

PBOT

PORTLAND BUREAU OF TRANSPORTATION

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NW Shared Parking Program

Background

The NW Parking Management Plan encourages more efficient use of the existing off-street parking supply, through shared parking. After the NW Parking SAC and the City worked to develop new zoning rules to allow shared or commercial parking on residential zoned land in 2016, several owners opened their parking lots to the public. Other parking owners expressed concern about the costs of setting up a pay to park environment, and the ongoing operational expenses. As a result, the SAC has dedicated meter revenue funds to overcome barriers for property owners to share their parking. These funds are to go towards capital expenses to get started which may include a pay-station to collect parking fees, signs, gates, electronic equipment, etc. The Parking SAC may distribute reimbursement funds to parking lot owner's contingent on agreements to share the parking with residents or pilot programs for employees.

Who is eligible?

Any owner of a parking lot in the NW Parking District, with at least 25 parking spaces, that can share parking under their zoning or the Shared Parking Administrative rules and is willing to share their parking for at least 8 hours of the day with the public is eligible. These may or may not include lots that requires a shared parking application. Total funds available per parking lot, is a maximum of \$9,999.

Requirements

- The owner must agree to share parking to the general public and/or offer monthly agreements with NW residents or employers/employees for at least 8 hours per day, 6 days a week.
- The owner agrees the parking will be shared for at least three years.
- The owner or operator or agent must inform the city of changes to the rates and hours of visitor/public parking.

How does this work?

1. The owner or agent completes the request form addressing how their lot and the request for funds will help the neighborhood meet the NW Parking Management Plan Goals.
2. The owner or agent will present their request at the next available NW Parking SAC meeting.
3. A letter and contract will be sent once the NW Parking SAC approves the funding request for review and signature.
4. Once the capital expenses are completed, the owner or agent will submit receipts to the NW Parking District Liaison for payment within 30 days.
5. Reimbursements are eligible to be repaid on equipment purchased within 3 months of executing the contract.



The Portland Bureau of Transportation fully complies with Title VI of the Civil Rights Act of 1964, the ADA Title II, and related statutes and regulations in all programs and activities. For accommodations, complaints and information, call (503) 823-5185, City TTY (503) 823-6868, or use Oregon Relay Service: 711.

NW Shared Parking Capital Funds Request Form

Parking lot address or location _____

Zoning _____ Number of parking spaces _____

Hours of public/visitor parking _____

Property owner name _____

Contact name _____ Phone _____

Amount of funds requested _____

Please describe what the capital expenses requested are for (purchase pay-station, signs, etc.):

Please briefly describe how sharing this parking lot will help support the NW District Plan and NW Parking Management Plan goals and how this lot will benefit residents, employees, businesses, and cultural and religious institutions, etc.

“Provide and manage parking to serve the community while protecting and enhancing the livability and urban character of the district.”

Objective B. Provide for efficient use of on- and off-street parking through such means as “shared use” of parking facilities and minimizing the number and size of curb cuts.