



**Commissioner Chloe Eudaly**  
City of Portland

**March 31<sup>st</sup>, 2020**

To the Office of Community & Civic Life and the Portland Bureau of Transportation:

In 2017, City Council adopted new rules to govern city advisory bodies: these new rules included standardized term limits for all public advisory bodies with a limit of 8 years of consecutive service for any committee member. The term limit requirement—along with other changes to advisory body structure and operations—become effective through committee adoption of updated bylaws. The Portland Freight Committee will have the opportunity to review new bylaws at their April meeting. When the new bylaws go into effect, 15 members (60% of committee membership) will be replaced because they have exceeded eight consecutive years of service.

The Portland Bureau of Transportation is beginning an update to the city's Freight Master Plan and a separate advisory committee will be formed to inform the development of the Freight Master Plan. Given the timing of the master plan process, I am directing the Portland Bureau of Transportation and the Office of Community & Civic Life to work with members of the Portland Freight Committee to adopt new bylaws for the Portland Freight Committee, but delay implementation Term Limits (Section IV. C) until the Freight Master Plan is adopted or until you receive further direction from my office.

During this time, the committee will not recruit new members unless membership drops below 18, or upon direction from my office. All other provisions in the bylaws will go into effect upon adoption. The Portland Freight Committee will be required to comply with all provisions of the Advisory Boards and Commissions Policy (Resolution 37328)—including term limits—when the Freight Master Plan is adopted by Council, or when other direction is provided by my office.

Thank you,

Commissioner Chloe Eudaly

Commissioner-in-Charge, The Office of Community & Civic Life

Commissioner-in-Charge, Portland Bureau of Transportation