

COVID-19 RESPONSE

CITY OF PORTLAND
EMERGENCY COORDINATION CENTER



Abbreviated Situation Status Report

INCIDENT NAME: COVID-19

CITYWIDE READINESS STATUS: Full Activation

ECC GENERAL PHONE: 503-823-2323

INCIDENT WEBSITE: City of Portland [COVID-19 information website](#)

OERS #: 2020-0528

**PREPARED BY: Lisa Osterberg, Situation Unit Lead,
June Carter and Teresa O’Loughlin Situation Unit Staff**

REPORTING PERIOD: 12/17/20 1700 – 12/22/20 1700

REPORT #: 63 (12.22.20 0001)

The ECC and city offices will be closed Friday, December 25 in observance of the Christmas holiday.

The next Abbreviated Situation Status Report will be released: **Tuesday, December 29** and the next full Situation Status Report will be released: **Thursday, December 31**.

Have something to add/update? **Bureaus and agencies should send inputs by noon Wednesday, December 30 to ECCsitstat@portlandoregon.gov with subject line: COVID Situation Update – [Bureau Name].** Reminder that this report will be publicly available [online](#).

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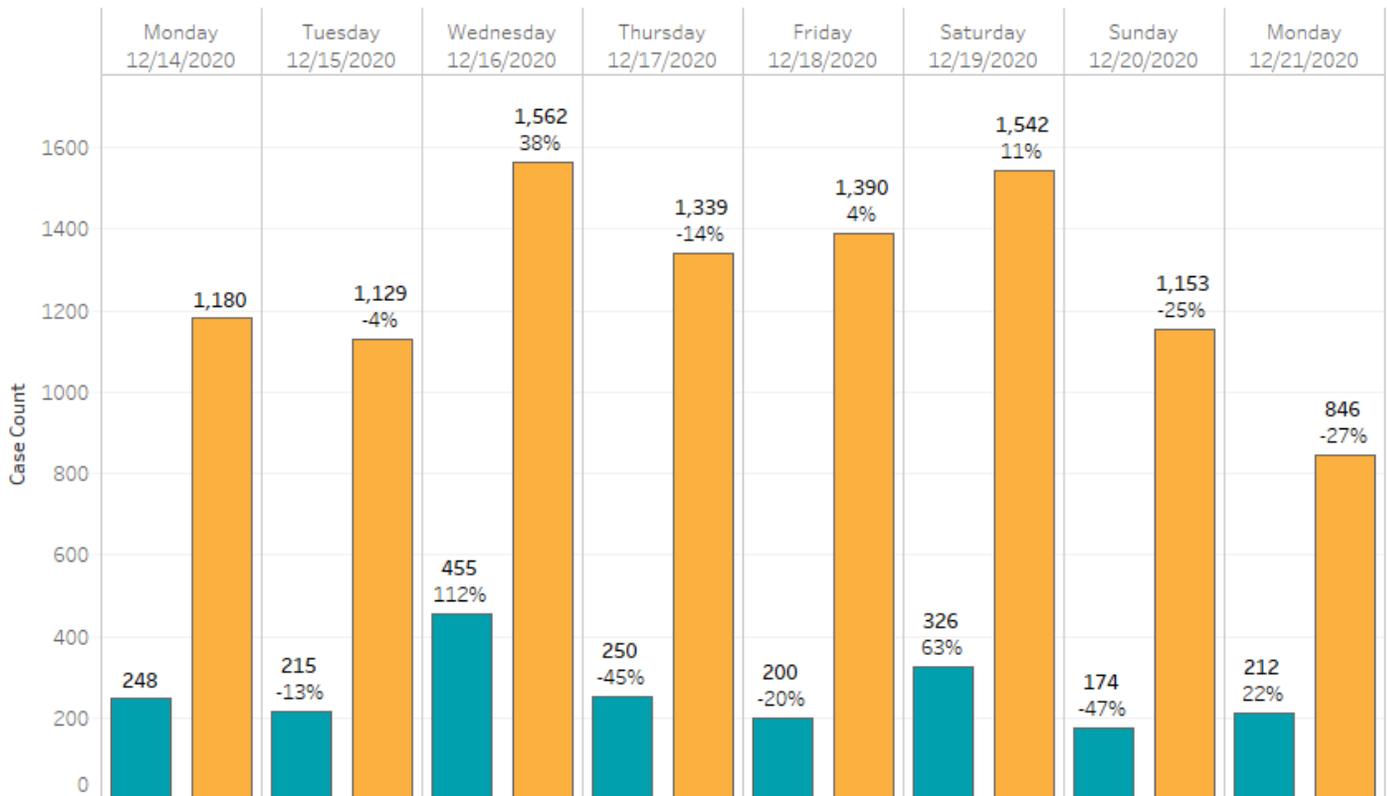
****For the Word document version, hold the Ctrl button and click the page number on the right to take you to the section you would like. For the PDF version click the page number to take you to the section you would like.**

