



PORTLAND PARKS & RECREATION

Healthy Parks, Healthy Portland

POLICY NAME: Washington Park Parking & Transportation Administrative Rules

Policy Category: Park Use

Date Adopted: 7/11/18 Date Revised:	Amanda Fritz Commissioner
Contact Person: Victor Sanders Position: Program Specialist	Authorized By: Trang Lam Position: Acting Director

Introduction

Portland Parks & Recreation (PP&R) maintains a robust transportation and parking program in Washington Park. This program requires a set of standards and rules to ensure the efficient operation and proper use of park roads and parking areas. Because a parking and transportation program is unique to the PP&R portfolio, a policy formalizing program administrative rules is necessary.

Policy Statement

The Director hereby implements the administrative rules herein for Washington Park.

Washington Park Transportation & Parking Program Rules

1. When payment is required

- a. Payment is required when parking in a numbered parking space during the hours and days posted on the parking meters in the park.
- b. Payment must be made in the manner indicated on the parking meter.
- c. Vehicles are exempt from payment if:
 - (i.) they are displaying government or school bus registration plates, or
 - (ii.) during snow or ice conditions when parking space numbers are covered and not visible.
- d. Upon vacating a parking space, any remaining parking time is forfeit and cannot be refunded or used elsewhere.

2. Monthly permits, special parking permits, and parking cards

- a. Parking permits issued by PP&R and Portland Bureau of Transportation are honored in Washington Park when displayed properly.
- b. Permits and permit cards are the property of PP&R and must be surrendered upon demand. Misuse or alteration of a permit or permit card will result in a citation and voiding of the permit, in addition to other penalties allowed by code.

3. Storing of property in parking areas or park roads

- a. Parking areas are for the use of motor vehicles only. Placement of non-vehicular equipment in a parking area or park road, such as construction machinery, unhitched trailers, or markers, is considered a safety hazard and such equipment may be removed or relocated by a Park Officer, unless a permit has been issued by PP&R.

4. Parking space closures

- a. Parking spaces may be closed by PP&R for maintenance or sponsored event activities. Authorized closures shall be marked by an authorized sign, cone, or barricade bearing the closure information and permit number, when applicable.
- b. Vehicles parked in closed spaces or areas are subject to enforcement action if a space is properly signed for closure by PP&R by 10 p.m. the night before the closure.

5. When vehicles may park overnight

- a. Vehicles are allowed to park overnight, between 10:00 p.m. and 5:00 a.m., in Lots A, B and C for a maximum of one overnight stay, no more than one time per month.
- b. Parking in any other area of the park during park closure hours (10:00 p.m. to 5:00 a.m.) is prohibited and may result in enforcement action.

6. Oversize vehicle rules

- a. An oversized vehicle in Washington Park is any Motor Bus, School Bus, Recreational Vehicle, Truck, or Utility Trailer that can't fit within a single parking space without the tires being on or over a parking line, and/or if the vehicle overhangs into an adjacent travel lane or walkway, preventing free passage.
- b. Oversize vehicle parking is allowed in Lot A, SW Sherwood Blvd, SW Washington Way, SW Lewis and Clark Circle, and in any gravel trailhead. Motor and School buses are allowed in appropriate bus zones for the time limit posted on those zones, if applicable. Payment must be made for each space occupied by an oversize vehicle.
- c. Signage prohibiting oversize vehicles supersedes this section, and takes precedent. Signs may be posted in certain areas or lots due to events.

7. Rules for reserving parking or park roads

- a. Reserving parking or park roads is allowed in exceptional circumstances. Reservations may be considered for:
 - (i.) filming during non-peak periods;
 - (ii.) a cultural institution no more than once per calendar year;
 - (iii.) maintenance or construction activities
 - (iv.) a limited number of spaces for accommodations of special event visitors with special accommodation needs or limited mobility
- b. PP&R will recover all costs from the permittee and assess fees associated with reserved parking and park road closures.
- c. Reserving parking or park roads must be approved by a division manager and through a special use permit with the Customer Service Center. PP&R may also require permittee to secure approval from park cultural institutions.

8. Traffic control plans required

- a. When an event or construction permittee proposes work that may affect park roads or parking areas, the permittee shall submit a temporary traffic control plan to be approved by PP&R. PP&R may require the permittee to submit plans to Portland Bureau of Transportation for review.
- b. No person shall restrict, direct, or otherwise hinder movement on park roads or parking areas without a permit by PP&R. PP&R may recover costs associated with the improper closing of parking areas or park roads.

9. Conduct on park shuttles

- a. All park rules in Title 20 apply on shuttles operated by or contracted for park service by the Washington Park Transportation Management Association.
- b. Operators of park shuttles may require a person disembark from a park shuttle if they are in violation of park rules.

10. Carshare parking and park hours exemption

- a. Carshare vehicles, as defined by PBOT Administrative Rules TRN-3.309, may be permitted in Washington Park through a permit issued by PP&R, or reciprocal agreement with PBOT. The permit is to be similar in form to the permit required by the Portland Bureau of Transportation for carshare vehicles in the right-of-way.
- b. In addition to rules included on any permit issued to a carshare vendor by PP&R, the following rules also apply:
 - (i.) The carshare permit shall only be valid on SW Washington Way;
 - (ii.) Spaces shall not be reserved exclusively for the use of carshare vehicles;
 - (iv.) Carshare vendors shall conform to the reporting requirements outlined in the permit, including utilization data within the permit area; and,
 - (vi.) Due to hazardous weather or emergency conditions, the permitted parking area may be closed at any time to all vehicles, including carshare vehicles.
- c. Carshare vehicles are permitted to park on SW Washington Way during hours of park closure.
- d. Persons entering or leaving carshare vehicles after park closure hours and utilizing the paved road and pathways of SW Washington Way are exempt from park closure rules pursuant to PCC 20.12.210 A, B (6) while traversing the park paths.

Authority

The rules are adopted pursuant to rulemaking authority in PCC 20.04.040. In addition, park roads and parking areas are under the authority of the Director of Parks & Recreation through City Code Title 16.70.560 - Traffic Regulations in Parks. This authority is granted by City Council via ordinance (Ord. 165594 and 185779).

Related Policies, Procedures & Forms

City Code Title 16
Portland Policies Document – Bureau of Transportation Parking Operations TRN-3.309