

City of Portland
Bureau of Development Services
Mechanical Permit Fee Schedule
Effective date: December 1, 2020

One & Two Family Dwelling Fees									
HVAC									
Air handling unit	\$29								
Air Conditioning (site plan required)	\$29								
Alteration of existing HVAC system	\$36								
Boiler/compressors	\$36								
Heat pump (site plan required)	\$57								
Install/replace furnace/burner (including ductwork/vent/liner)	\$61								
Install/replace/relocate heaters – suspended, wall or floor mounted	\$29								
Vent for appliance other than furnace	\$24								
Environmental exhaust and ventilation:									
Appliance vent	\$24								
Dryer Exhaust	\$16								
Hoods; Type I/II/Res. Kitchen/Hazmat, Hood Fire Suppression System	\$16								
Exhaust fan with single duct (bath fans)	\$16								
Exhaust system apart from heating or AC	\$24								
Fuel Piping and Distribution (up to 4 outlets)									
Fuel piping each additional over 4 outlets	\$2.98								
Other listed appliance or equipment:									
Decorative Fireplace	\$28								
Insert	\$63								
Woodstove/Pellet Stove	\$63								
Other: (including oil tanks, gas and diesel generators, gas and electric ceramic kilns, gas fuel cells, jewelry torches, crucibles and other appliance/equipment not included above)	\$36								
Commercial Fees									
Commercial Mechanical Permit Fee									
For commercial installation, replacement or relocation of non-portable mechanical equipment or mechanical work									
Valuation:	<table style="width: 100%; border: none;"> <tr> <td style="text-align: right;">\$1 to \$1,000</td> <td>\$115 minimum fee</td> </tr> <tr> <td style="text-align: right;">\$1,001 to \$10,000</td> <td>\$115 plus \$2.43 for each additional \$100 over \$1,000</td> </tr> <tr> <td style="text-align: right;">\$10,001 to \$100,000</td> <td>\$333.70 plus \$14.91 for each additional \$1,000 over \$10,000</td> </tr> <tr> <td style="text-align: right;">\$100,001 and above</td> <td>\$1,675.60 plus \$10.22 for each additional \$1,000 over \$100,000</td> </tr> </table>	\$1 to \$1,000	\$115 minimum fee	\$1,001 to \$10,000	\$115 plus \$2.43 for each additional \$100 over \$1,000	\$10,001 to \$100,000	\$333.70 plus \$14.91 for each additional \$1,000 over \$10,000	\$100,001 and above	\$1,675.60 plus \$10.22 for each additional \$1,000 over \$100,000
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\$100,001 and above	\$1,675.60 plus \$10.22 for each additional \$1,000 over \$100,000								
Valuation includes the dollar value of all mechanical materials, equipment, labor overhead and profit									
Commercial Plan Review	60% of mechanical permit fee Maximum number of allowable checksheets: 2 Any additional checksheets will be charged at the rate of \$193 per checksheet								
Miscellaneous Fees									
Additional Plan Review Fee	Plan review time ½ hour or less: \$82								
For changes, additions, or revision to approved plans	Plan review time greater than ½ hour: \$163 per hour or fraction thereof								
Appeal Fees (per appeal)									
One and Two-Family Dwellings	\$250								
All other occupancies	\$501								
Each appeal item over 4	\$125								

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Field Issuance Remodel Program	
For 1 & 2 family dwelling alterations/remodels:	
Registration Fee:	\$403 per contractor
Annual Renewal Fee:	\$115
Inspection, plan review, administrative and, project management activities	\$264 per hour or fraction of an hour Minimum – 1 hour for each inspection
Fees for services provided by bureaus other than the Bureau of Development Services necessary for construction authorization will be billed to the Owner as assessed by those bureaus.	
Fees shall be billed monthly. Fees not paid within 30 days of billing shall be assessed a 5% penalty fee for each 30-day period until paid in full.	
Inspections Outside of Normal Business Hours	\$221 per hour or fraction of an hour Minimum - \$221
Investigation Fee For commencement of work before obtaining a permit	\$115 per hour or fraction of an hour Minimum - \$115
Master Permit/Facility Permit Program Inspection, plan review, and administrative activities	\$231 per hour or fraction of an hour Minimum – 1 hour for each inspection
Minimum Fee	\$115
Minor Mechanical Labels Commercial Residential	\$399 per set of 10 labels \$399 per set of 10 labels
Other Inspections Not Specifically Identified Elsewhere	\$163 per hour or fraction of an hour Minimum - \$163
Permit Reactivation Processing Fee Fee for renewal of a permit that has been expired, provided no changes have been made to the original plans and specifications for such work. A permit may be renewed only once.	The renewal fee shall be one half the amount required for a new permit. Minimum Fee - \$163
Reinspection Fee	\$115 per inspection
Requested Inspection Fee	
One and Two-Family Dwellings	\$175
Apartment Houses	\$231 plus \$16 for each dwelling unit in excess of three
Hotels/Motels	\$231 plus \$11 for each sleeping room in excess of five
All other occupancies one and two stories in height up to 10,000 square feet	\$231 plus \$16 for each additional 1,000 square feet
All other occupancies 3 stories in height and above	\$231 plus \$28 for each story in excess of three