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A. SITUATION SUMMARY

New **Oregon** and **Multnomah County** COVID-19 Cases per day



OVERVIEW

Significant events in this reporting period

COVID-19 relief bills passed by the Oregon State Legislature during Monday's special session; Congress approves long-awaited \$900 billion COVID-19 rescue package, which will include another round of stimulus payment's, and \$26 billion for nutrition assistance to help those in need; Oregon received its first COVID-19 vaccine shipment.

Local and Regional News

- As of December, 21, there are 528 confirmed Coronavirus hospitalizations in Oregon. The [Oregon Health Authority \(OHA\)](#) releases these numbers daily.
- On December 22, [KATU reported](#) on Governor Brown's announcement that Oregon educators and school staff will receive priority with the next round of COVID-19 vaccines.
- On December 22, [KATU reported](#) on Oregon school districts' concerns about a dramatic decrease in the reported number homeless students.
- On December 21, [KGW reported](#) on the [COVID-19 relief bills](#) passed by the Oregon State Legislature during Monday, special session.
- On December 21, [KATU reported](#) that the Moderna vaccine could arrive in Oregon on Tuesday,

December 22.

- On December 21, [OHA reported](#) that Oregon long-term care facility residents and staff members began receiving COVID-19 vaccines on Monday, December 21.
- On December 21, OHA launched a COVID-19 vaccine [dashboard](#).
- On December 20, the Western States Scientific Safety Review Workgroup [recommended](#) the Moderna vaccine upon confirming its safety and efficacy.
- On December 19, [KGW reported](#) that Oregon landlords are asking the State for financial assistance in response to a continuing state-wide eviction moratorium.
- On December 18, [KGW reported](#) that nursing students at University of Portland are joining Kaiser's vaccination efforts.
- On December 18, [OPB reported](#) that the COVID-19 pandemic plays havoc with holiday traditions.
- On December 18, [OPB reported](#) that Oregon received its first COVID-19 vaccine shipment.
- On December 18, OHA [launched](#) a new home page for [Safe + Strong campaign](#).
- On December 17, Governor Kate Brown [extended](#) her declaration of a state of emergency regarding COVID-19 for an additional 60 days, until March 3, 2021.

