



HOW TO PAY FEES USING DEVHUB

DEVELOPMENT HUB PDX

LET'S GET STARTED

- Please reference the table to the right to see what you can pay for online.
- To access the online permitting portal, go to: <https://devhub.portlandoregon.gov>.
- Click **Login / Register**.
- Log in using your *PortlandOregon.gov* **User Name** and **Password**. If you do not have an account, create a new one.
- After you are logged in, you will be on the welcome page.

To learn how to apply and pay for [BDS Trade Permits](#) or [Urban Forestry Permits](#), click these links.

1 FIND YOUR FEE

OPTION 1 Search for outstanding fees by IVR number, permit number, or street address.

- Click on the **View/Pay Fees** tab.
- Search for permit by IVR number, permit number, or street address; enter information in the appropriate field, and click **Search**.



If paying for fees associated with Residential or Commercial permits, please search by IVR number.

- Locate the correct IVR number, permit, or address in the list of search results, and click the **Continue** button next to the fee you would like to pay for.
- Click the checkbox next to the fees to be paid and click the **Pay selected fees** button.

OPTION 2 Search for outstanding fees on the permit you have applied for.

- Click on the **My Bills** tab to view all unpaid permit fees on your account.
- Click the checkbox next to the permits to be paid and click **Selected Fee Detail** button.
- Click the checkbox next to the fees to be paid and click the **Pay selected fees** button.

(Instructions continued on next page)

BUREAU	Permit Type	Apply Online	Pay Online	Schedule Inspections Online <small>ONLINE PERMITS ONLY</small>
LEGEND: ✓ AVAILABLE USING DEVHUB ✗ NOT CURRENTLY AVAILABLE USING DEVHUB				
BDS	ELECTRICAL	✓	✓	✓
BDS	MECHANICAL	✓	✓	✓
BDS	PLUMBING	✓	✓	✓
BDS	RESIDENTIAL	✗	✓	✗
BDS	COMMERCIAL	✗	✓	✗
BDS	EARLY ASSISTANCE	✗	✓	✗
BDS	FINAL PLAT	✗	✓	✗
BDS	LAND USE REVIEW	✗	✓	✗
BDS	PUBLIC REGISTRY	✗	✓	✗
BDS	MURALS	✗	✓	✗
BDS	SIGNS	✗	✓	✗
BES	ROW SEWER CONNECTION	✗	✓	✗
BES	ROW SEWER REPAIR	✗	✓	✗
BES	SPECIAL CIRCUMSTANCES	✗	✓	✗
BES	SYSTEMS DEVELOPMENT CHARGES	✗	✓	✗
URBAN FORESTRY	SELF-ISSUED PRUNING	✓	Not Applicable	Not Applicable
URBAN FORESTRY	REMOVAL/REPLANT	✓	✓	Not Applicable
URBAN FORESTRY	ROOT PRUNING	✓	✓	Not Applicable
PBOT	TEMPORARY STREET USE	✗	✓	✗
PBOT	PUBLIC WORKS APPEAL	✗	✓	✗
PBOT	MINOR IMPROVEMENT PERMIT	✗	✓	✗
PBOT	TRANSPORTATION REVIEW	✗	✓	✗
PBOT	VERTICAL INFRASTRUCTURE	✗	✓	✗
CIVIC LIFE	NOISE VARIANCE	✗	✓	✗
CIVIC LIFE	NOISE COMPLAINT	✗	✓	✗
FIRE & RESCUE	FIRE SYSTEMS	✗	✓	✗
WATER	DOMESTIC SERVICES	✗	✓	Not Applicable
WATER	FIRE SERVICES	✗	✓	Not Applicable
WATER	WATER MAINS	✗	✓	Not Applicable
WATER	SDCS	✗	✓	Not Applicable
WATER	HYDRANTS	✗	✓	Not Applicable
WATER	SUBDIVISIONS	✗	✓	✗
WATER	MISCELLANEOUS FEES	✗	✓	Not Applicable

If you have trouble searching for fees or need assistance, please call the DevHub Help Line at (503) 823-1304





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2 PAY YOUR FEE

- Select Payment Type: **Credit Card** or **Electronic Check**.
Accepted Credit Cards: MasterCard, VISA, Discover and American Express
- Fill in your information. Click **Submit Payment**.
- You will be prompted to print a receipt if you would like one.
- Click **Finish** or (optional) click **Apply for Another Permit**.
Depending on the permit or application type, the permit may be emailed momentarily (after your payment is processed), or you will receive an email communicating next steps in your application process.

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