pat and Kendall for their leadership the past two years as Chair and Vice Chair.

Members were encouraged to attend the David Douglas Community Garden Grand Opening if they are able.

Parks Board Meeting Adjourns

The meeting was adjourned at 9:47am.

Next meeting is Tuesday, July 9, 2019.