National and International News

- On December 22, [CNN reported](#) that Congress approves long-awaited \$900 billion COVID-19 rescue package.
- On December 22, [CNN reported](#) that Pfizer and Moderna are testing their vaccines against the new UK COVID-19 variant.
- On December 22, [The Washington Post reported](#) that with the new round of stimulus payments, the package includes \$26 billion for nutrition assistance to help those in need.
- On December 22, [USA Today reported](#) that COVID-19 vaccine plans mean some states will lag in getting shots to highest-risk groups.
- On December 22, [CBS News reported](#) that Dr. Anthony Fauci and other top health officials get the COVID-19 vaccine.
- On December 21, [KATU reported](#) on federal officials warning about potential fraud surrounding some COVID-19 vaccines.
- On December 21, [CNN reported](#) that the Moderna vaccine is now in some Americans' arms as COVID-19 cases in the US pass 18 million.
- On December 21, [Reuters reported](#) that the CDC issued guidelines on COVID-19 vaccination after allergic reactions.
- On December 20, [CBS News reported](#) that a CDC panel recommends older Americans and frontline workers be next in line for COVID-19 vaccine.
- On December 20, [Bloomberg reported](#) that Europe moves to isolate the UK as a mutated virus spreads through the community.
- On December 20, [Politico reported](#) that low-income children wait months for USDA food aid to replace school meals.
- On December 20, [The Wall Street Journal reported](#) that the money and goodwill extended to restaurants early in the pandemic are drying up.
- On December 19, [The Atlantic reported](#) on why British kids went back to school, and American kids did not.
- On December 19, [Reuters reported](#) that a new strain of COVID-19 identified in the United

Kingdom can spread more quickly and urgent work is under way to confirm that it does not cause a higher mortality rate.

- In December 18, [STAT reported](#) that the FDA grants authorization to Moderna’s COVID-19 vaccine, the second in the US.
- On December 18, [NPR reported](#) that newly released COVID-19 data show most US cities have sustained hotspots.
- On December 18, [ProPublica reported](#) that Stanford Medicine officials relied on a faulty algorithm to determine who should get vaccinated first, and it prioritized some high-ranking doctors over patient-facing medical residents.
- On December 18, [CNN reported](#) that since the Thanksgiving holiday, California has faced a surge of COVID-19 infections unparalleled across the US, leading to continued daily record highs in hospitalizations and deaths.
- On December 18, [Politico reported](#) that Vice President Mike Pence publicly received the COVID-19 vaccine on Friday morning, becoming the highest-ranking elected official in the US to get inoculated against COVID-19.
- On December 18, [The Los Angeles Times reported](#) that the wealthy are offering donations if it would help them get higher in line.
- On December 18, [The Wall Street Journal reported](#) that Federal COVID-19 vaccinations begin in nursing homes.

B. PARTNER INFORMATION

STATE

Oregon Health Authority (OHA).

- OHA [guidance](#) on underlying issues related to COVID-19.
- OHA [guidance](#) on staying home for the holidays.
- OHA [guidance](#) on “I tested negative; can I go out now?”

COUNTY

Multnomah County

- Multnomah County [updated](#) vaccine page.

C. RESOURCES

RESOURCES UPDATE

Our resource information is now located on the [COVID-19 webpage](#). The resources page will have information on resources from Multnomah County, City of Portland, Asking Questions and Getting Help, Equity, Volunteering, About COVID-19, Well-being, Housing, Homelessness, Workplace, Food Security and Portland Area Schools & Universities.

APPROVED BY ECC COMMAND

Created by	Lisa Osterberg
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Date/Time	December 22, 2020 13:42
Approved by	Katy Wolf
Date/Time	December 22, 2020 15:15

D. APPENDIX B – CURRENT EAP OBJECTIVES 12/18/20-12/31/20

COMMAND'S EMPHASIS FOR OPERATIONAL PERIOD (12/18/20 – 12/31/20):

