August 17, 2020 - August 23, 2020

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September 2020
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Monday, August 17

- **9:30am - 11:00am DESK TIME**
- **11:00am - 11:30am Monthly Check-in: Tom Rinehart** (Teams Meeting) - Eudaly, Chloe
- **11:30am - 12:00pm MEET: Bi-weekly, Suk Rhee, Director Office of Community & Civic Life** (Teams Meeting) - Eudaly, Chloe
- **12:00pm - 1:00pm LUNCH**
- **1:00pm - 2:00pm Daily Team Meeting** (Microsoft Teams Meeting) - Mitchell, Claire
- **2:00pm - 3:30pm Updated invitation: Virtual Executive Committee Meeting @ Mon Aug 17, 2020 2pm - 3:30pm (PDT) (chloe.eudaly@portlandoregon.gov)** (WebEx Event) - Joint Office of Homeless Services
- **3:30pm - 4:00pm Madison Cario Monthly Check-in** (Microsoft Teams Meeting) - Eudaly, Chloe

Tuesday, August 18

- **9:30am - 11:00am DESK TIME - AEAF Prep**
- **10:45am - 11:15am CALL: Commissioner Eudaly/Mayor one-on-one** (Mayor will call the Commissioner's cell) - Wheeler, Ted
- **11:00am - 12:00pm Portland Bureau of Transportation Briefings** (Teams Meeting) - Eudaly, Chloe
- **12:00pm - 1:00pm LUNCH**
- **1:00pm - 2:00pm Daily Team Meeting** (Microsoft Teams Meeting) - Mitchell, Claire
- **2:00pm - 4:00pm AEAF meeting** (Microsoft Teams Meeting) - Eudaly, Chloe
- **4:30pm - 5:00pm Weekly Meeting: Marshall Runkel, Chief of Staff** (Comm. Eudaly's Office) - Eudaly, Chloe

Wednesday, August 19

- **9:30am - 10:30am City Council Meeting** (Council Chambers) - Eudaly, Chloe
- **10:30am - 1:00pm DESK TIME**
- **1:00pm - 2:00pm Daily Team Meeting** (Microsoft Teams Meeting) - Mitchell, Claire
- **2:00pm - 5:00pm DESK TIME**

Thursday, August 20

- **9:30am - 11:15am DESK TIME**
- **11:15am - 11:45am MEET: Commissioner Eudaly (Kristin)** (Virtual - Zoom Link in Appointment) - Wheeler, Ted
- **12:00pm - 1:00pm LUNCH**
- **1:00pm - 2:00pm Daily Team Meeting** (Microsoft Teams Meeting) - Mitchell, Claire
- **2:00pm - 5:00pm City Council Meeting** (Council Chambers) - Eudaly, Chloe

Friday, August 21

- **12:00pm Commissioner Unavailable**
- **FURLOUGH FRIDAY** - Holloway, Hannah
- **8:00am - 5:00pm Desk Time**

Saturday, August 22

- **12:00pm Commissioner Unavailable**

Sunday, August 23