1. Directly protect human life and public health, including the safety and health of all City employees, and incident responders.
2. Proactively identify issues that could pose financial, legal or other risks to the City and our staff. Develop policies that reduce risk to the City and our workers, including reducing the risk of virus transmission. Ensure that response actions do not introduce new risk to the City, staff or volunteers.
3. Support the delivery of emergency services that the City and public depends on.
4. Create and maintain an ECC workforce that is oriented towards sustainability for a long-term incident requiring remote work and promoting ECC staff health and safety.
5. Minimize non-essential efforts and make wise use of resources in anticipation of a long-duration incident.
6. Uphold confidence in City government and demonstrate a unified City effort in response. Use established chains of command and agreed-upon processes for decision-making and communication.
7. Maintain unity of effort for strategic response and recovery planning for economic assistance to affected communities; maintain frequent and open communication between the ECC and City leadership, Prosper Portland, the Mayor's office, and state and federal agencies working on economic recovery efforts.
8. Address the immediate food security, personal protective equipment, and sheltering needs of Portland community members experiencing the largest disparities. Work to recognize, assess, and reduce disparities in the provision of all services and resources provided to the public. By focusing on decreasing disparities, we create an emergency response system that works for everyone.
9. Ensure compliance with Civil Rights Title VI and ADA Title II in all ECC functions. Center our work in service to communities most impacted by COVID-19, which are: Black and Indigenous communities, communities of color, immigrant and refugee communities, people with disabilities and underlying conditions, and people with intersectional experiences of oppression.
10. Create an equitable workplace where employees experience a culture of belonging and inclusivity. Serve as a model of equity and collaboration for other bureaus.
11. Create opportunities for Portland employees who are also members of impacted communities to grow professionally and demonstrate leadership through work in the ECC.
12. Build relationships of trust with community members, partner organizations, and jurisdictional partners, and work to ensure our recovery is building towards a resilient, prosperous, healthy, equitable, and just city for all.

ECC OBJECTIVES (12/18/20 – 12/31/20)

1. ***ECC-Administration/Command:***

- a. Finalize section chiefs' list of primary candidates for surge or re-staffing of the ECC. ECC Manager to formally reach out to candidates and their bureau leadership to build support.
- b. Improve Resource Unit processes by implementing a scheduling software and continue testing the Microsoft Shifts software. Continue use of interim solution until a software is deployed. Job aid for new sections to be completed by December 31st.
- c. Develop position Task Book Training Program of qualifications for specific ECC positions for future deployment. Task books should identify the competencies, skillsets, and responsibilities that personnel should demonstrate to become qualified for a defined ECC position. Complete task books **for Chiefs** by December 31.
- d. Create ECC staff handbook for command and general staff. The handbook will include SOPs

from sections, the Equity Toolkit, and onboarding and offboarding information. Finalize review and provide to ECC staff by **January 30**.

- e. **Create ECC Supervisor Handbook for ECC supervisors. Finalize draft by January 30.**
- f. Expand use of the [City's Equity Toolkit for COVID-19 Community Response and Recovery Efforts \(Equity Toolkit\)](#) and the Results-Based Accountability framework across all ECC objectives, projects and priorities.
- g. Use the ECC Effective Communications Guide in all external communications to help ensure ADA compliance and further our equity goals. A person with a disability should be able to share and receive information from the ECC as effectively as a person who doesn't have a disability.
- h. Use the Language Access Guidance for the COVID-19 Response in all external communications to help ensure nondiscrimination on the basis of national origin. External communications should be accessible to all communities in simple language (8th grade reading level), more languages, mindful of cultural norms, and formats or platforms that facilitate meaningful access, such as audio, audio-video, etc.

2. **Coordination:**

- a. **Coordinate and support the delivery of manufactured sleeping pods and the move in of participants to St. John's Village by December 24.**
- b. **Determine a plan to continue service and support of temporary Outdoor Emergency Shelters for 2021.**
- c. **Negotiate a new contract with Right 2 Dream Too by December 31.**
- d. Connect the Food Security Data to the JVIC Dashboard by the end of the operational period.
- e. Develop a marketing plan for the **City website charitable** donation button for the Employee Annual Giving Campaign (open for both employees and the public) by **January 8**.
- f. Schedule focus group meetings with CBOs to better understand CBO preferences related to coordination and communication by the end of 2020.
- g. Meet to receive additional direction from tribal representatives to support their efforts in assisting tribal members living in Portland by **January 30**.
- h. Address food security needs with the most vulnerable communities in Portland by: Identifying and working with networks and leaders in communities of color/immigrant communities, elders at risk, and people with disabilities to determine the most appropriate ways to address their food needs; Use this work to support locally owned food providers and culturally identified businesses during the economic crisis.
- i. Hire a Food Security lead by December **31**.
- j. **Develop a plan for the Food Security team to meet the recommendations of the DPC, including staff recruitment.**

3. **Finance:**

- a. Support the CARES Act allocation funding disbursement to METRO, **Maywood Park**, OHSU and bureau led community support programs until December 30.
- b. Review and audit incident expenses and submit applications for congregate sheltering, communications, and **Fire Bureau expenses** to FEMA for potential reimbursement.
- c. Track all expenses pertaining to the Food Security Project, provide support to PDX CARES Card distribution team and finalize CBO contracts by December 30.
- d. Provide financial guidance and support to the temporary Outdoor Emergency Shelters until the end of the City of Portland's Emergency Declaration.

- e. Provide facilitation and financial guidance to support the St. Johns Shelter project development.
 - f. Provide procurement support **as needed, to finalize CARES project contract by December 30.**
 - a. Track the status of contracts and agreements through the City procurement process.
 - b. Monitor CARES Act funding allocation to identify underutilized funds to be spent by December 30.
4. **Joint Information Center (JIC):**
- a. Compile results, initial findings, and recommendations of August-November online media campaigns and produce a report by January 4.
5. **Logistics:**
- a. Review inventory of critical PPE and purchase as necessary to maintain inventory in case of a concurrent emergency, COVID-19 resurgence, and City reentry by December 31.
 - b. Order and store supplies for PBOT's "Plaza Kit" program and establish delivery procedures for supplies by December 31.
 - c.  **Monitor and anticipate the need to assist in vaccine distribution during the first quarter of 2021.**
 - d. **Order shipping containers for storage of bi-weekly JVIC supply requests. Establish updated delivery procedures in coordination with BTS. Complete by January 15.**
6. **Planning:**
- a.  **Anticipate and monitor the need to develop a vaccine distribution plan working with Multnomah County and the State of Oregon through the first quarter of 2021.**
 - b. Prepare for the **January 14** Disaster Policy Council meeting, in coordination with ECC Manager and PBEM Director.
 - c. Monitor the implementation of new abbreviated Situation Status Report published on Tuesdays through December 31.
 - d. Check in with Chiefs during non-EAP weeks to update section recommendation goals from the Status Report.
 - e. Plan for pandemic resurgence (remobilization), end of pandemic (demobilization), and concurrent emergencies (flooding, severe cold, and wind or snowstorm events) with ECC and PBEM leadership.
 - f. Support City Leadership with the ECC's as well as City, State, County, and Metro's pandemic response research and propose coordination opportunities.
7. **Safety Officer:**
- a. Update Illness in the Workplace and Contact Tracing Guidelines to incorporate OR OSHA requirements by December **31.**
 - b. **Begin implementation of mandatory Citywide COVID-19 safety training for ECC staff, pending training completion from BHR.**
8. **Equity Officer:**
- a. Develop an Equity lens based on the Equity Toolkit, national best practices and resources, **and in alignment with existing citywide equity guidance set by the Office of Equity and Human Rights** for use in all decision making, planning, program design, **program and service delivery**, resource allocation, service delivery, and communications to ensure institutionalization of Equity throughout the ECC **over the next two weeks.**

- b. **Create an adapted version of the city budget equity assessment tool utilized in city bureau budget process for use in ECC budgetary and resource allocation decision-making over the next two weeks.**
- c. Coordinate and oversee the Equity subject matter experts working to advise the ECC and develop a process for their advisement to ECC sections, their programs and program leads.
- d. Ensure all Equity efforts of the ECC are in alignment with the Equity standards, guidance, tools, and policy set by the Office of Equity and Human Rights.
- e. Meet regularly with ECC section chiefs to support the implementation of Equity decision-making tools and processes across ECC sections.
- f. Check in with Section Chiefs on progress of implementation of the ECC Equity guidance, resources, and tools overview document (accessed through the new ECC Equity channel in Teams) over the next two weeks.
- g. Provide Language Access and Equity **training and advisement to the Food Security Project Lead over the next two weeks.**